



Health Care Manager Certificate

2018–2019

DESCRIPTION:

The Health Care Manager Certificate Program helps student gain vital knowledge to begin their journey toward becoming a manager within healthcare. The Occupational Outlook Handbook states the following: “Medical and health care/service managers, also called health care executives or health care administrators, plan, direct, and coordinate medical and health services. They might manage an entire facility, a specific clinical area or department, or a medical practice for a group of physicians. Medical and health services managers must direct changes that conform to changes in healthcare laws, regulations, and technology.” All the Health Care Management Certificate courses are completed online. For more information, see csc.edu/academics/departments/healthcare-manager.

ADMISSION REQUIREMENTS:

Students must place into ENGL 1100.

ONGOING REQUIREMENTS:

Students must maintain minimum overall GPA required by the College.

OPPORTUNITIES FOR GRADUATES:

Career:

Certificate completers are prepared to: apply theories and principles of human resource management to real life health care situations. Generate action plans, implementation activities, and evaluation processes to assure continuous quality improvement in health care institutions. Apply strategies, processes and current trends in health care management. Understand risk management and the underlying legal principles inherent in the health care system.

Transfer:

The course work for this program can be applied toward the AAS degree in Multi-Skilled Health or Health Care Manager.

CERTIFICATE REQUIREMENTS (HEALTH CARE MANAGER CERTIFICATE):**FIRST SEMESTER**

Course	Term	Credits	Milestones/Progress Check
MULT 2070 HR Management for Health Services	AU	2	
MULT 2072 Health Care Resource Management	AU	2	
BMGT 1111 Management	AU/SP/SU	3	
Semester Credits		7	

SECOND SEMESTER

Course	Term	Credits	Milestones/Progress Check
MULT 2074 TQM/UM/Accreditation	SP	2	
MULT 2076 Legal Aspects and Risk Management	SP	2	
CSCI 1101 Computer Concepts & Apps	ALL	3	
Semester Credits		7	
Total		14	

AU: Autumn Semester/SP: Spring Semester/SU: Summer Semester
Requirements subject to change.