



COLUMBUS STATE COMMUNITY COLLEGE  
Board of Trustees Committee of the Whole  
Franklin Hall Board Room

July 15, 2010

550 East Spring Street  
P.O. Box 1609  
Columbus, Ohio 43216-1609  
614/287-2400

MINUTES

Present:

William J. Dolan, Chair	Richard D. Rosen, Board
Poe A. Timmons, Vice-Chair	Michael E. Flowers, Board
Lynne Bowman, Board	Anne Lopez-Walton, Board
Dr. Richard Owens	Dianne A. Radigan
Dr. David T. Harrison, President	Dr. Michael Snider, Interim Provost
Dr. Janet Rogers, Dean	Terri Gehr, Sr. VP & CFO
Dr. Deborah Coleman, V.P.	Will Kopp, V.P.
Hamid Danesh, V.P.	Tim Wagner, V.P.
Kory Jenkins, Ex Officio Student	Kevin James Ex Officio Faculty (Sub)
Paulette Fortea, Assistant to the President	

Mr. William Dolan, Board Chair, called the meeting to order at 12:20 p.m. He asked that everyone take a moment to remember Ms. Suzanne Edgar, one of the Board's oldest Trustees, and noted that she will be missed. The Board Chair also welcomed Dr. David Harrison to his first Board Committee meeting. It was also noted that Chancellor Eric Fingerhut would be a special guest at the end of the meeting to discuss in depth the University System of Ohio.

The Chair then turned the meeting over to Dr. Harrison who introduced the Board's new Ex Officio Student representative, Kory Jenkins, and Kevin James who was substituting for Darrell Minor as the Ex Officio Faculty representative.

(1) Revision of Policy 3-10, Sick Leave

Tim Wagner, V.P., Human Resources, explained that the revision of Policy 3-10 was a clarification of the policy's language; particularly, to identify that bereavement for death in the immediate family is an appropriate use of sick leave. Also, due to the switch from quarters to semesters, substituting the use of the word "quarters" for the word "terms" was required.

Trustee Bowman noted that the definition of immediate family should be consistent in all sections of the policy to include "other persons residing in the home of the employee, or a domestic partner" as stated in 3-10(G).

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval as corrected.*

(2) **Revision of Policies 3-06, Overtime; Policy 3-24, Work Schedule**

In order to be in compliance with the changing state laws, the college has moved to an electronic time-keeping process which requires updating the policies governing employee work schedules and overtime. Also, the college previously changed from a 37-hour work week to a 40-hour work week which also made it necessary to revise the language in these two policies.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

(3) **Personnel Information Items**

There was no discussion on the Personnel Information Items as they are presented for informational purposes only. It was noted that the college is now in hiring mode and the turn-over rate still remains low.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

(4) **Preliminary Year-End Financial Statements as of June 30, 2010**

Terri Gehr, CFO, gave a brief presentation on the year in review touching on how the college was impacted by the record-breaking enrollment growth, and the challenges it brought about. She explained that the approval by the Board to begin immediate hiring of additional faculty and staff ahead of schedule helped in the success of the college's careful resource planning efforts.

There being no further items to come before the Committee, the meeting was adjourned at 1:04 p.m.