

**Academic Council Minutes**  
**February 10, 2023**

**Meeting Location – Teams**

Present: Mary Lewis (AC Fellow), Martin Blaine (AC Fellow), Frank Barnhart (AC Fellow), Adam Keller (CSEA), Michael Soliday and Zachary Dilbeck (Delaware), Holly Finnegan and Jeremy Banta (Promotion and Tenure), Elycia Taylor and Jackie Lovelace (Service-Learning), Lilia Bermudez and Jorie Schwartz (Student Support), Peter “Bo” Riley (Dual Credit/Enrollment), Patricia May Woods and Tracy Koski (Instructional Success), Sandy Drakatos and Adele Wright (Assessment), Barry Young and Lee Wayan (Pathways), Patty Allen and Jennifer Nardone (Rules and Policies), Dylan Canter (DEI), Nick Shay and Brent Funderburk (Curriculum), Paul Graves (Honors), Ann Palazzo and Nicholas Lakostik (Digital Learning), Lydia Gilmore and Liz Hammond (FETPD), Justin Kohl (Guest)

1. Welcome (Mary)

2. Approval of Meeting Minutes from November 18, 2022. Motion to approve by Lelia Bermudez. Seconded by Ann Palazzo. Approved unanimously

3. Council Business (Mary)

a. A discussion was held concerning upcoming AC Committee Elections, the timeline & process. There was a call for new members for committees and how we might use marketing & recruitment strategies. Liz Hammond says academic council is discussed in faculty orientation. They can send a message out to all of our new hires. The full day orientation in autumn could be a place for faculty fellows to introduce themselves. Always Thursday before the semester begins. Each committee should report how many committee members are needed for each committee including divisional representation needs by 2/17.

b. A discussion was held concerning the Co-Chair requirement in the Charter for OAA Co-Chair. Should we change the charter to allow committee members and not just co-chairs. We can add charter change to the March meeting.

4. Follow-up on athletic letter (Martin and Frank)

Martin and Frank reported on their autumn semester meeting with Dr. Butler and Dr. Maliwesky. There were no additional questions from council members.

5. HR Survey follow-up (Mary and Liz)

Mary and Liz reported that responses have been much better this semester. Dylan reported that the process appears smoother this year. There was a call to encourage all faculty who have served on a hiring committee to respond to the survey.

6. Academic Integrity (Justin Kohl)

Justin Kohl, Coordinator for the Office of Student Conduct, and member of Scholastic Integrity Committee gave a presentation concerning ChatGPT and AI and how it may be impacting our classrooms. Questions were asked concerning Turn It In and its ability to detect AI. Some useful links were provided.

<https://www.turnitin.com/blog/sneak-preview-of-turnitins-ai-writing-and-chatgpt-detection-capability>

<https://www.cnbc.com/2023/02/08/google-bard-heres-more-of-what-the-chatgpt-competitor-can-do.html>

#### 7. Blackboard Base Navigation & Other Digital Update (Ann)

Turn it in is not going away. We need to encourage more people to use it. If you have questions about Turn it In or the new Blackboard Base Navigation, talk to Ann about training meetings.

<https://iti.csc.c.edu/deis2/basenav.html>

#### 8. Testing Your Faith Act (Patty and Jennifer)

##### **Proposed Religious Accommodations Syllabus Statement**

*It is the College's policy to reasonably accommodate the sincerely held religious beliefs and practices of all students. The policy permits a student to be absent for up to three days each academic semester for reasons of faith or religious or spiritual belief.*

*Students planning to use religious beliefs or practices accommodations for course requirements must inform the instructor in writing no later than 14 days after the semester begins. The instructor is then responsible for scheduling an alternative time and date for the assessment, which may be before or after the original time and date of the assessment. These alternative accommodations will remain confidential. It is the student's responsibility to ensure that all assessments and course assignments are completed. Concerns about the implementation of this policy should be brought to the department Chair.*

Questions were asked concerning how this new policy would be communicated to the students from the college. Would there be a link to the CSCC web page concerning the policy?

Motion to approve was made by Jennifer Nardone. Seconded by Peter "Bo" Riley. Approved unanimously.

#### 9. Upcoming Capital Improvements: Frank, Mary & Martin

A report was given concerning a recent Capital Improvements Meeting with Dr. Butler and Dr. Maliweski. Council was informed that several projects will be happening over the next few months, and they should be prepared for some potential classroom and/or office disruptions. A question was asked if there is some way to view upcoming construction so that faculty can be prepared?

#### 10. Committee Updates

a. Dylan reported on DEI letter. Dr. Harrison and Dr. Butler are working to address the issues in the letter.

b. Martin discussed the strategic plan and encouraged others to get involved.

<https://www.csc.edu/about/strategic-plan/index.shtml> strategic plan link

Next meeting Friday, March 10th from 10-12 over Teams

Dylan moved to adjourn the meeting and Bo seconded. Meeting adjourned at 11:58 am