

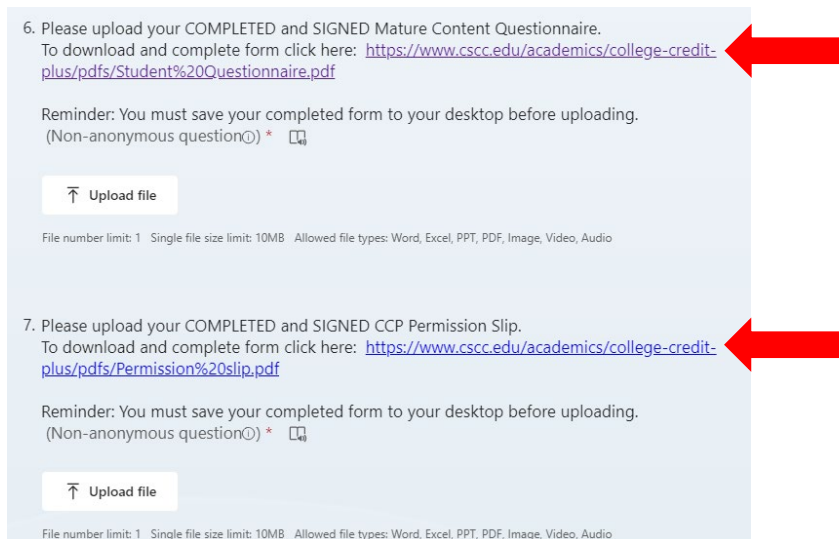
How to Submit your CCP Permission Slip and Mature Content Questionnaire Forms to Columbus State

1. Discover your Columbus State [Username and Password](#)
2. [Go to the Submission form for CCP permission slip and questionnaire forms](#) and login with your Columbus State username/ CSCC student email (@student.csc.edu) and password:




****NOTE:** The first time you sign into a CSCC application you will be prompted to set up DUO multi-factor authentication: <https://www.csc.edu/employee/technology/pdf/DUO-Setup-Enrollment.pdf>

3. Fill out your personal information at the top of the form.
4. Download the CCP permission slip and Questionnaire forms:




6. Please upload your COMPLETED and SIGNED Mature Content Questionnaire.
To download and complete form click here: <https://www.csc.edu/academics/college-credit-plus/pdfs/Student%20Questionnaire.pdf>

Reminder: You must save your completed form to your desktop before uploading.
(Non-anonymous question) * 

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

7. Please upload your COMPLETED and SIGNED CCP Permission Slip.
To download and complete form click here: <https://www.csc.edu/academics/college-credit-plus/pdfs/Permission%20slip.pdf>

Reminder: You must save your completed form to your desktop before uploading.
(Non-anonymous question) * 

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

5. Complete both forms with your and your parent/guardian's signature and save as a PDF.
6. Upload your completed PDF files to question 6 and 7 in the webform.
7. Click **SUBMIT** to finish submission.

This permission slip must be completed and signed by the student and his or her parent or guardian in order for the student to enroll in college courses under the College Credit Plus program.

A student eligible to participate in College Credit Plus and admitted to a college or university will enroll in actual college courses, which *may* include "mature subject matter" as defined in Ohio Revised Code 3365.035.

PLEASE TYPE OR PRINT:

We _____ (Student Name) and _____ (Parent/Guardian Name) hereby understand that by enrolling in College Credit Plus courses:

- Content *may* include mature subject matter that will not be modified based upon College Credit Plus enrollee participation regardless of where course instruction occurs; and
- State law requires this signed form be submitted in the student's application to the college or university following that college or university's instructions for submission of application materials.

The signatures below indicate permission is granted to participate in College Credit Plus. It is the parent's or guardian's responsibility to be aware of and monitor the student's enrollment based on information provided by the college.

Student Information – **PLEASE TYPE OR PRINT:**

Student Name: _____

Email Address: _____

Phone Number: _____

Name of High School (Students who are homeschooled may write "homeschooled"): _____

CougarID number: _____

Parent Information – **PLEASE TYPE OR PRINT:**

Parent Name: _____

Email Address: _____

Phone Number: _____

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____



Upload your completed form to <https://forms.office.com/r/cj0tZB7cTZor>

PLEASE CONTINUE TO PAGE 2 OF THIS DOCUMENT TO REVIEW FURTHER CONSIDERATIONS FOR PARTICIPATING IN THE CCP PROGRAM AT CSCC:

Please review the items below:

1. Students are enrolling in college level courses. These courses become part of the student's permanent academic record, including both the high school and college transcripts and GPAs. Courses taken for high school graduation credit may impact a student's ability to graduate high school.
2. Students who fail and/or withdraw from course(s) after the 14th day of the semester may be billed by their school district for all tuition and fees associated with those courses. A student may withdraw from a class prior to the college's withdrawal date and receive a "W" on the college transcript, which will not affect the college GPA. Students who wish to drop a college class should consult with their school counselor and Columbus State Community College academic advisor before doing so.
3. Students may not register for more hours than indicated by the school counselor/principal, in alignment with State regulations. If a student registers for more hours than allotted, they will be considered self-pay and will be billed by Columbus State Community College for all tuition and fees associated with those courses. Unpaid balances may be referred to the Attorney General's office for collection.
4. Students who were biologically male at birth and turn 18 after completing an admissions application are required to provide the Selective Service number within 30 days of their 18th birthday to the Records and Registration Department. If the student does not submit their assigned Selective Service number, the student will be billed a surcharge equivalent to the nonresident tuition rates. This surcharge will be billed until the Selective Service number is provided.
5. Parents should never contact instructors regarding student progress, attendance, assignments, etc. All communication regarding the student must be handled through the College Credit Plus Office and/or the school counselor in accordance with the Family Education Rights and Privacy Act (FERPA).
6. Parents are not permitted to attend courses with students unless the parent is registered for the course as a paying student.
7. If the student is taking course(s) on a CSCC campus or Regional Learning Center, the student may be in class with adults who come from a variety of backgrounds, ages, and criminal histories. Students may be required to interact with classmates on group work/projects inside and outside the classroom.
8. Course subject matter may include mature themes and materials and will not be modified based upon College Credit Plus student participation.
9. If the student has a documented disability, it is the student's responsibility to request necessary accommodations through the college's Office of Disability Services.
10. Completion of this consent form does not guarantee admission to a specific program or course. To add courses, students must meet course placement and/or prerequisites and submit a registration form.

Questions or concerns about any of the above information may be sent to your assigned CCP advisor. You can discover your advisor at <https://www.csc.edu/academics/college-credit-plus/contact-us.shtml>