

How to Install and Use Read&Write 12 on a PC

Download & Installation:

1. Open web browser and navigate to www.texthelp.com
2. Select products drop-down (right hand side under search bar)
3. Choose Read&Write (purple puzzle piece)
4. Click "Try Read&Write today"
5. Click on version that matches your device operating system (choose your platform)
6. Click "US-English"
7. Save and open file once it completes downloading
8. Allow the program to run (this may take a few minutes.)
9. The icon should now be appear on the desktop (there will be a puzzle piece tab on the top of the screen)
10. The first time the program is opened it will ask you to sign in
11. Select "Sign in with Microsoft Account"
12. Enter your full CSCC email address (including @student.cscce.edu). You will be redirected to CSCC login screen upon clicking in password field
13. Login with your full CSCC email address and your CSCC password.
14. Read & Write is now activated

How to Set up Voice and Speed of Reading

1. Click on Settings (triple lines on far right side)
2. Click on Show more settings (bottom)
3. Click on Speech
4. Listen to available voices by Selecting a Voice and clicking on the "Test Voice" button
5. Use the Speed slider to change how fast or slow the voice reads. Test by using the "Test Voice" button.
6. Close settings box

Using the Play Button to Read

Open non-PDF files to be read, highlight section of text to be read, and click on the Play button.

Using PDF Reader

1. Click on the PDF Reader button on the toolbar.
2. Open PDF file to be read.
3. Make sure Click to Speak button is underlined with purple (pointer hand button on top left).
(Setting changes can be made by clicking on the Settings button (triple lines on right) on the main RWG toolbar then choosing Speech, scroll down to set continuous reading and read by word, sentence or paragraph then close box.)
4. Click anywhere on the document and PDF Reader will begin reading that selection.

Questions? Contact staff

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