Departments Affected by Specific Procedures & Practices

The following is an outline of the Procedures and Practices within the college Safety Manual and a listing of departments and/or job titles that are specifically affected by the regulations. This listing is subject to change as State regulations change and as more is learned about how the regulations impact the college.

<table>
<thead>
<tr>
<th>Procedures &amp; Departments Affected:</th>
<th>Specifics:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Safety &amp; Health Related Work Practices</strong></td>
<td>Employee Safety Academy</td>
</tr>
<tr>
<td>*All Employees</td>
<td></td>
</tr>
<tr>
<td><strong>Bloodborne Pathogens</strong></td>
<td>Annual site-specific training required for all employees</td>
</tr>
<tr>
<td>Athletic Coaches and Trainers</td>
<td></td>
</tr>
<tr>
<td>Child Development Center Teachers &amp; Secretary</td>
<td></td>
</tr>
<tr>
<td>Dental Hygiene Technology</td>
<td></td>
</tr>
<tr>
<td>EMS Technology Faculty &amp; Preceptors</td>
<td></td>
</tr>
<tr>
<td>Med Lab Technology Faculty &amp; Lab Assistants</td>
<td></td>
</tr>
<tr>
<td>Medical Assisting Faculty &amp; Lab Assistants</td>
<td></td>
</tr>
<tr>
<td>Multi-Comp Technology Faculty &amp; Lab Assistants</td>
<td></td>
</tr>
<tr>
<td>Nuclear medicine Technology</td>
<td></td>
</tr>
<tr>
<td>Nursing Technology Faculty &amp; Lab Assistants</td>
<td></td>
</tr>
<tr>
<td>Public Safety Department (personnel)</td>
<td></td>
</tr>
<tr>
<td>Physical Plant Building Services</td>
<td></td>
</tr>
<tr>
<td>Groundskeepers</td>
<td></td>
</tr>
<tr>
<td>Radiology Technology Faculty</td>
<td></td>
</tr>
<tr>
<td>Respiratory Care Technology Faculty</td>
<td></td>
</tr>
<tr>
<td>Surgical Technology Faculty (on-site)</td>
<td></td>
</tr>
<tr>
<td>Veterinary Technology</td>
<td></td>
</tr>
<tr>
<td><strong>Confined Entry Spaces</strong></td>
<td>Annual site-specific training required</td>
</tr>
<tr>
<td>Information Technologies</td>
<td></td>
</tr>
<tr>
<td>Telecommunications</td>
<td></td>
</tr>
<tr>
<td>Physical Plant (Maintenance)</td>
<td></td>
</tr>
<tr>
<td>Public Safety (Safety &amp; Security)</td>
<td></td>
</tr>
</tbody>
</table>
## Departments Affected by Specific Procedures & Practices

### Procedures & Departments Affected:

#### Cranes, Hoists, and Slings
- Architecture Technology (Landscaping)
- Automotive & Applied Technologies
- Aviation Maintenance Technology
- Construction Sciences Technology
- Physical Plant (Grounds & Maintenance)

**Specifics:**
- Annual site-specific training required

#### Electrical Safety
- Automotive & Applied Technologies
- Aviation Maintenance Technology
- Architecture Technology
- Biological & Physical Sciences (Lab Techs)
- Construction Science Technology
- Information Technologies
  - Communications Technology
  - PC Services
- Electrical Engineering Technology
- Machine Shop (Faculty & Lab Techs)
- Physical Plant
  - Building Services
  - Groundskeepers
  - Maintenance
- Public Safety (Safety & Security and Police Officers)

**Specifics:**
- Initial training required & upon deficiencies noted

#### Emergency Preparedness
  *All Departments

**Specifics:**
- Annual training required

#### Fire Extinguisher  *Recommend All Employees attend
- Automotive & Applied Technologies
  - Faculty & Lab Techs
- Auxiliary Services
- Aviation Maintenance Technology (Faculty)
- Biological & Physical Sciences
  - Faculty & Lab Assistants
- Business Administrative Services
  - Mailroom personnel
  - Shipping & Receiving
- Dental Hygiene Technology
- Electro-Mechanical Engineering Technology
  - Faculty & Lab Assistants
- Electronic Engineering Technology
  - Faculty & Lab Assistants
- Environmental Technology
  - Faculty & Lab Assistants
- Graphic Communication Technology
  - Faculty & Lab Assistants
- Heating & Air Conditioning Technology
  - Faculty & Lab Assistants

**Specifics:**
- Annual training required
Departments Affected by Specific Procedures & Practices

Procedures & Departments Affected:

**Fire Extinguisher: continued**
- Hospitality Management Technology
- Faculty & Lab Assistants
- Information Technologies
  - Communication Technology
  - Telecommunications/PC Services
- Medical Lab Technology
  - Faculty & Lab Assistants
- Physical Plant
- Physical Sciences Programs
  - Faculty & Lab Techs
- Public Safety
- Radiology Technology
- Surgical Technology
- Veterinary Technology

**Forklift Trucks**
- Automotive & Applied Technologies
- Auxiliary Services
  - Warehouse
  - Office Services
  - Golf Course
- Business Administrative Services
  - Mailroom
  - Shipping & Receiving
- Physical Plant

**Hazardous Materials**
- Allied Health Professions
- Architecture Technology
- Automotive & Applied Technologies
- Aviation Maintenance Technology
- Auxiliary Services
  - Warehouse
  - Office Services
- Biological & Physical Science
- Business Administrative Services
  - Mailroom
  - Shipping & Receiving
- Civil Engineering Technology
- Construction Management
- Electro-Mechanical Engineering Technology
- Electrical Engineering Technology
- Emergency Medical Services
- Environmental Technology
- Graphic Communications Technology
- Health-Dental and Veterinary Programs

Specifications:
- Initial training required then every (3) three years, unless incident occurs
- Initial, annual & department specific training required
Departments Affected by Specific Procedures & Practices

Procedures & Departments Affected:  

**Hazardous Materials: continued**
- Heating & Air Conditioning Technology
- Hospitality Management Technology
- Manufacturing Technology
- Mechanical Engineering Technology
- Med Lab Technology
- Physical Plant
- Public Safety

**Hearing Conservation**
- Automotive & Applied Technologies
- Aviation Maintenance Technology
  - Faculty & Lab Techs
- Physical Plant
  - Building Services
  - Groundskeepers
  - Maintenance
- Justice- Safety Programs
  - Faculty (involved in firing range training)
- Public Safety

**Personal Protective Equipment**
- Allied Health Professions
- Automotive & Applied Technologies
- Architecture Technology
- Aviation Maintenance Technology
- Auxiliary Services
  - Warehouse
  - Golf Course
- Biological & Physical Sciences
- Child Development Center
- Electro-Mechanical Engineering Technology
- Electrical Engineering Technology
- Emergency Medical Services
- Environmental Technology
- Graphic Communications Technology
- Heating & Air Conditioning Technology
- Health-Dental and Veterinary Programs
- Mechanical Engineering Technology
  - Machine Shop
- Multi Comp Health, Dental & Veterinary Programs
- Nursing Technology
- Physical Plant
- Public Safety

Specifics:
- Initial employment, annual testing, required
- Annual training required

11/17/2010