

Academic Council Meeting
APPROVED Minutes
Friday, November 19, 2021
10 am-12:03 pm – MS Teams

Present:

Mary Lewis (AC Fellow), Amy Popovich (AC Fellow), Ruey Bruce (AC Fellow), Adam Keller (CSEA), Ben Pugno (Delaware), Nancy Pine (Delaware), Fauna Stout (Promotion and Tenure), Holly Finnegan (Promotion and Tenure), Heather Thompson-Gillis (Service-Learning), Terrie Stolte (Service-Learning), Jeanette Ferguson (Student Support), Jorie Schwartz (Student Support), Kent Fisher (Dual Credit/Enrollment), Nick Lakostik (Digital Learning), Tracy Koski (Instructional Success), Patricia May Woods (Instructional Success), Paul Graves (Honors), Adele Wright (Assessment), Sandy Drakatos (Assessment), Liz Hammond (FETPD), Barry Young (Pathways), Lydia Gilmore (FETPD), Bree Frick (Curriculum), Jennifer Nardone (Rules and Policies), Lee Wayand (Pathways), Nicole Brandt (DEI), Reuel Barksdale (DEI), Tammy Montgomery (Honors), Tracy Walterbusch (Columbus Promise)

Absent:

Nick Shay (Curriculum), Scott Laslo (Dual Credit/Enrollment) Patty Allen (Rules and P), Martin Blaine (Digital Learning),

1. Welcome -- Ruey
2. Columbus Promise – Tracey Walterbusch (15 mins); The only eligibility requirement is a CCS diploma. Application requirements and additional information is listed in the power point (attached to the minutes). Request from AC is 2 faculty representatives to assist with committee work, advisement in planning process, and liaison to AC. Dr. Harrison has allocated \$1 million from CSCC. Concerns were raised about parents assisting with FAFSA process, access to Bridge Programs for students to increase success, and what happens if a student fails a course.
3. Approval of Minutes – October 15, 2021 meeting - *attached* (5 mins) - Motion by Ben P., seconded by Fauna S.. Motion passed unanimously, with no abstentions.
4. Council Business (60 mins)
 - a. COVID-19 Update – Ruey
Beginning to look at 2022-2023 academic year and how to approach that regarding COVID-19; Met with Dr. Butler and asking for faculty involvement for the planning process. The administration needs feedback about what has worked and what has not worked from faculty. Dr. Butler is also meeting with staff separately.

A Faculty Session with Cabinet & Academic Affairs will be held on Friday, January 28 (morning time – maybe 10-11:30), please RSVP whether in person or virtual so the correct size room can be chosen to meet COVID-19 protocols at the time.

Jeanette asked about the COVID-19 form especially since it is flu/cold season that some students are getting screened out despite not having COVID, that mask/symptom rules are different at high schools versus CSCC, and lastly mentioned that some students are experiencing less-than-ideal interactions with the phone screeners. Adam responded, he has been working with Terrence Brooks on a new form that has branching questions that clarify whether the symptoms are potentially COVID or something else, so students are not unduly being kept from campus and in-person classes. This new form should be ready by spring. Also, some staff/faculty have also had some less-than-ideal interactions with the outside contractor that is handling the employee screening form/process. Two different groups are handling employees/faculty versus students.

b. Senior VP of Academic Affairs – Amy

During the meeting with Dr. Butler and Dr. Harrison, they indicated it is time to start this process to fill this position. Dean Carmen Daniels is chairing the search committee, which includes 9 members (one of which is Ruey). Timeline is to post the position by end of November, and the college is using a search firm for recruitment to get a diverse and robust pool of candidates. Formal kick off is January. Interviews for Round 1 are virtual, in-person for remaining rounds. Decision by mid-to-end April and have the position start immediately after that time. Internal and external applicants will be accepted.

c. Status of Current Recommendations -

1. College Credit Plus: Amy - The college requested comments for the P&P for CCP. Thanks to the CCP Co-Chairs for getting out the document. Lauren Jones and a few of the FF for CCP had some language changes that need to be made regarding specific mentions of departments in the documents. At the next CCP meeting, Lauren Jones and the FF will join to iron out the language. The revised document will be sent out via email for an electronic vote once that is complete.
2. EN Grade: Nicole – Project started in 2019 in the Student Success Committee (EN – “E due to Non-Attendance/Non-Participation”). The goal was to assist with student success, it was never meant to be punitive but rather identify students who need additional support. At a meeting last week, Nicole was told that if a faculty gives an EN grade, they also must give a date of last attendance. This could potentially impact financial aid and students would have to pay back their financial aid. Further, the 5- and 8-week classes that have already ended did not have the opportunity to give

the EN grade. Faculty asked to slow the process down to wait until spring to research the Financial Aid component. If it is indeed tied to Financial Aid, it needs to be updated in the Procedure Manual as well as added into course syllabi. Students who are on Financial Aid should be dropped at the Financial Aid deadline if they're already not participation, so those students at the end of the semester with the EN grade should not be on financial aid – however, some faculty do not do this reporting process so it can still impact financial aid adversely. Adam clarified that this is grant financial aid, not loan financial aid.

Thank you to Nicole Brandt for all her work on the DEI committee as co-chair and will be stepping down at the end of the semester. We appreciate your hard work!

Thank you to Nancy Pine for the work she's done on the Delaware committee as co-chair, she is also stepping down at the end of the semester. We are grateful for your work!

3. **Student Surveys – *attached*** – Amy – Continue to work on options moving forward. Amy, Mary, Ruey, Holly and Leslie met with Dr. Maliwesky and Dr. Butler and separately with Tom Shanahan about the student surveys. The document attached are the recommendations from these meetings around student surveys from faculty perspectives.

Nick made a recommendation to remove “distributed by” wording to clarify since a vendor is currently being used to distribute the current survey. Revision to language was made to proposal. There is concern about the DEI question and how that might be re-worded since there was already a significant amount of intentional work on that question already.

There was additional discussion around the student surveys and how to address issues related to the topic.

Holly F. moved to accept the student survey document as presented, Terri S. seconded the motion. 25 approved, 2 opposed. Motion passed.

- d. **SP22 AC Meeting Dates (10 am-12 pm on MS Teams)**
 1. February 11
 2. March 25
 3. April 22

5. **AC Committee Updates –**

Traci K. (Instructional Success) updated the group about the FIX conference, it is June 10th, 2022 on June 10th. Also on Friday December 3rd, Instructor John Krider is going to speak about re-doing a course for multiple modalities.

Bree F. (Curriculum) introduced herself as the co-chair of the committee, this is her first meeting.