

COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Franklin Hall Board Room
March 15, 2007

MINUTES

Present:

Jeffrey L. Scheiman, Vice-Chair	Hamid Danesh, V.P.
Michael E. Flowers, Board	Tim Wagner, V.P.
William J. Dolan, Board	Dr. Deborah Coleman , V.P.
Priscilla Mead, Board	Paulette Fortea, Asst. to Pres.
Paula Inniss, Board	Tonja Lawson, Ex Officio Staff
William Kopp, V.P.	Darrell Minor, Ex Officio Faculty
Dr. Val Moeller, President	Terri Gehr, Sr. V.P.
Dr. Kay Adkins, Provost	Cheryl Hacker, Asst. Attorney General

Guest: Mr. Charles Moran, Moran Technology Consulting

Mr. Jeffrey Scheiman, Board Vice-Chair, called the meeting to order. The President introduced Mr. Charles Moran of Moran Technology Consulting, which the Board hired to do an assessment of the college's administrative enterprise computing system. She stated that Hamid Danesh, Vice President of IT, will also provide an update of what his division is doing in terms of responding to some of the recommendations.

(1) Assessment Report - Administrative Enterprise Computing System

Mr. Moran then gave an overview of the finer points of his findings in the report and explained some of his recommendations. He stated that, since Datatel had been chosen to provide the software for the system, at this point, response time and performance have greatly improved since this time last year. He noted that Datatel also brought a much more secure environment than before. However, Datatel has the capability of improving performance through use of some untapped functionalities and he gave the following recommendations:

- The college should upgrade to Colleague version R18 as quickly as possible;
- Leverage the R18 upgrade to begin fixing some of the problems remaining from the original implementation;
- Look at ways to improve and enhance user services by deploying untapped functionality;
- Optimize IT Support to the Colleague system users;
- Create a better organization of Colleague system support
- Improve Networking with peer colleges;
- Re-think Data Reporting Strategy;
- Address Datatel's software issues more strongly by getting more date-specific commitments from Datatel;
- Work with Datatel to better address Datatel's architectural problems within their software.

Mr. Danesh explained that the assessment report has assisted the college to refocus its efforts on the solutions that need to be put in place. A number of activities have already begun, most notably the implementation of R18. There are solutions for some other issues that other colleges are willing to share with CSCC such as a solution to projects accounting, and the implementation of Discoverer tools within Oracle which can be used as a solution for reporting issues. He also stated that the system performance is where it needs to be, and the college's departments should look at ways to capitalize on other functionalities that are available through the Datatel system.

(2) **Revision of Policies 13-01 (Facilities use), and 9-01 (allowing purchase of alcohol for resale of Bridgeview Golf Course)**

The Committee was advised that the revision of policy 13-01 would allow agencies and organizations whose goals and missions are consistent with those of the college, as well as employee groups recognized by the President, and registered student groups to use campus facilities at no charge.

The President explained that, to be able to allow alcohol to be sold at Bridgeview Golf Course, the college would have to purchase it, which, with the present policy, is prohibited. The amendment of policy 9-01 would allow the college to purchase alcohol for resale to a college auxiliary enterprise with a liquor permit. Therefore, the liquor license currently issued to Bridgeview will be transferred to Columbus State.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Approval for New Policy 13-08 (Institutional Review Board)**

The President advised the Committee that, as a federal requirement, the college, since it receives federal funding, must have in place an internal review board to approve any type of research that the college does or allows to be done involving human subjects. Exemptions from review must also be documented to assure compliance with federal regulations.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Tuition Fee Increase**

The President stated that, initially, the Committee was presented with a recommendation to approve a tuition increase in FY 2008. However, due to the proposal presented by the Governor at his State of the State address that public colleges and universities not increase tuition in FY 2008, Columbus State will abide by the Governor's proposal and not raise tuition at this time. It was agreed to announce at the Board of Trustees meeting that there will be no tuition increase for the Summer or Fall quarters.

The Committee of the Whole agreed to refer this item to the Board of Trustees for further consideration..

(5) Way-finding Signage Installation

The President explained that installation of the first phase of a Columbus campus way-finding signage program was approved by the Board in May of 2006. The low bidder was the Columbus Sign Company, and the total budget for the first phase of the project is \$200,000.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(6) Approval of Series 2007 Bond Resolution

Ms. Gehr explained that the Board, at its January meeting, approved the refunding of the college's outstanding Series 1997 Bonds due to favorable market conditions at that time. She advised that, at present, the numbers are holding well in the college's favor and it would save the college about \$350,000 during the rest of the life of the issue. Therefore, the Board is being asked to approve the accompanying Bond Resolution authorizing the issuance of General Receipt Bonds, Series 2007.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(7) Make Permanent Three (3) Temporary Staff Positions

The President advised that, at the time the three temporary staff positions were filled, the college was uncertain if there would be a need for the positions to be full-time. However, since that time, these job functions have become vital for the efficient operation of the conference center; the processing of the workload associated with the new financial aid programs, and the increased volume of transcript evaluations. Therefore, the administration feels it is now necessary to make permanent these three positions. The President also stated that the money for these positions are already budgeted in the FY 2007 budget and that no new funds would be needed.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(8) Nine (9) New Staff Positions (General Fund)

The President informed the Committee that, due to the growth of the college's online programs and enhanced technology, the opening of the two new buildings on our campus, and the upgrading and expansion of the college's security systems due to increased enrollment, additional staff positions have become necessary to maintain the efficient operation of the college. She also discussed the expiration of the contracts with the previous outside food and beverage providers which now necessitates the hiring of someone who will oversee all food service venues of the college.

The Committee was advised that the total annual cost of filling the nine positions would be \$500,191 which will come from the General Fund.

The question was raised whether the college has a plan for how and where the opening of these positions will be marketed to ensure the college is reaching a broader sector of potential applicants. Mr. Wagner explained that the college has been using the Web and some of the local newspapers as well as postings in some of the community churches in order to reach a more diverse applicant pool.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(9) Financial Statements

The financial statements reflect information already discussed in the revised budget information, so no further explanation was needed.

The college is requesting that the financial statements as of and for the eight months ended February 28, 2007, be accepted as presented.

The Committee of the Whole agreed to refer this item to the Board of Trustees for acceptance.

There being no further business to come before the Committee, the meeting was adjourned at 1:20 p.m..