As your instructor walks you through important components of the campus website, Blackboard, and email, fill in the following:

**Part I: Columbus State Community College Website:** www.cscc.edu

*Name two resources that can be located under each area:*

- **Quick Links:** ______________________________  __________________________________
- **Programs and Courses:** _____________________________  __________________________________
- **Services for Students:** ______________________________  _____________________________
- **Campus Life:** ______________________________

Where can you locate staff/faculty contact information? ______________________________________

**Part II: CougarWeb for Students:**

*Name three reasons you will need to access CougarWeb:*

_____________________________________________________________________________________

What form, found in CougarWeb, will show proof of enrollment to an employer, insurance agency, etc?
_____________________________________________________________________________________

What form would you fill out if you would like for CSCC to release your transcripts to an outside party?
_____________________________________________________________________________________

What will you need to submit when you are ready to graduate and believe your degree requirements have been completed?
_____________________________________________________________________________________

**Part III: Blackboard:**

*Name three pieces of information you may locate in Blackboard:*

_____________________________________________________________________________________

Final grades are sometimes posted in Blackboard. Are these grades official? YES   NO

Where can you locate your final grades? ______________________________________

**Part IV: Student Email:**

*List three reasons why you should check your student email at least once per day:*

_____________________________________________________________________________________

Lisa two places where you can locate a link to your student email:

_____________________________________________________________________________________

_____________________________________________________________________________________