Columbus State Community College
Veterinary Technology Program
Application Criteria Checklist
AU 2019

Name: ___________________________   Student ID: ___________________________

[ ] Submit Columbus State Community College application to Student Central (formally Records & Registration) (Upper Level, Madison Hall) You may also submit an application on line at WWW.CSCC.EDU

[ ] Declare Pre-Veterinary Technology (PRE.VET.AAS) as your major by either:
   __ listing the above major and code on your college application
   __ submitting a Change of Information form to the Student Central (formally Records & Registration) (Upper Level, Madison Hall)
   __ call the Telephone Information Center (614-287-5353) and ask them to change your major

[ ] Submit OFFICIAL High School transcript and/or G.E.D. scores to Student Central (formally Records & Registration) (Upper Level, Madison Hall) You can contact the Telephone Information at 287-5353 to inquire as to whether your transcript and/or scores have been received.

[ ] Submit OFFICIAL College transcript(s) (if applicable) to Student Central (formally Records & Registration) (Upper Level, Madison Hall). You can contact the Telephone Information Center 614-287-5353 to inquire as to whether your transcript and/or scores have been received. You should submit your transcript as soon as possible so that a delay in the evaluation will not occur. If you are currently attending another college and plan to transfer classes, it is recommended that a transcript of your grades be sent after the completion of every semester or quarter. The process of evaluation may take up to two months to complete; it is strongly recommended that transcript(s) be sent to Columbus State two months prior to the application deadline.

[ ] Complete Placement Testing in the College Testing Services (Aquinas Hall, Lower Level) if you do not have college transfer credit for English, Mathematics, Chemistry and Biology

[ ] Complete courses to meet the following Veterinary Technology admission requirements:
   − Placement into ENGL 1100 (or completion of ENGL 0190 with a grade of “C” or above)
   − Placement into STAT 1350 (or completion of MATH 1030, MATH 1025 or equivalent with a grade of “C” or above)
   − Completion of required Reading courses (if applicable)
   − Cumulative GPA of 2.5 or better

The Science Placement Test is not required for admittance to the Veterinary Technology Program. The program plan of study requires BIO 2215- Introduction to Microbiology, which does require completion of a college level biology course as a prerequisite.

It is strongly suggested you meet with one of the Advisors in the Health and Human Services Advising Center for help with scheduling courses to timely meet requirements to be accepted into the program. Appointments can be made by calling 614-287-2779.

(Please see other side for additional admissions requirements)
[ ] **Attend a Mandatory Veterinary Technology Information Session.** Check our Mandatory Information Sessions Registration Line at 614-287-2738 for dates and times. Here, you will receive your application to the Veterinary Technology program and information about the admissions process. **Applicants will not be considered for admission until an information session has been attended!** To receive a packet of information regarding the sessions, please email vettechprograms@cscc.edu. You will receive a packet of information from the Veterinary Technology Department with a letter from Dr. Williams and automatically be placed on our mailing list, and receive flyers about the sessions once they are scheduled each semester. **Students not admitted to the Program must again attend a Mandatory Veterinary Technology Information Session for application in the next admission cycle.**

[ ] **Complete the HESI A2:** Health Education Systems Incorporated (HESI A2) is required for admission to Veterinary Technology Program. Applicants have two attempts to complete the HESI A2 per application year. The HESI A2 is a computerized, timed exam which evaluates academic and social skills. Math, Reading & Science skills will be evaluated for the application process; however, the HESI A2 must be completed in its entirety. The Veterinary Technology Program does not require a minimum HESI A2 score. Applicants are strongly encouraged to review the HESI A2 study guide in preparation for taking the test. The study guide is available at the Columbus Metropolitan Library, or for purchase in the bookstore. To register to take the HESI A2, contact the Community and Professional Testing Center (614) 287-5750. The HESI A2 will cost approximately $70.00 payable at the time of registration. Please see registration paperwork supplied at the information session. On the day of the test; you must bring a picture ID and your paid receipt with you to the Community and Professional Testing Center in the WD Building (Center for Workforce Development). See campus map on-line at the CSCC web site for location. **You must inform the Community and Professional Testing Center that you are a Veterinary Technology applicant.** The staff in the Community and Professional Testing Center will NOT advise you or discuss your results with you. The results of your HESI A2 will be supplied to you at the end of the test. You are allowed to take the HESI A2 test a maximum of 2 times in one admission cycle. Students must wait two months between repeated tests. You **MUST** complete the HESI A2 by no later than January 15th in order for the Veterinary Technology Program to receive your results by the application deadline of January 23rd. HESI A2 Scores must be current within 2 years of the application deadline. **Applicants are strongly encouraged to schedule the HESI A2 as soon as possible as scheduled testing times fill very quickly.**

**Acceptance:** All Veterinary Technology Applications are reviewed and processed for completion of all admission criteria. If admission criteria are incomplete, inaccurate or questionable, correspondence will be sent to the student describing the deficiency and verifying that admission to the Program is denied and/or pending. If all admissions requirements are met, students are ranked based on their combined and weighted **HESI A2 Scores and cumulative GPA.** Students with the highest combined and weighted rank will be sent correspondence offering them provisional admission into the Program. Final admission is dependent on completion of the drug testing, background check, and health assessment. Once the Program class is full, students who met the criteria at the time of applicant processing, but were not admitted due to lack of space availability will be “wait listed”. If space thereafter becomes available, waitlisted students will be sent correspondence offering admission into the Program in descending order. Waitlisted or students denied admission in a given year must reapply to the Program and re-attend a Mandatory Information Session during the next admission cycle. **It is the student’s responsibility to make sure all requirements are timely completed and/or received by the college.**

The deadline for application to the Autumn 2019 Veterinary Technology class is January 23, 2019. **You must have completed all the admission criteria to be accepted to the Veterinary Technology by this date.** Applicant processing will begin January 25, 2019. You will be notified through email (preferably CSCC email) of your provisional acceptance, denial or pending status March 1, 2019.

Revised 3/6/18 PSW:kaf