

COLUMBUS STATE COMMUNITY COLLEGE  
Board of Trustees Committee of the Whole  
Franklin Hall Board Room  
November 10, 2005

**MINUTES**

Present:

Dr. Susan C. Finn, Board Chair	Dr. Michael Snider, Provost
Paula A. Inniss, Board Vice-Chair	Tim Wagner, V.P.
William A. Antonoplos, Board	Dr. Deborah Coleman, V.P.
Michael C. Keller, Board	Jeanne Patton, Asst. to Pres.
William J. Dolan, Board	Terri Gehr, Sr. V.P.
Michael E. Flowers, Board	Hamid Danesh, V.P.
Priscilla D. Mead, Board	Will Kopp, V.P.
Jeffrey L. Scheiman, Board	Michelle Kohar, Ex Officio Staff
Dr. Val Moeller, President	Sarah Conner, Ex Officio Student

Dr. Susan Finn, Board Chair, called the meeting to order. She then administered the oath of office to new Board members William J. Dolan and Michael E. Flowers. President Moeller introduced the ex officio members of the committee, Michelle Kohar (staff) and Sarah Conner (student).

**(1) Naming of Academic Center D and Retail Complex**

The building identified as “Academic Center D” will open in mid-2006 and will house the college’s applied technology, workforce development, and community education programs, and includes a conference facility and the Child Development Center. The retail complex scheduled for completion by mid-autumn 2006 will house the college’s bookstore, a convenience store, a copy center, and a café. Before the buildings open, the college would like to give them a name for use by the campus community.

The college is requesting that the Board of Trustees designate Academic Center D as the ***Center for Workforce Development*** and the retail complex as the ***Discovery Exchange***.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**(2) Revision of Policy No. 5-02 (Faculty Tenure)**

During negotiations, the faculty union and the college agreed to changes in the faculty promotion and tenure policy which would merge the timelines for the first promotion with the tenure process after the successful completion of four years of service with the

college. This merger permits a faculty member to be eligible for tenure one year earlier than before. Moreover, it serves both the college and the faculty in that it combines the portfolios and adds one additional service-area requirement in the tenure process. In addition, it corrects an inconsistency in the policy which permitted a promotion in rank before a faculty member was eligible for tenure.

The college is requesting that the Board of Trustees approve the revision of Policy No. 5-02 (Faculty Tenure) dated February 10, 1995, and replace it with the Policy No. 5-02 (Faculty Tenure) effective December 1, 2005.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**(3) Personnel Information Items**

There was no discussion of the personnel information items. They are presented to the Board for information only.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for information.*

**(4) Discussion of Policy No. 1-06 (Meetings of the Board of Trustees)**

Dr. Moeller advised that a question had arisen regarding whether or not it was possible to have an Executive Session during the meeting of the Committee of the Whole. The Attorney General's Office has advised that this is acceptable as long as a quorum is present.

**(5) Financial Statements**

Ms. Terri Gehr reviewed the financial statements, pointing out that Autumn Quarter enrollment is up over last year. This will have a positive impact on the budget since the college budgeted based on zero enrollment growth.

The college is requesting that the financial statements as of and for the four months ended October 31, 2005, be accepted as presented.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**(6) Update on Early Retirement Incentive Program**

During the 90-day sign-up period for employees to apply to participate in the Early Retirement Incentive Program, 78 people signed up. The college had previously estimated that 49 employees would be eligible. Therefore, the cost of the buyout will be more than the amount allocated by the Board of Trustees in March 2005. It is not possible at this point in time to accurately estimate the ultimate cost of the buyout, since the State Teachers Retirement System is prevented by law from disclosing information on its members (past years of service is essential in calculating the cost of the buyout). The college believes, however, that payroll savings will still be realized through replacements at lower salaries, not immediately filling vacancies, and reorganization of positions.

**(7) Executive Session**

**Member Inniss moved**, Member Antonoplos seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code Section 121.22 for the sole purpose of discussing matters of employee union negotiations at Columbus State Community College.

A vote was taken which resulted in:

AYES:           Members Antonoplos, Dolan, Flowers, Inniss, Keller, Mead, Scheiman,  
                    Finn  
NAYS:           None

The Board of Trustees adjourned to Executive Session at 1:01 p.m. and reconvened the regular meeting at 2:00 p.m. The meeting was then adjourned.