

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

ACADEMIC COURSES AND CREDITS

Effective March 27, 2025

Policy 5-05

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- (A) Generally, one (1) academic credit will be earned for one (1) hour of lecture, seminar or for two (2) or three (3) hours of laboratory or clinic lab assigned per week for a period of one (1) academic semester. Since an academic credit is earned for each three (3) hours of work accomplished per week for a period of one (1) academic semester, an instructor may assign work to be completed outside the classroom, laboratory, station, or clinic. Generally, one (1) credit will be earned for a minimum of five (5) clock hours per week of directed practice, a minimum of seven (7) clock hours per week of practicum, a minimum of twelve (12) clock hours per week of field experience. A minimum of ten (10) clock hours of cooperative work experience, a minimum of three (3) clock hours for a studio course, a minimum of two (2) clock hours for a studio course with one (1) hour of outside work and a minimum of seven (7) clock hours for miscellaneous application courses for a period of one (1) semester.
- (B) A credit course is a course which fulfills a requirement for graduation in an associate or bachelor's degree program.
- (C) A developmental educational course is a course designed for students who need to be better informed in specific areas of study to succeed in credit and special course work
- (D) The President may establish procedures to administer this policy.