(1) The college planning process is implemented and coordinated by the Vice-President for Knowledge Resources and Planning. The Integrated Planning Manual, published annually, describes the process and includes the planning forms and a calendar establishing dates for submission.

(2) Responsibilities and authority related to development, review, and approval at each step in the planning process are outlined in the Integrated Planning Manual.

(3) Assistance with the development of plans or training workshops on the planning process for departments and divisions is available from the Vice-President for Knowledge Resources and Planning.

Last Effective Date: October 15, 1985