

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES **BOARD OF TRUSTEES COMMITTEE OF THE WHOLE**

Franklin Hall | Pete Grimes Boardroom
September 20, 2024 | 8:00 AM

BOARD OF TRUSTEES MEMBERS

James Fowler, Chair
John Ammendola, Vice-Chair
Corrine M. Burger, Immediate-Past Chair
Sandy Doyle-Ahern
Traci L. Martinez, Esq.
Terri Meldrum, Esq.
Jerome Revish
Rick Ritzler
Lorina W. Wise, Esq.

CALL TO ORDER

The Columbus State Community College Committee of the Whole meeting was called to order by Chair Fowler at 8:01 a.m.

ROLL CALL

Present:

- James Fowler
- Corrine M. Burger
- Traci L. Martinez, Esq.
- Jerome Revish
- Rick Ritzler
- Lorina W. Wise (Virtual)

CERTIFICATION OF COMPLIANCE

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON

President Harrison welcomed Fatima Atta Muhammad as the new ex-officio student representative to the Board. Ms. Muhammad is pursuing a science/pre-med track and will share details of her story at the upcoming Board of Trustees meeting. President Harrison shared that the academic year is off to a good start, with a vibrant campus that reflects continued enrollment growth.

APPROVAL OF MINUTES

Member Revish moved, Member Martinez seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, July 19, 2024, be approved as presented.

A vote was taken, which resulted in:

AYES: Martinez, Revish, and Ritzler

NAYS: None

ABSTENTIONS: Burger and Fowler

AWARDING OF EMERITUS STATUS

Martin Maliwesky, senior vice president and chief academic officer, introduced the proposed action item to award emeritus status to 15 individuals. Emeritus status is conferred to retired faculty and staff members who have provided at least 15 years of outstanding service to the college. The emeritus nominees are:

- Professor Elizabeth Betzel, Mathematics
- Professor Lisa Briggs, Business Programs
- Professor Lisa Cerrato, Health Professions and Wellness
- Professor Norm Clevenger, Digital Art, Media and Design
- Kathryn Eichenberger, Nursing
- Bradley Farmer, Business Services
- Professor Libby McGlone, Communication
- Professor Jackie Miller, Nursing
- Anthony Owensby, Facilities Management Department
- Professor Jonathan Packer, Justice and Safety
- Regina Randall, Enrollment Management and Student Services
- Linda Reid, Business Programs
- Professor James Taylor, Hospitality Management and Culinary Arts
- Professor Donna Weyrich, Languages and Communication
- Professor Jeff Woodson, Engineering Technologies

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

2024 COLLEGE COMPLETION PLAN

Before introducing the proposed action item, Executive Vice President Rebecca Butler provided an overview of the College’s student success work, including progress and challenges.

Dr. Butler shared that enrollment continues to grow after the pandemic. The College has enrolled more than 28,000 students as of the official Autumn 2024 census date, the largest autumn headcount since 2019. At the same time, the College continues to experience a decline among the portion of students who are 25 or older, and credit completion rates have widened between students who are White and those who are Black/African American or Hispanic.

Dr. Butler explained that State Share of Instruction (SSI) is tied to student success outcomes, so the College’s focus on student success is aligned with financial support from the state. She said the College has renewed its disciplined approach to student success. Columbus State is tracking both operational data and progress measures to improve student outcomes. She said the College will continue to update the Board on progress.

The proposed action item asks the Board to approve the 2024 College Completion Plan, which each public college and university in Ohio is required to submit. Columbus State’s completion plan lays out focus areas for student success through academic year 2027. The plan outlines the College’s performance metrics and goals related to gateway course completion, student momentum and institutional retention, and certificate/degree completion while closing equity gaps.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

LOCAL ADMINISTRATION OF STATE CAPITAL PROJECTS

Before introducing the proposed action item, President Harrison shared that the College is working on policy revisions to enhance Board oversight of the college’s capital program. He said those revisions, which will provide the Board with better oversight of the entire capital program while streamlining approval processes for smaller projects, will come to the Board for formal consideration in November.

President Harrison then asked Mr. Kieran Sherry, executive director of Facilities Planning, Design and Construction, to present the proposed action item, which would authorize the College to notify the chancellor of higher education about the college’s approach to state-funded capital projects.

Columbus State is working with the Ohio Facilities Construction Commission to administer capital projects of more than \$4 million and will self-administer smaller projects.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION MANAGER AT RISK CONTRACT: AUTOMOTIVE TECHNOLOGY ACADEMIC CENTER

Mr. Sherry presented the proposed action item, which authorizes the College to enter into a construction manager at risk (CMR) contract for the Automotive Technology Academic Center (CTI-230001) and approves a 10% construction contingency.

Columbus State plans to expand and modernize the home of the Automotive Technology program to provide students with a leading-edge training center, facilitate program growth and strengthen relationships with industry partners. This project will renovate and expand Automotive Technology space in Delaware Hall.

The CMR services contract is \$13.5 million. Using the statutorily required selection process, the CMR firm selected for this project is Elford. Construction is anticipated to commence in May 2025 and be complete for Spring Semester 2026.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

DESIGN SERVICES CONTRACT: FRANKLIN HALL RENOVATIONS

Mr. Sherry presented the proposed action item, which authorizes the College to enter into the Design Services Contract for the Franklin Hall Renovation (CTI-240016).

The College plans to convert Franklin Hall into a state-of-the-art classroom building for general education while addressing the building's significant deferred maintenance issues. The renovated Franklin Hall will include modern classrooms, with sizes and configurations that align with the College's curriculum.

The Architect/Engineering contract for this project will be \$1,695,000. Utilizing the statutorily required A/E Design selection process, the firm selected for this project was MA Design. Design work is anticipated to commence in October 2024, and Franklin Hall will be taken offline after Spring 2025 semester for renovations and reopen in advance of Spring 2027 semester.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CAPITAL PROJECT OVERVIEW: WD ADMINISTRATIVE OFFICES RENOVATION

Mr. Sherry presented the proposed action item to approve the estimated total budget for the WD Administrative Offices Renovation project (CTI-240057) and a 10% material threshold above the total project budget.

This project is an enabling project for the conversion of Franklin Hall into a state-of-the-art classroom building for general education. Administrative offices currently located in Franklin Hall are being permanently relocated into an existing office suite on the third floor of the Center for Workforce Development (WD).

The estimated total project budget is \$2.06 million, to be funded with Franklin County bond proceeds. This project will be completed by summer 2025, enabling the relocation of the affected offices prior to start of Franklin Hall renovations.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

GENERAL CONTRACTOR CONTRACT: AQUINAS HALL FIRE ALARM SYSTEM REPLACEMENT

Mr. Sherry presented the proposed action item, which authorizes the General Contractor contract for the Aquinas Hall Fire Alarm System Replacement project (CTI-240058) and a 10% construction contingency. The project will replace the outdated fire alarm system within Aquinas Hall.

The General Contractor contract for this project is \$230,000. Using the statutorily required General Contractor selection process, the firm selected for this project is Capital City Electric. With approval of this contract, construction is anticipated to commence in October 2024 and be complete in January 2025.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

DESIGN BUILD CONTRACT: RHODES HALL CHILLER REPLACEMENT (CTI-230050)

Mr. Sherry presented the proposed action item to approve the Design-Build Contract for the Rhodes Hall Chiller Replacement project (CTI-230050), as well as a 10% construction contingency.

To address deferred maintenance needs, Rhodes Hall is undergoing Heating Ventilation and Air Conditioning (HVAC) equipment improvements. The existing Rhodes Hall chillers and cooling towers are at the end of their useful life.

The Design-Build contract for this project is \$1.3 million. Using the statutorily required Design-Build Contractor selection process, the firm selected for this work is Miles McLellan. The work will be completed in Spring 2025 in advance of the 2025 cooling season.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

FINANCIAL STATEMENTS AS OF AND FOR THE ONE MONTH ENDED JULY 31, 2024

This item was presented to the Board for information only.

PERSONNEL INFORMATION ITEMS

This item was presented to the Board for information only.

CURRENT UPDATES

- **Columbus State Foundation:** Ms. Katy Trombitas, Vice President for Advancement, shared information on the Foundation’s new fundraising activity, receipts, and financials. Through Sept. 18, 2024, the Foundation is 27% to goal for new fundraising activity and 20% to goal for receipts.
- **Columbus State Community Partners (CSCP):** No update was proThe Columbus State Community Partners update was deferred to executive session.
- **Other:** None

EXECUTIVE SESSION

Member Burger moved, Member Martinez seconded, that the Board of Trustees adjourn to executive session at 9:08 a.m. in accordance with Section 121.22 of the Ohio Revised Code to consider the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with Section 505.10 of the Revised Code and to consider appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or officials.

A vote was taken, which resulted in:

AYES: Burger, Fowler, Martinez, Revish, Ritzler, and Wise

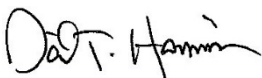
NAYS: None

ABSTENTIONS: None

The regular meeting of the Committee of the Whole reconvened from executive session at 9:44 a.m.

ADJOURNMENT

There being no further items to come before the Board, the meeting was adjourned at 9:45 a.m.



David T. Harrison, Ph.D. Secretary, Board of Trustees
Office of the President/bcj 09.20.24