

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

ACADEMIC CALENDAR
Policy No. 5-13
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Effective August 29, 2012

- (A) The Academic Year shall consist of at least thirty (30) weeks in length and the thirty (30) week requirement shall be measured exclusive of a compressed Summer Semester. The length of the semester shall be aligned to guidelines established by the Ohio Board of Regents (OBOR).
- (B) The three (3) Semesters shall be named Summer Semester, Autumn Semester, and Spring Semester.
- (C) Academic and office activities will not be scheduled for the following holidays:
- Independence Day (July 4)
 - Labor Day (First Monday in September)
 - Veterans Day (November 11)
 - Thanksgiving Holidays (Fourth Thursday and Friday in November)
 - Christmas Day (December 25)
 - New Year's Day (January 1)
 - Memorial Day (Last Monday In May)

If one of the above holidays is a Saturday, it will be observed on the preceding Friday. If one of the above holidays is on Sunday, it will be observed on the succeeding Monday. If Christmas and New Year's Eve are on Monday through Thursday, evening academic and office activities will not be scheduled.

The college will be closed in observance of the following holidays on days determined by the President:

- MARTIN LUTHER KING DAY
 - COLUMBUS DAY
 - PRESIDENTS DAY
- (D) The President shall approve the Academic Calendar, adjust the Academic Calendar as necessary to accommodate unforeseen circumstances, and establish procedures to administer this Policy.

Approved by the Board of Trustees: November 17, 2011
Last Effective Date: June 17, 1988