

Academic Council Co-Chairs Meeting

Minutes

Friday, October 30, 2015

10:00 A.M. to 12:00 P.M.

- 1) Welcome (Judith Anderson), Note-taker (Jack Popovich)
 - a. Attendance – Mary Lewis, Eric Neubauer, Julie Cronk, Mark Bocija, Steve George, K. Sandy Drakatos, Crystal Clark, Jack McCoy, Holly Finnigan, Patty Allen, Christine Creagh, Melissa Luebben, Adele Wright, Ann Palazzo, Lisa Briggs, Rita Rice, Gilberto Serrano
- 2) Minutes from September 25, 2015 meeting (Approved)
- 3) Testing Center/Lock-down Respondus/Secure Exam Replacement (Digital Learning/Instructional Success, Michelle Teasley) – (Possibly moved to next month for details, but we don't really have a choice). Plan is to pilot Respondus starting 11/1/15. Need to replace secure exam.
- 4) General Education Course Review Process (General Education Task Force, Steven George)
 - a. Define gen ed courses. Look at TAGs.
 - b. Created quick reference guide of OBOR standards
 - c. If creating a new Gen Ed course, whether A&S or C&T, need A&S approval, need to apply per instructions.
 - d. Email sent to all faculty asking for feedback by 11/4/15
 - e. Will vote in 11/20/15 meeting
- 5) Student Evaluations (Instructional Success) – *Presenting a new student eval*
 - a. Looking at more pointed questions to determine teaching effectiveness. (Mark recommends reading the research if you have nothing to do.)
 - b. Discussed wording of some of the questions, but more wording changes could be possible.
 - c. PLAN – Committee members send wording/question suggestions to Mark and Sue Donahue by 11/13/15, and will be discussed in 11/20/15 meeting.
- 6) Placement of the College Credit Plus policy within the Policy and Procedures (Academic Rules and Policies Committee) – Have a suggestion on where to place this in handbook. Place 5-05 – academic courses and credit (Motion/second - Christine Creagh/Jack McCoy). Approved.
- 7) Delaware OAA Committee (Benjamin Pugno and Nancy Pine, Delaware Campus Faculty)
 - a. Committee started 2010. Campus growing (1700 students), but losing resources. Want to join OAA to have a voice. And Dr. Cooley approved concept of adding.
 - b. Vote to add Delaware Campus Faculty Committee to OAA committees; recognizing structure could be different than others (ie: only A&S as co-chairs, changing balance of OAA chair group). (Motion/Second – Julie Cronk/Gilberto Serrano) Approved.
- 8) Competency-Based Task Force--Follow-Up (Academic Pathways)
 - a. Request from Dr. Cooley to look into this. Patricia Allen is collecting names for this task force. (Adding Lauren Jones). Still need more volunteers.
- 9) Eight-Week Semester– Follow-Up (Eight-Week Semester Task Force)
 - a. Still need more volunteers.
 - b. Some volunteered for task force last meeting. Action not started yet.
- 10) Pathways Grant Proposal (Academic Pathways Committee)
 - a. Pathways grant. We want to be a forerunner school.
 - b. Wide variety of student success initiatives possibly involved. Veterans, college credit plus, at-risk, first generation, etc.
- 11) Drop for non-payment (Welcome to Martin Maloweski and Aletha Shipley)
 - a. Presented to cabinet SP15 and had large conversation about dates, fees, and how strict

- b. Fewer being dropped in AU15 (4283) vs AU14 (6308), partly since 3000 were protected.
- c. Created a “protected” six groups – Protected from being dropped. Not getting charged late fee – About 3000 students – Financial aid students, veterans, college credit plus, sponsored party, fin aid consortium, payment deferral option.
- d. New: Payment deferral option – (Already have a payment plan option, which is very structured and \$15 enrollment fee) – This one has \$115 enrollment fee.
- e. FYI: For AU15 semester: Census date had around 25,000 headcount
- f. Drop dates - Five days before start, 14th census day for second drop.
- g. Late fees – Ongoing debate and discussion during meeting.
- h. Feedback from group: Keep looking at fairness. Communication and research tbd. Dates and fee amount could be considered.