

Columbus State Community College

Request for Quotation

RFQ 26-006

Security Camera Trailers

About Columbus State Community College

The mission of Columbus State Community College is to educate and inspire, providing our students with the opportunity to achieve their goals. The college is chartered to serve four counties in central Ohio: Franklin, Delaware, Union, and Madison. Through its dynamic curriculum and commitment to diverse learners, the college catalyzes creating and fostering linkages among the community, business, and educational institutions. The college proactively responds to its communities' changing needs and role in the global economy using instructional and emerging technologies. Columbus State serves its community at its two campus locations (downtown Columbus and Delaware County) and three regional learning centers located in Franklin, Delaware, and Union Counties. The college serves approximately 25,000 students and has over 1,166 full-time employees, 497 part-time employees, and more than 1,298 adjunct faculty.

Scope of Work

Columbus State Community College is seeking a quote for the following:

The college is seeking five mobile surveillance trailers, each equipped with a retractable boom-mounted camera capable of delivering multiple viewing angles and full 360-degree coverage at a minimum resolution of 1080p. The camera system must be compatible with and integrate seamlessly into the college's existing Video Management System (VMS) platform. Of the five units, four should be powered by solar energy, while one should be configured to operate using a generator.

Please include any rigging or shipping charges in your quotation.

All quotes must be in effect for 90 days.

Quote Due Date and Delivery

Proposals will be emailed to Darrin Albaugh at dalbaug1@csc.c.edu by 2:00 pm local time on Friday, October 24, 2025. "RFQ 26-006 Security Camera Trailers" must be in the email's Subject Line. Late proposals will not be accepted or considered.

Quotation

A Contractor's delivery of a Quotation to the College shall be construed as evidence of having read, acknowledged, accepted, and complied with the instructions contained in this RFQ. A representative with authority must sign the quotation to make offers and enter into contractual agreements on behalf of the supplier. No Contractor may withdraw their Quotation for ninety (90) days after the due date. Any "Addenda" or Instructions to Contractors issued by the Columbus State Community College before the due date shall become part of the RFQ as if fully rewritten herein.

Questions for Participants

Bidders may submit questions to Darrin Albaugh in Purchasing at dalbaug1@csc.c.edu by Thursday, October 16, 2025, with all questions gathered and responded to collectively on Monday, October 20, 2025.

Schedule of events

RFQ issued	Monday, October 13, 2025
RFQ questions due	Thursday, October 16, 2025
Answers to RFQ questions due	Monday, October 20, 2025
Quotes due date	Friday, October 24, 2025

Method of Award

To maintain an efficient and effective environment, Columbus State Community College reserves the right to reject any quotations or provisions thereof and is not bound to accept the lowest-cost proposal if that proposal is not in the college's best interest. In making an award, factors such as, but not limited to, the participants' service capability, integrity, delivery lead time, equipment, reputation, human and financial resources, and past performance will be weighed.

Company Profile

History of company, year founded, philosophy or mission statement, description of types and number of accounts served, including the number of employees, company ownership, and business classification (corporation, partnership, sole proprietorship).

Compliance with Federal, State, and Local Laws

The contractor represents and warrants submitting a quote to RFQ. In performing any contract awarded because of this RFQ, it has complied with and/or shall comply with all applicable Federal, State, and local laws, rules, and regulations. No Contractor or any person acting on behalf of any Contractor shall, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance or work under the contract on account of race, color, religion, sex, age, handicap, national origin or ancestry.

Ohio Revised Code 9.24

Ohio Revised Code (O.R.C.) Section 9.24 prohibits the State from awarding a contract to any offeror(s) against whom the Auditor of the State has issued a finding for recovery if the finding for recovery is "unresolved" at the time of the award. By submitting a proposal, the offeror warrants that it is not now and will not become subject to an "unresolved" finding for recovery under O.R.C. 9.24 before the award of any contract arising out of this RFQ without notifying the College of such findings.

Indemnity

The contractor understands that Columbus State prohibits indemnifying third parties as a State Community College.

Model Protective Agreement/ Public Record Law

It is expressly understood by the parties that Columbus State Community College is a public institution and is subject to the Ohio Public Records Act, O.R.C. 149.43, et seq. Upon receipt of a public records request, Columbus State is required to provide prompt inspection or copies within a reasonable period of responsive records that Columbus State determines, in its sole discretion, public records subject to release. Regardless of any other term in this contract or agreement, the release of public records in compliance with Ohio law will not be deemed a breach of this RFQ. If a Respondent designates any information within its proposal as protected from disclosure by applicable law and the College receives a request for disclosure of any such information, the College will attempt to provide sufficient notice to the Respondent so that the Respondent may have the opportunity within a reasonable period to obtain protection from such disclosure. If, after a request for disclosure, litigation is brought attempting to compel production of the material or to protect the materials from production, the Respondent shall be solely responsible, at its cost, for establishing the basis for non-disclosure of the information. If an appropriate tribunal determines that the information must be disclosed or fails to protect the information from disclosure, the College will release the material.

Taxes and Infringement

It is understood that all Proposals received shall be exclusive of any Use, Sales, Federal, State, or local tax. The College is an institution qualified for exemption from customary taxes. Tax Exemption certificates will be furnished upon request. The Contractor shall save the College harmless from payment of any claims and costs (including attorney fees) arising out of any infringement, alleged infringement, or use of any patent or patented device, article, system, arrangement, materials, processes, or

copyright, trademark, trade secret, or proprietary right of any third party used by them in the execution of the contract.

Right to Clarity

The College reserves the right to obtain clarification of any point in the Contractor's Quotation. The failure of the Contractor to make additional information available could result in the rejection of the Quotation.

Disabilities Law Compliance

The College requires all Contractors to comply with the Americans with Disabilities Act, as amended (ADA-AA), and other applicable State of Ohio and Federal standards, such as sections 504 and 508 of the Rehabilitation Act of 1973 regarding accessibility and disability. Contractors must ensure that products and services are functionally accessible to individuals with disabilities. Compliance means that a person with a disability can acquire the same information, engage in the same interactions, and enjoy the same services as a person without a disability in an equally effective and integrated manner, with substantially equivalent ease of use.

Endorsements

The Contractor shall not permit endorsements by photographs or written statements involving the College or use of the College trademarks or logos without prior written approval of the College through the Director of Facilities Management.

Governing Law

The laws of the State of Ohio will govern the interpretation, validity, and effect of the RFQ and any resulting contract documents. Any disputes arising from this RFQ or resultant contract shall be litigated in the appropriate Court in Franklin County, Ohio.

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, duly sworn on oath, states that all the following are true:

1. He/she has not, nor has any other members, representative, or agent of the firm, company, corporation, or partnership represented by him, entered any combination, collusion, conspiracy, or agreement, directly or indirectly, with any person relative to the price to be bid by anyone at such letting.

2. He/she has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership represented by him, entered any combination, collusion, conspiracy, or agreement, directly or indirectly, with any person to prevent any person from bidding.

3. He/she has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership represented by him, entered any combination, collusion, conspiracy, or agreement, directly or indirectly, with any person including anyone, to refrain from bidding.

4. This bid is made without reference to any other bid and any agreement, understanding, or combination with any other person about such bidding

5. This bid is genuine and not a fraud.

He/she further states that no person or persons, firms, or corporation has, have, or will receive, directly or indirectly, any rebate, fee gift, commission, or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this day of

Name of Organization

Title of Person Signing

Signature

ACKNOWLEDGEMENT

STATE OF _____

COUNTY OF _____

Before me, a Notary Public person appeared, the above-named and swore that the statements contained in the foregoing document were true and correct.

Subscribed and sworn to me this _____ day of _____, _____.

Notary Public Signature

My Commission Expires:
