

Columbus State Community College
Nursing Program
Admission Procedure for Transfer Students

Students may request to apply for transfer into Columbus State Community College Registered Associate Degree Nursing Program from another Nursing Program. Students may request to apply for transfer to the generic pathway only. No applications are accepted for the Advanced Standing Pathway.

- I. The following criteria must be met to be eligible to apply for transfer into the Nursing Program:
 - A.) Must meet all nursing program admission criteria as stated on the Nursing Program website.
 - B.) Nursing Program transferring from is nationally accredited;
 - C.) Nursing Program is in good standing with state board of nursing;
 - D.) Student is in academic good standing status (Official correspondence via email from Nurse Program Administrator from the nursing department of the school transferring from to the Columbus State Community College Chairperson of the nursing department) in current nursing program seeking transfer from; Student has not been dismissed from the nursing program for academic failure or student misconduct.
 - E.) At least 20 semester hours of the coursework required in this program must be earned at Columbus State. At least 14 of these credits must be earned in the technical studies requirement area.
 - F.) C or better in all completed nursing courses the applicant wishes to transfer to CSCC from accredited nursing program.
 - G.) One semester or quarter of nursing program completed with a C or better in Nursing Course.
 - H.) Less than three (3) semesters since last completed nursing clinical course.
 - I.) C or better in all general education, and basic and related courses taken previously that are included in the CSCC Nursing Program Plan of Study and eligible for transfer to CSCC.
 - J.) C or better in all pre-requisite courses for the Nursing course(s) student is eligible to enter.
 - K.) NURC 1001 Class with grade of "C" or better within the last 5 years, or N Credit for State Tested Nurse Aide (STNA) Card issued within the last five years. Prior learning assessment (N-credit) must be posted to college transcript before applying to transfer into the Nursing Program.
 - L.) Transfer students may be eligible to receive credit for: NURS1871, NURS1140, NURS1141, NURS2042, and NURC1104 based on transcript and syllabus evaluation by the Nursing Program Curriculum Committee.

II. If eligibility criteria are met, students may apply for transfer admission by performing the following:

A.) Apply to Columbus State Community College online at www.csccl.edu.

B.) Complete the HESI A2 entrance exam, at CSCC, with a score of 75 or better within the previous 4 years of time of application to transfer

C.) Request official transcripts from your previous school(s) be sent to Records and Registration, Columbus State Community College, 550 E. Spring St., Columbus, OH, 43215. Records and Registration will evaluate official college transcripts for possible transfer of applicable non-nursing courses.

D.) Complete the Application for Transfer into the Nursing Program, attach copies of course materials including Syllabus, course outlines, any other course information from all completed Nursing courses, and submit to Nursing Department, ATTN: Admissions Committee, CSCC, UN 508 at 550 East Spring Street, Columbus, OH 43215. Transfer applicants may apply during any semester. After all documents are received, you will be contacted by an Admission Committee Member.

E.) If transfer granted, student must complete and pass background check and drug screen prior to first nursing course. Health records and CPR requirements must be completed and current.

F.) Please be advised of the following:

From the Ohio Revised Code Chapter 4723.09 License Application:

(b) For an applicant who entered a prelicensure nursing education program on or after June 1, 2003, the results of a criminal records check conducted in accordance with section 4723.091 of the Revised Code demonstrate that the applicant is not ineligible for licensure as specified in section 4723.092 of the Revised Code (c) For all applicants, the board determines that the applicant has not committed any act that is grounds for disciplinary action under section 3123.47 or 4723.28 of the Revised Code or determines that an applicant who has committed any act that is grounds for disciplinary action under either section has made restitution or has been rehabilitated, or both.

G.) It is the applicant's responsibility to notify the Nursing Program Chairperson of felony convictions as admission may be revoked due to clinical placement denial.

H.). From the Ohio Revised Code 4723-5-12:

(13) A student shall not self-administer or otherwise take into the body any dangerous drug, as defined in section 4729.01 of the Revised Code, in any way not in accordance with a legal valid prescription issued for the student or self-administer or otherwise take into the body any drug that is a schedule I controlled substance. (14) A student shall not habitually or excessively indulge in the use of controlled substances, other habit-forming drugs or alcohol or other chemical substances to an extent that impairs ability to practice. (15) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of the use of drugs, alcohol, or other chemical substances. (16) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of a physical or mental disability.

Associate Degree Nursing (ADN) Program Transfer Student Checklist

Intended for students wishing to transfer credit of completed nursing courses from one institution to CSCC.

First, request official correspondence via email from Nurse Program Administrator from the nursing department of the school transferring from to the Columbus State Community College Chairperson of the nursing department. Letter should state the student is in good standing with the program transferring from. This should be emailed to RNAdmissions@cscce.edu. (The nursing program transferring from must be nationally accredited and in good standing with the state board of nursing).

Secondly, please email syllabi for the courses you are requesting transfer credit from. Ensure that the course outline, objectives, and other course information are included. This should be emailed to RNAdmissions@cscce.edu.

Once received and approved, you may then proceed with the checklist below.

Apply to Columbus State Community College online at www.cscce.edu

Request official transcripts from your previous school(s) be sent to Records and Registration, Columbus State Community College, 550 E. Spring St., Columbus, OH, 43215. Records and Registration will evaluate official college transcripts for possible transfer of applicable non-nursing courses.

Once every step below is completed, **submit all documents in one email** to RNAdmissions@cscce.edu. After this, your application will then be considered for review. **If documents are submitted separately your application will not be considered.**

Meets all nursing program admission criteria as stated on the program website.

<https://www.cscce.edu/academics/departments/nursing/registered-nurse/admissions.shtml>.

- Highschool Diploma or GED
- GPA of 2.6 or higher
- Nursing Information Session completed
- In order to start Nursing classes, students must have a Social Security number.
- Students must place into STAT 1350 or complete coursework that will make them eligible for STAT 1350. Follow this link for more information regarding placement testing.
<https://www.cscce.edu/admissions/placement-testing/>
- NURC 1001 Class with grade of “C” or better within the last 5 years, or N Credit for State Tested Nurse Aid (STNA) Card issued within the last five years. Prior learning assessment (N-credit) must be posted to college transcript before applying to transfer into the Nursing Program.
- “C” or better in all completed nursing courses.
- One semester or quarter of nursing program completed with a “C” or better in nursing course(s).
- Less than three (3) semesters since last completed nursing clinical course.
- “C” or better in all pre-requisite courses for the Nursing course(s) student is eligible to enter.
- Complete the HESI A2 entrance Exam, **at CSCC**, with a cumulative score of 75 or better within the previous 4 years. Directions on scheduling the exam can be found on the program website at <https://www.cscce.edu/academics/departments/nursing/registered-nurse/admissions.shtml>.

*If transfer is granted, student must complete and pass background check and drug screen prior to first nursing course. Health records and CPR requirements must be completed and current.

*In order to start Nursing classes, students must have a Social Security number.

All application documents received before July 1st of each year will be considered for an Autumn semester start. All application documents received after July 1st and before November 1st of each year will be considered for a Spring semester start.

APPLICATION FOR TRANSFER INTO NURSING

Email to: RNAdmissions@csc.edu; Subject Line: Transfer Student Applicant

Name: _____
 Last First Initial Maiden

Cougar ID: _____ Date: _____

Address: _____
 Number Street City State Zip

Phone: (____) _____

Email Address: _____

Previous Institution Attended	Dates Attended	Degree Earned
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of quarters or semesters enrolled in a nursing program _____

Nursing courses completed (please provide the name(s) recognized by the institution you attended):

