

**Academic Council Meeting**  
**Minutes - APPROVED**  
**Friday, July 16, 2021**  
**10 am-12 pm – MS Teams**

Attendees: Amy Popovich, Adam Keller, Adele Wright, Andrea Pifher, Barry Young, Ben Pugno, Cathy Ritterbusch, Liz Hammond, Fauna Stout, Heather Thompson-Gillis, Holly Finnegan, Jack McCoy, Jeanette Ferguson, Jennifer Nardone, Jorie Schwartz, Kent Fisher, Lee Wayand, Mary Lewis, Melissa D’Aurora, Nancy Pine, Nicole Brandt, Nick Shay, Patty Allen, Paul Graves, Reuel Barksdale, Terrie Stolte

1. Welcome - Ruey Bruce welcomed everyone to the meeting.
2. Approval of Minutes – June 25, 2021 meeting (*attached*) (5 min)

Fauna S. moved to approve the minutes; Adam K. seconded; motion passed with two abstentions.

3. COVID-19 Planning Update - Ruey (10 min)
  - The COVID-19 environment continues to rapidly change.
  - College goal to increase enrollment caps to pre-pandemic numbers with faculty encouraged to speak with chairs if a lower enrollment is needed; College is committed to working cooperatively with faculty on this.
  - Beginning AU21, masks only required for non-vaccinated using the honor system.
  - Vending options will be available autumn semester, but conversation continues regarding what effect a less dense population will have on availability.
4. Council Business (15 min)
  1. Faculty Fellow – Accreditation – Cathy
    - Marty shared with FFs that this position will be posted soon and will begin AU21
  2. Student E-mail Forwards - Amy
    - Amy reached out to Heather Crites, systems administrator for the College, who addressed the faculty concerns that Blackboard announcements and e-mails are not forwarded to students’ personal accounts; Heather said that this is not the case, and she shared the results of the testing that verified Blackboard announcements/e-mails are forwarded properly.
    - Amy and Jorie S. requested that faculty reach out to them if issues related to this occur in the future.

3. Shared Governance Process Consultant - Cathy
  - The College has hired Kim Henderson (formerly Kim Hall and chief of staff at the College) as an outside consultant to review current shared governance process.
  - FFs will keep the Council updated on developments and encourage participation in this process.
4. COVID-19 Lessons Learned Discussion in Committees (*reminder to post in COVID-19 Lessons Learned folder on Teams*) – Ruey
  - Thanks to those Co-Chairs who have already held discussions with their committees and posted to Teams. Encourage all to participate and to continue the discussion as we move forward in this environment.
5. Outgoing Co-Chairs
  - The following outgoing Co-Chairs were recognized for their commitment and contributions to Academic Council: Dual Credit -Andrea Pifner, FETPD- Melissa D’Aurora, Curriculum- Jack McCoy
  - Cathy was recognized for her dedication and contributions as Academic Council Co-Faculty Fellow; Mary Lewis was welcomed as the faculty member who is replacing Cathy beginning autumn semester.

## 5. AC Committee Updates

1. Diversity & Inclusion Committee – Name Change (Reuel)
  - D&I Committee will be renamed Diversity, Equity, and Inclusion.
  - Committee concerned that no staff have been added to DEI area since VP-DEI hired; discussion regarding options for revisiting DEI recommendations that were previously submitted and remain unaddressed.
2. Delaware Campus Committee (Ben)
  - Currently, there is no Academic Leader for the Delaware Campus (DC).
  - Committee recommended an Associate Dean for DC only due to increasing number of programs and faculty at DC; have not received feedback from administration yet.