

Subject: A message from Dr. Rebecca Butler

Date: Friday, March 20, 2020 at 5:37:16 PM Eastern Daylight Time

From: Marketing and Communications

To: Marketing and Communications

Thanks for everything you have done over the past week and more as we have pulled together to keep the College moving forward during this unprecedented time of impact from COVID-19. All of us within leadership are truly grateful and humbled at the team camaraderie that is making it possible for us to keep College operations going, and relaunch classes next week.

Our faculty took advantage of more than 2,600 individual training sessions to ready for online instructional delivery starting Monday. This was made possible by the tireless work of our Instructional Technology and Innovation team and our incredible Information Technology division. Speaking of IT, they have been working night and day to get our workforce remote as rapidly as possible. Thanks to both our employees who are now successfully working offsite and those who continue to work onsite – with appropriate social distancing – for their flexibility and patience during this process.

To say it was a busy week is an incredible understatement. I want to remind everybody to keep paying attention to emails from Marketing and Communications and the President's Office, as well as our [web page](#) with highlights and FAQs. Here are some key announcements to remember:

- Instruction will remain remote for the remainder of the Spring semester.
- The class withdrawal date has been extended to April 19.
- *All* student-facing services will be delivered virtually. Although had discussed maintaining a computer lab in the Center for Technology and Learning on the Columbus Campus and in Moeller Hall on the Delaware Campus, as well as Student Central, that is no longer going to be possible. We are working through plans to supply a limited number of computers to students who indicate need – more communication will follow when we know more.
- The Mid-Ohio Market remains in operation with curbside service during normal operating hours.

Additionally – *and this is new*:

- **All in-person lab, clinical, practicums, and internship sessions will be postponed** for two weeks starting from Monday, *or* in accordance with any orders issued by the Governor of the State of Ohio. Students will be contacted by their Chairperson and/or Faculty by Friday, March 27 as to the path forward for their coursework. Announcements will also be placed on Blackboard. All other instruction begins online on Monday, March 23.

Again, thanks to all and please take care of yourselves.