

**AC Minutes**  
**November 18, 2022**

**Meeting Location – TL111**

Present: Mary Lewis (AC Fellow), Martin Blaine (AC Fellow), Frank Barnhart (AC Fellow), Royce Carpenter (CSEA), Michael Soliday and (Delaware), Holly Finnegan and Jeremy Banta (Promotion and Tenure), Elycia Taylor and Jackie Lovelace (Service-Learning), and Lilia Bermudez (Student Support), Peter “Bo” Riley (Dual Credit/Enrollment), Patricia May Woods and Tracy Koski (Instructional Success), Sandy Drakatos and Adele Wright (Assessment), Barry Young (Pathways), Patty Allen (Rules and Policies), Reuel Barksdale and Dylan Canter (DEI), Nick Shay and Brent Funderburk (Curriculum), Tammy Montgomery and Paul Graves (Honors), Ann Palazzo and Nicholas Lakostik (Digital Learning), Lydia Gilmore and Liz Hammond (FETPD), Jennifer Gilbride-Brown (Guest, Columbus Promise), Matthew Heywood & Jennifer Drago (Guests, Textbook Affordability Group), Christine Creagh, Rick Hyatt & Nicole Brant (Guests, DEI Faculty Fellows), Anjali Gupta (Guest)

Not present: Zachary Dilbeck, Jorie Schwartz

1. Welcome
2. Approval of Meeting Minutes
  - a. Motion to approve by Bo Riley, Second by Nick Shay. Minutes were unanimously approved.
3. Council Business
  - a. Jennifer Gilbride-Brown (Columbus Promise & Starfish/Participation/Financial Aid Reporting);
    - i. Jennifer provided a presentation on holistic student support. Over SU22, 3 workgroups (Outcomes & Assessment, Role of the Advisor, Network of Care) came together to discuss holistic student support and come up with a data-informed advising system.
    - ii. She also discussed updates around Columbus Promise and the current cohort includes students from all 19 Columbus High Schools (629 students total enrolled in 9+ credit hours and have Financial Aid Files completed). This is a 100% increase (prior year averaged 300 students) from prior years. There are 85 students enrolled in less than 9 credit hours, and another 40 who enrolled but withdrew since the first day of classes. The team includes advisors, coaches, counselors, support staff, manager, and director; they are currently hiring.
    - iii. Please view power point for additional data and detailed information about the program.
    - iv. Jennifer answered numerous questions about challenges with registration/enrollment, support with study skills, etc. She did note that they are making changes based on feedback they’ve received this year (for example, frontloading information about college in Summer before students come in AU22). She’s happy to come to departmental meetings if needed to provide information and collect feedback.

- b. Promotion & Tenure Policy and Procedure – Update
  - i. Holly noted that P&T provided updates to the procedure that were missing when it went out by Shared Governance and Dr. Maliwesky indicated via email this morning that those things would be added back in and the trustees would be voting on it this evening.
- c. Textbook Affordability Group – leveraging them for additional work (Matthew Heywood & Jennifer Dragoo)
  - i. The group wants to offer support to the OAA committees on any policy/procedures they may be working on, at Dr. Maliwesky’s suggestion and the group’s makeup. They have faculty from all divisions, representatives from DEIS, Bookstore, Library, CCP, Accessibility Services, as well as administrators. The diversity of the group lends itself well to advising to the OAA committees. They meet twice a semester.
  - ii. The group is there to work on behalf of everyone. They have experts in OER, Instant Access, Textbook Adoptions, Disability/Accessibility concerns for course updates, anything with the Bookstore, etc.
  - iii. Nick mentioned that the OER program is re-starting (per an email that was just sent out to faculty) and so this group may be able to support that effort also.
- d. Dual Credit – Survey
  - i. Bo notes that the dual credit group has completed the survey and gotten approval from IRB, so coming to ask if the Academic Council can request that Academic Affairs deploys the survey to all faculty (FT, PT).
  - ii. AC Faculty Fellows do have the option to send it all faculty if the committee prefers. Bo will send the information and it will get sent out after Thanksgiving.
- e. Academic Council and Faculty Fellow – Roles and overlap, communication, etc.
  - i. Discussion ensued around the overlap and collaborative work between AC Co-Chairs/Committees and Faculty Fellows, as there is a range of engagements across committees and FF.
  - ii. Question: Should the FF be defacto members of the OAA Committee? Is there enough overlap or do they serve different roles/responsibilities? How does communication work between those groups.
- f. Blackboard Base Navigation – Update and Request (Martin, Ann & Nick)
  - i. Martin noted concerns related to the Base Navigation and called for a discussion and recommendation from AC from immediate implementation at end of this semester, implementation at end of spring for summer, or implementation at end of summer for autumn.
  - ii. Jennifer had a question around TurnItIn and whether it is coming back.
  - iii. Ann discussed DEIS constraints around building blocks, blackboard change, etc. Safe Assign is a tool within Blackboard that does a similar function; TurnItIn has not responded to some issues over the last year so the college is considering a change – TurnItIn was embedded in Bb through a Building Block.
    - 1. Building Blocks are going away with this new update – this is an option for DEIS to create things within Bb (e.g., student view, publishers), like an “add on” and they are going away in SU23. If we choose to wait until

SU23 to implement the change in Bb Base Navigation, then we also deal with the removal of Building Blocks and what that looks like. DEIS is also concerned about WorkDay and how much work that is going to be.

2. Publishers such as McGraw-Hill are using a different system (LTIA) since Building Blocks will be removed.
  - iv. Ann noted that due to recent faculty input, there will be some changes from prior discussions of the Blackboard Base Navigation, e.g., students will no longer “land” on the activity stream it will go to their classes, and the “messages” will be changed. Unfortunately, the “student view” is a building block and that will be going away.
  - v. Extensive discussion ensued about IT, Bb, TurnItIn, etc. and what would be best for faculty and students for the roll out of Base Navigation.
  - vi. Ann made a motion for AC to recommend that the changeover happen between Autumn and Spring semesters, Nick seconded. In favor, 7; Opposed, 12. Motion not passed.
  - vii. Nick Lakostik moved to recommend the changeover happen between Spring and Summer, Patty Allen seconded the motion. In favor, 18; Opposed, 4. Motion passed.
- g. DEI Faculty Fellows – Introductions and Invitation (Christine, Nicole, Dylan, Reuel, & Rick)
  - i. Faculty fellows introduced themselves and discussed current programs. They are open to visit any OAA meetings and programs where a DEI lens would be helpful. There are listening sessions being held by the DEI fellows.
  - ii. On Tuesday, November 29<sup>th</sup> there is a faculty meeting at 10:30am and a second DEI Town Hall from 3-4pm that same day.
4. Reminder: Next Semester Meetings
  - a. February 10, 10-12
  - b. March 10, 10-12
  - c. April 14, 10-12
5. Bo moved to adjourn the meeting and Brent seconded. Meeting adjourned at 12:05pm