INSTANT ENROLLMENT GUIDE

COLUMBUS STATE COMMUNITY COLLEGE
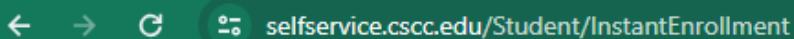
Open your web browser and go to the website:
https://selfservice.cscc.edu/Student/InstantEnrollment

selfservice.cscc.edu/Student/InstantEnrollment

COLUMBUS STATE
COMMUNITY COLLEGE

Self-Service

Step Two

In the **Search for Sections** window, you will be prompted to enter a **Course Code Number. Type:**

WIIT (for IT certificates)

Then click the blue Search Button.

Search for Sections

Catalog Advanced Search

Meeting Start Date or After

11/29/2023

Meeting End Date

M/d/yyyy

Course Code Number

Enter Course Code Number or a Keyword

Days Of Week

- [ ] Sunday
- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday

Time Of Day

Select Time Of Day

Location

Select Location

Clear   Search

Step Three

Multiple program or course offerings will be listed. Choose the correct program and press the "select" button.

Please confirm the dates and course code for your selected program from our main page before selecting.

Registration is currently open for the following programs:

- **Data Analytics Certificate Program (35 weeks)**

Program Dates: October 10, 2024 - August 14, 2025
Class Times: Thursdays 6:00 PM – 8:30 PM (Live online)
Course Code: WIIT-7000
Block 1 $1,370: Applied Statistics, Database/SQL
Block 2 $1,790: Python, Applied Data Analytics, Capstone
*Tuition due upon registration for each individual registration block.
Total Program Cost: $3,160

Sample - Please confirm information from the main webpage:
https://www.cscc.edu/workforce/individuals/it-workforce-certificates/

WIIT-7000-01OP (88022)
Data Analytics Reg Block 1 · Select

Seats ⓘ	Times	Locations	Instructors
25 / 27 / 0	Th 6:00 PM - 8:30 PM 4/25/2024 - 8/22/2024	Live Online	Adams, J, Millikin, D, Friend, M, Farkas, J, Flom, E, Merante, L

WIIT-7020-030A (87950)
Cybersecurity Reg Block 1 · Select

Seats ⓘ	Times	Locations	Instructors
26 / 27 / 0	T 6:00 PM - 8:30 PM 5/7/2024 - 8/27/2024	Live Online	Adams, J, Millikin, D, Farkas, J, Friend, M, Flom, E, Merante, L

WIIT-7030-03OP (90834)
Cybersecurity Reg Block 2 · Select

Seats ⓘ	Times	Locations	Instructors
27 / 27 / 0	T 6:00 PM - 8:30 PM 3/12/2024 - 6/25/2024	Live Online	Adams, J

WIIT-7810-05OP (90832)
Intro Artificial Intelligence · Select

Section Details

**WIIT-7000-01OP Data
Analytics Reg Block 1 (88022)**
Summer Non-Credit 2024

Additional Information	This first registration block includes the first two courses in the Data Analytics program: Applied Statistics and Database/SQL.
Instructors	Adams, J (jadams100@cscc.edu) Millikin, D (dmillikin@cscc.edu , 614-287-3814) Friend, M (mfriend1@cscc.edu) Farkas, J (jfarkas@cscc.edu , 614-287-5244) Flom, E (eflom1@cscc.edu , 614-287-2480) Merante, L (lmerante@cscc.edu , 614-287-2432)
Meeting Information	Th 6:00 PM - 8:30 PM 4/25/2024 - 8/22/2024 (Live Online)
Dates	4/25/2024 - 8/22/2024
Seats Available ⓘ	25 / 27 / 0
Credits	0
Grading	Graded, Audit
Requisites	None
Course Description	This is the first registration block for the non-credit Extended Business IT Certificate in Data Analytics. This block registration covers the first three classes in the program: WIIT 7751 - Introduction to Statistics, WIIT 7752 - Statistics Fundamentals for Data Analysis, and WIIT 7730 - Database & SQL Fundamentals.
Books Total	

Close	Add Section to Schedule Builder

You will need to click the blue "Add Section to Schedule Builder" button after verifying you have chosen the right class.

Step Five

After making your course selection, click on the blue "Next" button at the top of the page in the right hand corner to proceed to check out.

Step
Six

Complete the "Additional Details" section.

Step Seven

Payment is due upon registration. Enter Payment Method and press the "Proceed to Payment" button.

Courses Summary

WIIT-7000-01OP Data Analytics Reg Block 1 (88022)	$1,370.00
Total	$1,370.00

Payment Details

Click Proceed to Payment to pay the section's cost

Payment Methods *

Please Select ⌄

Cancel   Proceed to Payment

Step Eight

After selecting the Payment Method, you will see a breakdown of your total amount due for the classes you registered for. Click the blue "Pay Now" button.
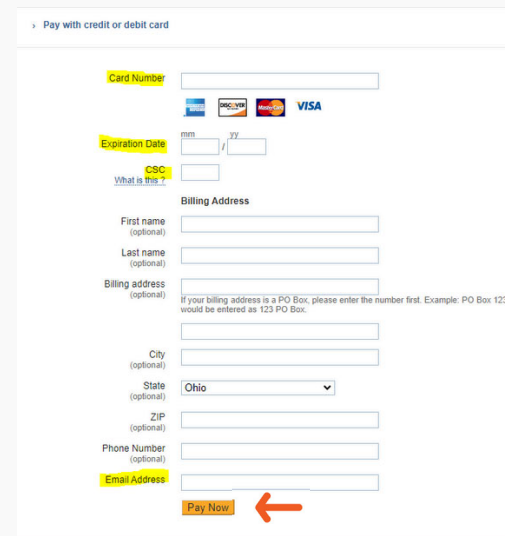
Next, enter credit or debit card information and press "Pay Now" button when you are ready to initiate the payment.

Step Nine

After payment is accepted, you will be receive the "Class/Payment Acknowledgement". Write down your CougarID (student ID number).

Proceed with the final step of identifying your CSCC username and password. Visit: https://password.cscc.edu

Make sure you do not lose the information on this screen!

Class/Payment Acknowledgement

Joe,

Thank you for registering for a continuing education class at

Columbus State Community College. Your CougarID (student ID number) is 1415069. You will need this number for all of your future transactions with the College. **Please visit https://password.cscc.edu to discover your username and password. All communication moving forward will be through** your CSCC email account. You will be able to set that up 24 hours after receiving this email by going to **https://outlook.com/student.cscc.edu** . If you have any questions, please contact the CSCC Non-Credit Registration Office at 614-287-5858 or cewdreg@cscc.edu.

ⓘ Please visit https://password.cscc.edu to discover your username and password.

Once registered, you will have access to your CSCC student email and Blackboard accounts. Access to your course within Blackboard will be made available 3-5 days before the start date of the course.

For information on getting started with online learning here visit.
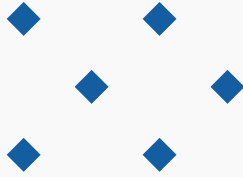
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Welcome and Congratulations

- Please wait for communications from the Non-Credit Registration Office for instructions on how to access your pre-program orientation.

- Access and monitor your student email.

- If you encounter any problems or have any questions regarding your program registration: (614) 287-5858 or email us at: cewdreg@cscc.edu