

Academic Council Meeting
Approved Minutes
Friday, April 22, 2022
10:00 am-12:00 pm – MS Teams

Mary Lewis (AC Fellow), Amy Popovich (AC Fellow), Ruey Bruce (AC Fellow), Adam Keller (CSEA), Ben Pugno (Delaware), Mike Soliday (Delaware), Fauna Stout (Promotion and Tenure), Holly Finnegan (Promotion and Tenure), Heather Thompson-Gillis (Service-Learning), Terrie Stolte (Service-Learning), Jeanette Ferguson (Student Support), Jorie Schwartz (Student Support), Kent Fisher (Dual Credit/Enrollment), Tracy Koski (Instructional Success), Patricia May Woods (Instructional Success), Adele Wright (Assessment), Sandy Drakatos (Assessment), Liz Hammond (FETPD), Lydia Gilmore (FETPD), Barry Young (Pathways), Jennifer Nardone (Rules and Policies), Martin Blaine (Digital Learning), Reuel Barksdale (DEI), Dylan Canter (DEI), Tammy Montgomery (Honors), Paul Graves (Honors) T.J. Duda, Nicholas Lakostik (Digital Learning)

1. Welcome – Mary

Laurie Johns – Senior Director of Curriculum Management (Financial Aid Participation Census Reporting)

- The interface Colleague would no longer be supported as of June 30, 2022.
- Over the past couple years, we have been moving pieces of web advisor into the self-service tool which is the new interface that Colleague is now supporting moving forward.
- Faculty participation reporting moved to self-service.
- A census process will be used for faculty to validate on a census which students in your roster are not attending or participating.
- We will now see all our students instead of just those students that are receiving financial aid. It will still include the same reporting windows, with the exception of five-week term courses that will only have one window to report.
- Participation reporting is required by federal government - any student on financial aid needs to be removed from the class if no longer participating.
- New process will start SU22 and continue.
- There will be a communication in the Update during finals week announcing move to self-service FA reporting and that web advisor will no longer be available. Also, faculty will receive e-mail about new participation census reporting with instruction guide at end of SP22 and at beginning of SU22.

2. Live Online AQR Faculty Observation Report and Rubric – Ann Palazzo (attached) *30 minutes*

- Ann presented the Live Online AQR Faculty Observation Report.
- The AQR for Web courses was previously approved and is used to ensure that courses have a similar navigation style with the same buttons. Goal to have consistency among all Web courses to support student success.

- Pandemic added the need for Live Online modality; faculty who had never taught online before had to shift everything online and did amazing job in a short time frame.
- Since that time, we've been told to move forward with this live online modality as if we all understand what it is and what it represents and that's not the case.
 - Example - students have contacted Teddi's area expressing concerns about their Live Online courses.
- Two types of problems identified:
 - Some faculty who moved to Live Online were not aware of common Blackboard shell structure, so they just sort of created buttons or put content/info anywhere. Caused confusion for students.
 - Faculty developed a shell for Live Online but were teaching asynchronous online classes (Web instead of Live Online).
- More discussions continued regarding online observation report, compatibility of technological devices and content (different assessment methods, pictures, and videos etc.) using the AQR format. Agreement that we need to have high quality courses live online because it is a great modality when done right.
- Ann presented Live Online Faculty Observation Rubric.
- Motion to accept the Live Online AQR Faculty Observation Report and Rubric was made by Martin and seconded by Nick L. Academic Council voted unanimously to approve the motion.

3. Approval of Meeting Minutes – March 25, 2022 (attached) *5 minutes*

- Motion to approve the minutes was made by Martin B. and seconded Jeanette. Academic Council voted unanimously to approve the motion.

4. Council Business - *30 minutes*

a. Student Surveys – Amy

- FFs shared AC recommendation with Dr. Martin Maliwesky at our co-chair meeting after our last Academic Council meeting.
- We have not received any response, but we will follow up with Dr. Maliwesky at next week's meeting.

b. CSEA Grievance – AU22 Modalities and Academic Testing – Amy

- Grievance filed by CSEA – The administration misinterpreted, misapplied, and/or violated Article 10.03B by not including AC in discussions related to academic changes beginning AU22.
- Amy and Ruey attended a grievance meeting yesterday with Adam Keller, Thomas Shanahan, Martin Maliwesky, Curt Laird, Rebecca Butler, Irene Petten, Leslie Smith.

- Faculty shared concerns; we can expect a response within 10 days.
- c. Committee Annual Reports –Mary
- 2021-22 report form posted in Teams
 - E-mail completed reports to Amy by June 15
- d. Summer Meeting Dates – June 17, July 15 (Teams 10 am-12 pm)
- Academic Council SU22 meeting dates
5. Course Materials and Auto-Adoption Policy – Digital Learning and Academic Rules & Policies Committees (Nick and Martin) - *20 minutes*
- Explained the need for updates (HB 110 Sec. 733.20) to Policy 9-05 and Procedure 9-05B related to the bookstore and Auto-Adoption Policy.
 - Discussion followed.
 - Motion to accept the recommended documents by Jennifer; seconded by Adele, Academic Council voted unanimously to approve the motion.
6. Curriculum Process Proposal – Curriculum Committee – T.J. Duda (attached) *15 minutes*
- Proposal to add department committee to the pre-approval process presented.
 - Motion to accept this proposal by Nick L.; seconded by Fauna. Academic Council voted unanimously to approve the motion.
7. Faculty Hiring Committee Concerns - *15 minutes*
- Concerns raised regarding timeframe (spring) and lengthy process of Columbus State faculty hiring process.
 - Issues include smaller number of applicants, not obtaining a strong applicant pool, lack of diverse candidates, losing qualified candidates due to long interview process
 - Would like to know how these timelines and processes are determined and if we can provide our input.
 - A subcommittee of AC “The Hiring Concerns Subgroup” will collect concerns and suggestions and present to AC at next meeting, if possible. Members include Mary, Dylan, Tammy, Liz and whoever else is interested

Terrie moved to adjourn the meeting; seconded by Lydia. AC members accepted the motion to adjourn unanimously at 12 pm.