

Career Success Plans: Frequently Asked Questions

1) "What is the Career Success Plan and how does it work?"

*Due to a State of Ohio mandate, all public colleges must now have a Career Counseling Plan to assist students in becoming more career ready. The Career Success Plan contains suggested activities that you can complete while still a student to assist you in exploring occupational paths within your field of study, as well as getting ready for the job search. You can view your plan anytime by logging into Starfish via Blackboard and entering **just your CSCC username (NOT YOUR FULL EMAIL ADDRESS) and password**. The tasks of your plan should appear on your Starfish homepage. Click on each task for a detailed description.*

2) "Why am I receiving this?" "Is there anyone to whom this does not apply?"

*Every student at the college receives a Career Success Plan, regardless of whether they are a transfer student or enrolled in a Career or Technical Program. The only students to whom the plan **does not apply** are **Good-as-Gold students** and **College Credit Plus** students.*

3) "Does the Career Success Plan have anything to do with my major?"

Career Success Plans are for every student and are not specific to any particular major, but instead include general tasks for students to complete to help them explore occupations within their career field of choice and get ready for the job search.

4) "I need help determining what classes I need to schedule to complete my major and graduate on time."

The best resource on campus to assist with questions about scheduling classes or what credits are needed to complete a degree is Advising Services. There are different advisors on campus, based on programs of study. If you are unsure of whom you should meet with, go to: www.csc.edu/services/advising. From there, click on the group of advisors that matches your major and call to schedule an appointment. New, undecided or transient students should meet with CASE Advising in 116 Aquinas Hall.

5) "My financial aid has changed and I have questions about my tuition costs or money that I owe."

If your question pertains to a bill you have received, you can obtain assistance at the Cashiers and Student Accounting Office on the second floor of Rhodes Hall. If you have general questions about how to obtain financial aid or changes that have been made to your award amount, it is best to see a Financial Aid Advisor at Student Central, located in the upper level of Madison Hall.

6) "I changed my major but didn't let anyone know" or "I'm not sure how to go about formally changing my major."

To officially change your major, all you have to do is call the Telephone Information Center at 287-5353 and provide your name, Cougar ID, and the details of the major you've chosen to the representative. You can also stop by Student Central in the upper level of Madison Hall and tell an advisor of your changed major status.

Note: Some programs at CSCC have specific admittance requirements. Please consult the program information page on the college website for more information.

7) “I am planning on transferring to a four-year college and need help figuring out what classes will transfer and what I still need to take.”

We recommend that you meet with both your academic advisor here at Columbus State, as well as a transfer advisor from the four-year college where you intend to transfer. Transfer advisors come to campus frequently and meet with students for drop-in appointments in Aquinas Hall Room 126. Dates and colleges represented may vary, but you can check out the transfer advisor calendar at: <http://www.csc.edu/academics/transfer/meet-university-advisors.shtml> for more information.

8) “Is the Career Success Plan a requirement?”

Students who complete the action steps within their plan will benefit through gaining increased knowledge of their career field of choice, feeling more confident in their career decision making, and will be better equipped for the job search upon graduation. It is strongly suggested that you complete the items on your Career Success Plan, however, it is not a requirement for graduation.

9) “I need help finding a job...can you help with that?”

While Career Services does not offer job placement, we do offer assistance with job search strategies, mock interview practice, resume and cover letter reviews, and Career Quest, an online job board where students can view open positions that employers in the community have posted. Go to: www.csc.edu/service/careers/ and click on “Career Quest” to get started.

10) “I’m not sure if I’m in the right major” or “I’m happy with my choice of major but am unsure as to what career I want to pursue.”

If you are asking this question, you might need to do some further career exploration and research. The counselors in Career Services can assist with choosing majors and exploring career paths related to majors. Call 287-2782 or log into Starfish to schedule an appointment if needed.