

## Staff Advisory Council Minutes

### General Meeting

02/10/2022

#### Microsoft Teams Meeting

2:00pm – 3:30pm

- Call to order — Jason
  - 2:03 Jason
  
- Roll Call— Matthew
  - Ms. Grubbs, Tommy Tucker, Marcia Holleman, Kat McDonald-Miranda, Michelle Baker, Gene Finkler, Tonya Anderson-Russell, Frank Sugar, Brianne Wears, Vena Hill, Carmelita Boyer, Matthew Brent-Manderick, Aloysius Kienee, Debbie Smith, Lawrence James, Doug Wright, Bettina Batts, Jason Love, Nichole Bowman-Glover, Aisha McGraph, Tracy Thornton, Melissa Helpman, Michael Hicks, Betty Sugar
    - Dustin Iacovone, Sherita Golden, \*Monica Badurina
  
- Approving Minutes — Jason
  - Approve. Vena
    - Second. Frank
  
- Treasurer Update – Frank
  - 5K= \$4152.24
    - With deposit from signup
  - General= \$2700
  - AdHoc = \$549.25
  
- 5K Update — Nichole/Michael
  - 5,000 donation and things for swag bag.
  - 2 new big sponsors
  - Boosting up marketing at new venues.
  - Cancer bridge is planning to be present at the 5K
  - Will start to appear at 1<sup>st</sup> Wednesdays
  - Hot cards will be available soon.
  
- Wellbeing
  - Cancer Bridge. New seminars coming up. Check the newsletter

- **Please support Wellbeing activities! Take advantage and share with your co-workers. We are ambassadors for this program as well!**
  
- SAC Committees Report Outs – Tommy/Kat/Doug
  - Bylaws- nothing new. Working on getting Bylaws updated.
  - Communications- Photos for website. Studio is being worked on. Will start taking photos in March. Will have individual thumbnails instead of group photo due to Covid.
  - Events- Nothing new.
    - Planting the seed for a Spring Welcome back event.
  
- Business Case Subcommittee Update – Nichole/Kat/Jason
  - Hoping to have done by end of 1<sup>st</sup> quarter.
    - Nichole’s group is done. Will send over for review.
    - Kat’s group waiting on one more submission.
    - Jason’s team has not met but plan on catching up.
  
- Leadership Circles – Jason/Kat
  - SAC will be test pilot with Dr Harrison serving as leader.
  - Talked to Julie and realized we needed to map this out a bit more.
  - Form a subcommittee “Planning Group” to dig out details
    - Logistics need to be detailed out.
      - Where, when, who, how, etc.
      - SAC members to facilitate meetings
  
- Shared Governance – All
  - How people serve on extra committees needs to be added into the bylaws.
    - Will have to make sure all committees are accounted.
    - Want to rotate on who is serving.
    - Who gets to serve, how long do the serve, etc.
  
- Achievement Analytics Access – Kat
  - Must go through a training to receive access.
  - Must be on campus or VMware for access
  - WILL WORK ON GETTING A TRAINING FOR THE GROUP SET UP.
  
- Open Discussion/Questions – All

- Adjournment
  - 3:11 Kat
    - Second. Lawrence

**Next General Membership meeting is March 10th, 2022 on Teams**