

# COLUMBUS STATE

COMMUNITY COLLEGE

## **MINUTES** **BOARD OF TRUSTEES COMMITTEE OF THE WHOLE**

Franklin Hall | Pete Grimes Boardroom  
May 19, 2023 | 8:00 AM

### **BOARD OF TRUSTEES MEMBERS**

James Fowler, Chair  
Stephanie Green, Vice Chair  
Corrine Burger, Immediate Past-Chair  
John Ammendola, Trustee  
Sandy Doyle-Ahern, Trustee  
R. Anthony Joseph, Esq., Trustee  
Terri Meldrum, Esq., Trustee  
Jerome Revish, Trustee  
Rick Ritzler, Trustee

### **CALL TO ORDER**

The Columbus State Community College Committee of the Whole meeting was held on Friday, May 19, 2023, at Franklin Hall in the Pete Grimes Boardroom. The meeting was called to order by Chair Fowler at 8:00 a.m.

### **ROLL CALL**

Present:

- James Fowler
- Stephanie Green
- John Ammendola
- R. Anthony Joseph, Esq,
- Terri Meldrum, Esq.
- Jerome Revish
- Rick Ritzler

**CERTIFICATION OF COMPLIANCE**

President David Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

**OPENING REMARKS FROM PRESIDENT HARRISON**

President Harrison welcomed Lawrence James as the new ex-officio staff representative to the Board. Mr. James is the new chair of the Staff Advisory Council and is coordinator of the Delaware campus and regional learning centers.

Vice Chair Green announced that she has accepted a promotion in her career that will require a move out-of-state. She therefore will need to resign from the Board. President Harrison and Chair Fowler thanked Vice Chair Green for her service, citing her many contributions to the college.

**APPROVAL OF MINUTES**

**Member Green moved**, Member Joseph seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, January 20, 2023, be approved, as presented.

A vote was taken, which resulted in:

AYES:	Ammendola, Fowler, Green, Joseph, Revish, Ritzler
NAYS:	None
ABSTENTIONS:	Meldrum

**APPROVAL OF TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK**

Martin Maliwesky, Senior Vice President of Academic Affairs and Chief Academic Officer, presented the proposed action item.

Dr. Maliwesky explained that 22 individuals are being recommended for tenure and first promotion in rank, effective the beginning of the 2023-2024 contract year. Newly tenured and promoted individuals will be invited to attend the September Board meeting for recognition.

**ARTS AND SCIENCES**

Matt Connolly	English
Will Driscoll	English
Mark Earley	Mathematics
Allison Foster	Biological & Physical Sciences
John Gregory	Mathematics
Whitney Larson	English

Nick Shay Mathematics  
Derek Zeigler Psychology and Education

#### BUSINESS AND ENGINEERING

Erik Aagard Engineering Technologies  
Duane Donaldson Business Programs  
Jacqueline Lovelace Business Programs

#### HEALTH & HUMAN SERVICES

Tiffany Dowling Allied Health  
Andrew Farley Veterinary, Imagine & Surgical Technology  
Adam Hagar Sports & Exercise Studies and Hospitality Programs  
Kevin Hicks Justice, Safety & Legal Studies  
Deb Mosman Nursing  
Kimberly Pennell Nursing  
Sara Yurkovic Human Services

#### INFORMATION SYSTEMS TECHNOLOGY

Johnny Chuah Information Systems Technology  
John Crider Information Systems Technology  
Michael Soliday Information Systems Technology  
Britney Williams-Ward Information Systems Technology

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **APPROVAL OF OPERATING BUDGET FOR FISCAL YEAR 2024**

Kelly Weir, Associate Vice President, Resource Planning & Analysis, presented the proposed action item.

Columbus State Community College Policy 9-01 requires that the Board of Trustees approves the District's operating budget prior to the beginning of each fiscal year. Fiscal Year 2024 (FY24) begins on July 1, 2023. The proposed budget includes \$168.7 million in revenues and \$173.1 million in expenses. The college is using Recovery Reserves to make up the difference.

Ms. Weir noted extraordinary uncertainties that affect the assumptions in the FY24 operating budget. These include the incomplete state budget — which will set State Share of Instruction (SSI) and tuition rates for the coming biennium — healthcare costs, enrollment, and hiring challenges. Ms. Weir also discussed how unprecedented opportunities in several industry sectors and the College's process to renew its strategic plan affected budget planning.

Her presentation included information about the college's pandemic-recovery plan, guiding principles and strategic investments for the FY24 budget, assumptions for revenues and expenditures/transfers, and new budget and financial reporting expenditure categories that will align with those in the annual audit. She noted that even though there are budgetary

uncertainties, the College is well positioned for the opportunities ahead.

President Harrison noted that the College would share more about the strategic plan renewal and enrollment planning at the May 25 meeting of the Board.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **APPROVAL OF TUITION RATE ADJUSTMENTS FOR FY24 AND FY25**

Ms. Weir presented the proposed action item.

The pending version of H.B. 33, the State’s FY24-FY25 biennial budget, provides community colleges authority to increase the in-state tuition rate in both FY24 and FY25 by \$5 per credit hour, which represents a 2.9% increase in FY24 and a 2.8% increase in FY25. This legislation is still pending and will be finalized in the coming weeks. The current proposed tuition increase has been included in the FY24 budget proposed in the separate Board Action, Operating Budget for Fiscal Year 2024.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **APPROVAL OF ANNUAL APPROPRIATION RESOLUTION FOR FISCAL YEAR 2024**

Aletha Shipley, Senior Vice President of Business Services and Chief Financial Officer, presented the proposed action item.

On or about the first day of each fiscal year, the taxing authority of each subdivision or other taxing unit shall pass an appropriation measure under Ohio Revised Code Section 5705.38. This resolution establishes the required appropriation for the Bond Retirement Fund to meet debt service obligations for fiscal year 2024.

Ms. Shipley noted that, for reporting purposes, the item will need to be considered separately at the Board of Trustees meeting instead of being included in the consent agenda.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **APPROVAL OF CONSTRUCTION CONTRACT: MOELLER HALL BOILER AND CHILLER REPLACEMENT**

Ms. Weir presented the proposed action item.

This project includes the removal of the existing boilers, chillers, and cooling tower and replacing them with properly sized units to allow for greater efficiencies and energy savings as well as less disruption to academic operations.

Using a competitive bid process, the general contracting firm with the lowest responsible bid was General Temperature Controls, Inc., with a bid of \$1,168,946. In addition to the construction

contract, the College is requesting a 10% construction contingency, which brings the total project budget, including previously approved contracts, to \$1,522,891. This project will be funded entirely with state funds. The construction is anticipated to commence in summer 2023 and be complete in spring 2024.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **REVISIONS TO POLICY NO. 3-01, EMPLOYEE DEFINITIONS**

President Harrison presented the proposed action item.

The implementation of Workday, the College's new Enterprise Resource Planning System, and the need to modernize the College's human resource administration processes necessitated revisions to current Policy 3-01, Employee Definitions. The revised policy, if approved, would be effective May 25, 2023.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **REVISIONS TO POLICY NO. 3-43, DISCRIMINATION, HARRASSMENT, RETALIATION**

President Harrison presented the proposed action item.

The revised policy incorporates protections guaranteed under the federal Pregnant Workers Fairness Act (PWFA), administrative changes to align with Gov. DeWine's Executive Order 2023-01D, and other changes. The revised policy, if approved, would be effective May 25, 2023.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

### **REVISION TO 2023 DATES FOR COMMITTEE OF THE WHOLE AND BOARD OF TRUSTEES MEETINGS**

President Harrison presented the proposed action item.

The Board of Trustees approved the revised 2023 Dates for Committee of the Whole and Board of Trustees Meetings at the Jan. 26, 2023, meeting. For scheduling reasons, the calendar has been revised to move the November Board of Trustees meeting to Nov. 15, 2023.

*The Committee of the Whole agreed to refer this item to the Board of Trustees consent agenda for approval.*

**FINANCIAL STATEMENTS AS OF AND FOR THE NINE MONTHS ENDED MARCH 31, 2023**

This item is presented to the Board for information only.

**PERSONNEL INFORMATION ITEMS**

This item is presented to the Board for information only.

**DISCUSSION OF CURRENT UPDATES**

No current updates.

**EXECUTIVE SESSION**

**Member Green moved**, Member Revish seconded, that the Board of Trustees adjourn to Executive Session at 8:57 a.m. in accordance with Section 121.22 of the Ohio Revised Code to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or officials.

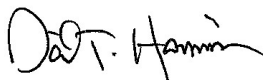
A vote was taken, which resulted in:

AYES: Ammendola, Fowler, Green, Joseph, Meldrum, Revish, Ritzler  
NAYS: None  
ABSTENTIONS: None

The regular meeting of the Committee of the Whole reconvened from Executive Session at 9:15 a.m.

**ADJOURNMENT**

There being no further items to come before the Board, the meeting was adjourned at 9:16 a.m.



David T. Harrison, Ph.D.  
Secretary, Board of Trustees