



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Franklin Hall Board Room

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

July 16, 2009

MINUTES

Present:

William J. Dolan, Chair	Michael E. Flowers, Vice-Chair
Dr. Richard H. Owens, Board	Priscilla D. Mead, Board
Michael C. Keller, Board	Poe A. Timmons, Board
Dianne A. Radigan	Suzanne Stilson Edgar
Dr. Val Moeller, President	Terri Gehr, Sr. V.P.
Will Kopp, V.P.	Dr. Deborah Coleman, V.P.
Hamid Danesh, V.P.	Tim Wagner, V.P.
Dr. Judith Scherer, Provost	India Ashley, Ex Officio Staff
Liliana Landauer, Ex Officio Student	Paulette Fortea, President's Assistant

Mr. William Dolan, Board Chair, called the meeting to order at 12:16 p.m. He also introduced Columbus State's newest Board member, Ms. Dianne A. Radigan, Manager of Community Relations at Cardinal Health.

The president introduced the college's new Provost, Dr. Judith Scherer, who recently joined the college's staff the end of June. She also introduced India Ashley, the new Ex Officio Staff representative.

(1) New Policy 13-07, Grant Proposals and Grant Administration

The president advised that the college did not have a policy specifically for grant administration. To provide clarity to the grant administration process and the proper procedure, a new policy was necessary. The Board is asked for approval to rescind the current procedures and that they are replaced by the proposed new policy as presented and updated procedures.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(2) **SX Dehumidification Project**

One of the college's buildings located at 370 N. 6th Street is in need of a dehumidifier to allow the HVAC equipment to perform more efficiently. Therefore, the Board is being asked to authorize a total budget for this project of \$73,500; and authorize the college to enter into the following construction contract which was bid out according to the state's regulations:

<u>Contract</u>	<u>Company</u>	<u>Amount</u>
HVAC	Trane	\$69,670

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Budget Update**

The College's CFO, Ms. Terri Gehr, presented an update on the FY 10-11 budget. It was noted that the state is presently in its third interim budget; and that the Board will have to make some decisions by the next Board meeting concerning tuition since the cap on tuition fees has now been lifted. Ms. Gehr explained that the state budget impacts the college because 46% of our budget comes from state subsidy and the balance from tuition and fees. The college will need to demonstrate that there have been efficiency savings which is estimated to be \$3.5 million.

Dr. Moeller explained that by the next Board meeting, there needs to be a discussion concerning tuition and how to protect the students as well as the institution today and in the future. The president recommended an increase in tuition of \$1.00 per credit hour starting winter and spring quarters to give the students time to plan, and then another increase of \$2.00 in the subsequent year 2011.

(4) **Personnel Information Items**

There was no discussion of the personnel items; they are presented to the Board for informational purposes only.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(5) Preliminary Year-end Financial Statements as of June 30, 2009

Ms. Gehr reported on the college's Financial Statements as of and for the year ended, June 30, 2009.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

The president announced that on September 17, which is the same date as the next Committee of the Whole meeting, the Chancellor has scheduled the Trustees Conference from 10:00 a.m. to 4:00 p.m. in Newark, Ohio at Central Ohio Technical College. It was agreed that the September C.O.W. meeting be held as a breakfast meeting to begin at 8:00 a.m. which would allow those Trustees interested in attending the Conference to do so.

Executive Session

The Committee adjourned to Executive Session at 1:13 p.m. to discuss the president's evaluation and to confer with the college's external auditors. The regular meeting reconvened at 2:08 p.m.

There being no further business to come before the Committee, the meeting was adjourned.