








Cougar Web – Self Service for Direct Deposit - Student

Select Bank Information:

Hello, Welcome to Columbus State Self-Service!
Choose a category to get started.

 Student Finance Here you can access your account information, make an online payment, and submit tuition vouchers and VA Certification.	 Financial Aid Here you can access financial aid data, forms, etc.
 Tax Information Here you can change your consent for e-delivery of tax information.	 Banking Information Here you can view and update your banking information.
 Course Search Here you can view course descriptions and search for classes.	 Grades Here you can view your grades by term.
 Graduation Overview Here you can view and submit a graduation application.	


Adding a Direct Deposit account:

Select "Add an account"

Banking Information

Active Accounts + Add an Account

Student Refunds View All

 You have no active student refund account. Your entire refund will be paid by paper check.

Select Activate

Banking Information
[< Back](#)

New Deposit Add a Bank Account

Bank Account Usage

Student Refund Deposit Activate

Effective Date

Next Cancel

Select NEXT and enter banking information. Scroll down to view and accept Terms and Conditions

Edit Bank Account Details

New Account

Account Nickname

Country of Bank

Routing Number *

[View sample check image](#)

Bank Account Number *

[View sample check image](#)

Re-enter Bank Account Number *

[View sample check image](#)

Account Type

[Back](#)

[Submit](#)

To Change Account: You will need to know your existing account number to make changes to direct deposit account number. If you do not remember your account number you can come to the Cashiers and Student Accounting Office located in Rhodes Hall 2nd floor and present a valid state ID, and we can assist you in deleting your direct deposit account on file.

Email confirmation will be sent to your student email to notify that a change in your direct deposit has occurred.

All direct deposit accounts are prenoted through our bank prior to refunds being released. Direct Deposit accounts **MUST** be set up no later than Tuesday the week prior of a schedule refund to ensure your refund will be released to your direct deposit account.

An email will be issued to your student email account informing you when your refund has been released, please allow 3 business days to receive those funds.