



COLUMBUS STATE COMMUNITY COLLEGE

AAS/ATS DEGREE BASIC RELATED/TECHNICAL STUDIES EXCEPTION FORM

Instructions: Use this form only to apply credit already appearing on the CSCC Transcript to Basic Related or Technical Studies requirements. Complete the form with appropriate signatures. Submit the completed form to the Curriculum Management Office, UN478. Please allow three to five business days for processing.

THIS EXCEPTION REQUEST CONTAINS A REGISTERED/IN-PROGRESS COURSE. PLEASE PRIORITIZE.

Student Name _____ Cougar ID _____

Student's Plan of Study _____ Year/Term of Graduation _____ Catalog _____

This form may be used to substitute, waive, or apply courses to Associate Degree or Certificate requirements.

Student/ Substitute Course	Plan of Study Course/Requirement	Action (Substitute/ Apply/Waive)	Rationale ** Required**
	xxxx.AAS Technical Elective	Waive	Student meets the 30 hour requirement and has fulfilled ... [specific reason(s)].
MATH-8001	General Education/Basic Related Requirements	Apply	Apply to Non-Technical requirements to meet 30 hour minimum required. Student has met the distribution requirements for the General Education and Basic Related Requirements

BASIC RELATED REQUIREMENTS: NOTE: The Ohio Department of Higher Education requires a total of 30 semester hours across General Education and Basic Related Requirements required for degree (AAS/ATS) completion. You may not waive hours below this minimum.

Student/ Substitute Course	Plan of Study Course/Requirement	Action (Substitute/ Apply/Waive)	Rationale ** Required**

TECHNICAL STUDIES REQUIREMENTS: (Ohio Department of Higher Education Minimum is 30 Semester Hours. You may not waive hours below this minimum.)

Student Course	Plan of Study Course/Requirement	Action (Substitute/ Apply/Waive)	Rationale ** Required**

Advisor/Faculty Signature: _____ Date: ___/___/___

Technology Chairpersons Signature: _____ Date: ___/___/___

FOR OFFICE USE ONLY Processed by: _____ Date: ___/___/___

Basic/Tech Exception Form Revised 2/22/2016 - kng