

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES

Friday, June 18, 2021

Virtual Meeting – Hosted on Zoom

8:00 A.M.

CALL TO ORDER:

The Columbus State Community College Board was held on Friday, June 18, 2021, on Zoom. The meeting was called to order by Chair R. Anthony Joseph at 8:02 a.m.

ROLL CALL:

Present: R. Anthony Joseph, Esq., Chairperson (late due to technical difficulties)
Corrine M. Burger, Vice-Chairperson
Robert P. Restrepo, Jr., Immediate-Past Chairperson
James R. Fowler
Stephanie Green
Terri Meldrum, Esq.
Jerome Revish
Rick Ritzler
Dr. Richard D. Rosen

Absent: None

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of Section §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON:

President Harrison thanked the Board for attending the meeting on a new Federal Holiday, Juneteenth.

He officially welcomed, Katy Trombitas, Vice President of Advancement to the College. Prior to Columbus State Katy served in several roles at The Ohio State University, and as the Director of Development at OhioHealth.

He announced that Sarah Baker, Assistant to the President, is transitioning into a new role at the College as the inaugural Organizational Change Management Lead within the Office of Institutional Effectiveness. Sarah served for over three years in the Office of the President.

In closing he shared that Trustees Robert P. Restrepo, Jr., and Dr. Richard D. Rosen will be concluding their terms of service to the Columbus State Board of Trustees this summer. Mr. Restrepo served six years and Dr. Rosen served twelve years. Formal recognition of the Trustees will occur prior to 2021 autumn semester.

APPROVAL OF MINUTES:

Member Burger moved, Member Ritzler seconded that the minutes of the regular meeting of the Committee of the Whole held on Friday, May 21, 2021, be approved, as presented.

A vote was taken, which resulted in:

AYES: Burger, Restrepo, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

ABSTAIN: Member Fowler

**Chair Joseph did not participate in voting due to technical difficulties*

TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK:

Dr. Martin Maliwesky explained that the Board will vote on the tenure appointments and first promotion in rank during the June 18, 2021, Board of Trustees Meeting (current meeting). He congratulated the seven faculty members on their success and dedication to their respective disciplines. The seven faculty members receiving tenure and first promotion will be invited to attend the September 2021 Board meeting.

Member Restrepo moved, Member Rosen seconded, that the Board of Trustees grant the following seven individuals' tenure and be promoted in rank to Assistant Professor effective at the beginning of the 2021-2022 contract year and invited to attend the September Board meeting to be recognized.

Health & Human Services

James Hofe	Nursing
Heather Less	Nursing
Edna McQuesten	Nursing
Beth Vetter	Allied Health

Information Systems Technology

Madeline Cardona-Lebron Information Systems Technology
Michael Greer Information Systems Technology

Business, Engineering & Tech

Jennifer McCord Business Programs

A vote was taken which resulted in:

AYES: Members Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

**Chair Joseph did not participate in voting due to technical difficulties*

CONSTRUCTION CONTRACT APPROVALS, 278-300 SPRING STREET RENOVATION:

Ms. Kelly Weir, Associate Vice President, Resource Planning & Analysis shared that the State law requires the Board of Trustees to authorize the award of construction contracts for any project that exceeds \$200,000. The project will renovate the 278-300 E. Spring Street property recently purchased by the College as part of the 2019 Capital Plan.

Member Fowler moved, Member Rosen seconded, that the Board of Trustees authorizes the College to enter into the following contracts with the selected firms:

Project	Company	Amount
278-300 Spring Street Renovation	Moody-Nolan Architects	\$83,300
Design Contingency (10%)	Columbus State	\$8,330

A vote was taken which resulted in:

AYES: Members Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

**Chair Joseph did not participate in voting due to technical difficulties*

**NAMING OF FACILITIES IN THE SCHOOL OF HOSPITALITY MANAGEMENT
AND CULINARY ARTS:**

Ms. Katy Trombitas, Vice President of Advancement, explained that Policy No. 1-14 was established to bestow the honor of naming College facilities and unites to recognize financial contributions to support the physical space named, to recognize exceptional service, and to recognize long-term and significant financial contributions to the College. The responsibility and authority for naming a unit or facility shall be that of the Board of Trustees, acting after receiving a recommendation from the Naming Advisory Committee.

The Board of Trustees agreed to refer this item for approval during the September 2021.

OPERATING BUDGET FOR FISCAL YEAR 2022:

Ms. Kelly Weir, Associate Vice President, Resource Planning & Analysis and Ms. Aletha Shipley, Vice President and CFO shared that College Policy 9-01 requires that the Board of Trustees approves the district’s operating budget prior to the beginning of each fiscal year. Fiscal Year 2022 (FY22) begins on July 1, 2021. Collectively they shared a brief presentation outlining the FY22 Operating Budget.

Highlights included:

- Revenue assumptions
- Design principles
- Expenditure, transfer assumptions
- Strategic allocations from FY21
- Projected net income
- FY22 Auxiliary fund
- FY22 Plant fund

Member Rosen moved, Member Green seconded, that the Board of Trustees authorizes:

- FY21 Operating Budget for:
 - Columbus State Community College District [Exhibit A, located in full agenda]
 - Auxiliary Enterprises [Exhibit B, located in the full agenda]
 - Plant Fund [Exhibit C, located in the full agenda]
- Authority for the President to:
 - Adjust operating, auxiliary, or plant fund expenses commensurate with enrollments and other revenue fluctuations ensuring that balanced budgets are maintained.
- Strategic Reserves for:

- The President to allocate \$4.5 million from projected FY21 net operational revenues to support strategic investments to the reserve allocations of Capital Improvements, Scholarships, and the Student Success and Innovation Fund (SSIF).
- The President to allocate any additional net operational revenue beyond the \$4.5 million to the Plant Fund.

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

REMARKS FROM CHAIR JOSEPH:

Chair Joseph expressed gratitude towards and acknowledged the thirteen months of crisis management that President Harrison and the Cabinet have successfully managed.

In closing he shared that in the coming weeks the Trustees would engage in the goal setting and performance review cycle for President Harrison.

TUITION:

Ms. Kelly Weir shared that Columbus State has shown strong improvements in student success particularly as it relates to equitable outcomes. Columbus State's investments in closing performance gaps for low-income students and students of color led to the following awards received in early 2020:

- Achieving the Dream (ATD) Leader College of Distinction status for performance improvement rates from 2015-2018 among first time-ever-in-college African American and Hispanic students, including a breakout for solely African American males.
- Inaugural recipient of the Barefoot & Gardner Award for equitably higher education outcomes.

Columbus State's tuition policy reflects the ongoing priorities of student success and accessibility by striving to keep college affordable for its students while simultaneously providing high-quality instruction and the wrap-around supports needed to help students complete a meaningful degree or certificate. This has been accomplished through aggressive reallocations, increased revenue through grants, tuition and State Subsidy, and increased support through strategic partnerships.

H.B. 110, the State’s FY22-FY23 biennial budget, provides community colleges authority to increase tuition in both FY22 and FY23 by \$5 per credit hour on the in-state tuition rate, which represents a 3.1% increase across all tuition rates. Even though this legislation is still pending, the tuition increase has been included in the FY22 budget proposed to the Board that is outlined in the separate Board Action, Operating Budget for Fiscal Year 2022. This tuition increase will be offset for students directly charged the increase through the Higher Education Emergency Relief Fund (HEERF).

Member Restrepo moved, Member Fowler seconded, that the Board of Trustees approves tuition rate adjustments for the FY22 and FY23 operating budgets up to the amounts authorized through H.B. 110 as enacted.

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

APPROVAL OF FY2022 ANNUAL APPROPRIATIONS RESOLUTION:

Ms. Aletha Shipley shared on or about the first day of each fiscal year, the taxing authority of each subdivision or other taxing unit shall pass an appropriation measure under Ohio Revised Code Section 5705.38. This Resolution establishes the required appropriation for the Bond Retirement Fund to meet debt service obligations for fiscal year 2022. Further, the Fiscal Certificate included in this Resolution certifies that the Columbus State Community College District Board of Trustees has the authorization to levy taxes sufficient to provide revenues necessary to meet debt service obligations.

Member Rosen moved, Member Burger seconded, that the Board of Trustees approves the FY2022 Annual Appropriation Resolution.

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

FINANCIAL STATEMENTS AS OF AND FOR THE ELEVEN MONTHS ENDED MAY 31, 2021:

The Financial Statements are presented to the Board for informational purposes only.

PERSONNEL INFORMATION ITEMS:

The Personnel Information items are presented to the Board for informational purposes only.

PRESIDENT’S REPORT:

Accelerated Training Centers

- The (soon to be) Accelerated Training Centers are being developed based the need to close economics gaps. The target audience is unemployed and underemployed adults displaced by the pandemic.
- Short-term training programs will provide an industry-recognized credential leading to a good job and offer the opportunity for continued education and career growth.
- Case management will be provided by community partners to provide initial job preparation, address barriers, and promote career growth.
- Will be neighborhood and community based. Locations will be data driven based upon demographics, under-employment, unemployment, concentration on posted jobs, and transportation access mapping.

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

There were no items to bring before the Board.

EXECUTIVE SESSION:

Vice-Chair Burger moved, Member Rosen seconded, that the Board of Trustees adjourns to Executive Session at 9:28 a.m. according to Ohio Revised Code §121.22 to consider details relative to security arrangements and emergency response protocols.

A vote was taken which resulted in:

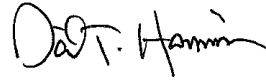
AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:40 a.m.

ADJOURNMENT:

There being no further items to come before the Board, the meeting was adjourned at 9:41 a.m.



Dr. David T. Harrison
Secretary, Board of Trustees