

SHORT TERM COURSE FORMULA

First 8-Week Term Start Date: 6/13/2022 End Date: 8/6/2022

Registration Period	Start Date	End Date
	First day of Priority Registration	Fee Payment Deadline
Preregistration	2/14/2022	6/8/2022
	The day after the fee payment deadline	The Day before Add Start date
Registration	6/9/2022	6/12/2022
	First day of term	The last day of the 100% refund period
Add	6/13/2022	6/17/2022
	First day of term	Last day before 61% of term
Drop	6/13/2022	7/15/2022
	One day after 20% of term	
Drop Grades Required	6/24/2022	
	≤20% of this term	
Census Date 1	6/23/2022	
Census Date 2	6/23/2022	
Census Date 3	06/24/2022	
Census Date 4	7/14/2022	

DO NOT change full term (16 week – AU&SP or 11 week – SU) registration dates on sections. All sections, regardless of the term offered, must have 2 census dates but could have up to 4.

***Flex term sections should have two census dates per the Flex Term Course Formula calculator.**

First 5-Week Term Start Date: 5/30/2022 End Date: 7/3/2022

Registration Period	Start Date	End Date
	First day of Priority Registration	Fee Payment Deadline
Preregistration	2/14/2022	5/25/2022
	The day after the fee payment deadline	The Day before Add Start date
Registration	5/26/2022	5/29/2022
	First day of term	The last day of the 100% refund period
Add	5/30/2022	6/1/2022
	First day of term	Last day before 61% of term
Drop	5/30/2022	6/19/2022
	One day after 20% of term	
Drop Grades Required	6/6/2022	
	≤20% of this term	
Census Date 1	6/5/2022	
Census Date 2	6/5/2022	
Census Date 3	6/24/2022	

Second 5-Week Term Start Date: 7/4/2022 End Date: 8/7/2022

Registration Period	Start Date	End Date
	First day of Priority Registration	The Day before Late Registration Begins (5 days before this term start date)
Preregistration	2/14/2022	6/29/2022
	4 days before this term start date	The Day before Add Start date
Registration	6/30/2022	7/3/2022
	First day of term	The last day of the 100% refund period
Add	7/4/2022	7/6/2022
	First day of term	Last day before 61% of term
Drop	7/4/2022	7/24/2022
	One day after 20% of term	
Drop Grades Required	7/11/2022	
	≤20% of this term	
Census Date 1	7/10/2022	
Census Date 2	7/10/2022	
Census Date 3	7/14/2022	
Census Date 4	7/31/2022	

DO NOT change full term (16 week – AU&SP or 11 week – SU) registration dates on sections. All sections, regardless of the term offered, must have 2 census dates but could have up to 4.

***Flex term sections should have two census dates per the Flex Term Course Formula calculator.**

DETERMINING FLEXIBLY SCHEDULED TIMEFRAMES

For sections with five (5) or fewer days:

You must count all days between your start and end dates including the first and last day of class. Ex: October 12 through October 16 is five (5) days even if the class only meets on 10/12 and 10/16.

Registration Period	Start Date	End Date
Preregistration	First day of priority Registration for semester*	The day before Registration begins
Registration	Two weeks before course begins	Day before Add Start Date

*Note that Census and Drop Grades Required are listed in the reverse of the order of the fields in the SRGD screen.

Course Length	ADD		DROP		Census Date*	Drop Grades Required*
	Start Date	End Date	Start Date	End Date		
1 day	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	Census Date1: 1 st day of course	Leave Blank
2 days	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	1 st day of course	Census Date1: 1 st day of course	Leave Blank
3 days	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	1 st day of course	Census Date1: 1 st day of course	Leave Blank
4 days	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	2 nd day of course	Census Date1: 1 st day of course	Leave Blank
5 days	Day Before Course Begins	Day Before Course Begins	Day Before Course Begins	3 rd day of course	Census Date1: 1 st day of course	2 nd day of course

For sections with six (6) or more days:

Please use the [Flex Term Course Formula Calculator](#). (Ctrl+Click to follow link)

DO NOT change full term (16 week – AU&SP or 11 week – SU) registration dates on sections. All sections, regardless of the term offered, must have 2 census dates but could have up to 4.

*Flex term sections should have two census dates per the Flex Term Course Formula calculator.