

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

CLASSIFICATION OF STUDENTS

Effective July 31, 2024

Procedure No. 7-02 (A)

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- (1) New students are defined as students who are currently enrolled in Columbus State Community College credit courses for the first time. Continuing students are students who are currently enrolled in credit courses and were previously enrolled.
- (2) Daytime students are those students who are registered for credit courses beginning at 6:00 a.m. through 4:00 p.m., but not necessarily limited to these hours. Evening students are those students who are registered exclusively for credit courses beginning after 4:00 p.m. Weekend students are those students who are registered exclusively for credit courses on Fridays after 4:00 p.m. through Sundays. Distance learning students are those students who are registered exclusively for credit courses offered at a distance (i.e., the Internet and electronic communications, computer technologies, and video-based programming).
- (3) A declared student is a student enrolled in a credit course who has declared the program of study in which a degree is to be sought. An undeclared student is a student enrolled in a credit course who has not declared the program of study in which a degree is to be sought. A pre-program student is a student awaiting acceptance to a declared program of study.
- (4) A non-credit student is a student enrolled in a non-credit course.
- (5) A transient student is a student enrolled in a credit course for the sole purpose of transferring the credit to another institution of higher education where the student is enrolled.
- (6) A full-time student is a student enrolled in twelve or more credits during a term.
- (7) A first-year student is a student who has completed up through and including twenty-nine (29) degree credits. A second-year student is a student who has completed thirty (30) or more degree credits. The degree credits may be resident credit or non-resident credit. (See Policy No. 5-11.)

Last Effective Date: June 26, 2000

*July 31, 2024: Administrative change made to reflect class standing.