



Health Information Management Technology Associate of Applied Science (A.A.S.)

2018–2019

DESCRIPTION:

The Health Information Management Technology A.A.S. degree program prepares the student to become a professional responsible for maintaining components of health information systems consistent with the medical, administrative, ethical, legal, accreditation, and regulatory requirements of the health care delivery system. In this program, students learn fundamental concepts of health information management. Courses such as medical terminology, anatomy/physiology, legal concepts, and techniques for managing health information are studied. Progression through the curriculum includes lab assignments and professional practice activities that require students to apply foundational concepts in HIM using critical thinking/problem solving skills. The HIMT program is primarily web-based however, some courses are only offered on campus.

Also, some of the online courses require students to come to campus for proctored tests and occasional class meetings. Students are required to maintain a student membership to AHIMA for the duration of the program. For more information, see csc.edu/himt

ADMISSION REQUIREMENTS:

Applicants must place into ENGL 1100 (Composition I) and STAT 1350 (Elementary Statistics), have completed MATH 1025 (Quantitative Literacy), and have completed HIM Technician Certificate with a “C” or higher in all courses. Students must pass a drug screen and background check.

ONGOING REQUIREMENTS:

Students in the on-line courses will need to come to campus or approved sites for proctored exams. Students are also required to complete 90 professional practice experience (PPE) hours in HIMT 2930 and 45 PPE hours in HIMT 2870.

OPPORTUNITIES UPON COMPLETION OF CERTIFICATE:

Career:

Completion of the Associate Degree in Health Information Management Technology will permit graduates to sit for the Registered Health Information Technician (RHIT) certification examination and the Certified Coding Associate (CCA) examination. Health information management (HIM) professionals work in a variety of positions and settings, and often serve to connect clinical, operational, and administrative functions. HIM professionals perform functions within a healthcare facility that assure the accuracy and completeness of the health record documentation which impacts the clinical, financial, and legal operations of a healthcare facility. Health information management professionals care for patients by caring for their medical data.

Transfer:

The HIMT A.A.S. degree can transfer to the Health Information Management and Systems B.S. degree at The Ohio State University, University of Cincinnati, and University of Toledo.

DEGREE REQUIREMENTS (HEALTH INFORMATION MANAGEMENT TECHNOLOGY A.A.S.):

FIRST SEMESTER Courses	Term	Credits	Milestones
HIMT 1111 Introduction to Health Information Mgmt	AU	2	
HIMT 1133 Legal Aspects of Health Information	AU	2	
HIMT 1135 Health Data Management	AU	3	
COLS 1100 First Year Experience Seminar	AU/SP/SU	1	
CSCI 1001 Computer Fundamentals	AU/SP/SU	2	
ENGL 1100 Composition I	AU/SP/SU	3	
Semester Credits		13	

SECOND SEMESTER Courses	Term	Credits	Milestones
HIMT 1121 Advanced Medical Terminology	AU/SP/SU	2	
HIMT 1256 Clinical Documentation & Disease	SP/SU	2	
HIMT 1274 Intro to Medical Coding & Reimbursement	AU/SP/SU	2	
BIO 1101 Fundamentals Human Anatomy & Physiology	AU/SP/SU	3	
CSCI 1101 Computer Concepts & Apps	AU/SP/SU	3	
SBS elective (select from approved GE-SBS list)	AU/SP/SU	3	
Semester Credits		15	

THIRD SEMESTER Courses	Term	Credits	Milestones
HIMT 1141 Pharmacology	AU/SP/SU	2	
CSCI 1102 Intermediate Excel and Access	AU/SP/SU	3	
HUM elective (select from approved GE-HUM list)	AU/SP/SU	3	
STAT 1350 Elementary Statistics	AU/SP/SU	3	
Semester Credits		11	

FOURTH SEMESTER Courses	Term	Credits	Milestones
HIMT 1245 ICD-10-CM/PCS Coding	AU	3	
HIMT 1255 CPT-4 Coding	AU	3	
HIMT 1265 Medical Reimbursement	AU	2	
HIMT 2870 Professional Practice Experience (PPE) HIM Applications */***	AU	2	• These hours are completed throughout the semester and are varied depending upon what clinical sites/course activities are available during a particular semester.
CSCI 1320 Database Fundamentals or CSCI 2325 Expert Access	AU/SP/SU AU/SP/SU	3 or 3	
BIO 2300 Human Anatomy	AU/SP/SU	4	
Semester Credits		17	

FIFTH SEMESTER Courses	Term	Credits	Milestones
HIMT 2257 Introduction to Health Statistics	SP	2	
HIMT 2259 Quality and Resource Management	SP	3	
HIMT 2267 Principles of Management	SP	2	
HIMT 2275 Intermediate Coding or HIMT 2294 Spec Topics in Health Info Mgmt	SP or AU/SP/SU	2 or 1-3	
HIMT 2930 PPE HIM Field Experience **/**	SP	1	• Completion of the Associate Degree in Health Information Management Technology will permit graduates to sit for the Registered Health Information Technician (RHIT) certification examination and the Certified Coding Associate (CCA) examination.
Semester Credits 10-12 Total		65-68	

*Students in HIMT 2870 are required to spend 6 hours per week x 15 weeks (90 hrs) in some sort of professional practice experience (PPE).

**Students in HIMT 2930 are required to spend 6 hours per week x 15 weeks (90 hrs) in some sort of professional practice experience (PPE).

***These hours are completed throughout the semester and vary depending upon what clinical sites/course activities are available during a particular semester.

AU: Autumn Semester/SP: Spring Semester/SU: Summer Semester
Requirements subject to change.