

# COLUMBUS STATE

COMMUNITY COLLEGE

## COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees Committee of the Whole

Center for Workforce Development

Conference Center

January 21, 2022

### MINUTES

Present:

Corrine M. Burger, Chairperson  
James Fowler, Vice-Chairperson  
R. Anthony Joseph, Esq.,  
Immediate-Past Chairperson  
John Ammendola, Trustee  
Sandy Doyle-Ahern, Trustee  
Terri Meldrum, Esq., Trustee  
Jerome Revish, Trustee  
Rick Ritzler, Trustee  
Dr. David Harrison, President

Dr. Rebecca Butler, Executive Vice President  
Aletha M. Shipley, Senior Vice President  
Richard Hatcher, Vice President  
Allen Kraus, Vice President  
Almar Walter, Vice President  
Charles W. Noble III, Esq., Chief of Staff  
Dr. Desiree Polk-Bland, Vice President  
Dr. Jennifer Anderson, Associate Vice President  
Kathryn Trombitas, Vice President  
Dr. Martin Maliwesky, Interim Vice President  
Jason Love, Ex-Officio, Staff

Absent:

Stephanie Green, Trustee  
Kelly Weir, Associate Vice President  
Dr. Michael Babb, Vice President  
Thomas Shanahan, Faculty Ex-Officio  
Tenisha McKay, Student Ex-Officio

Guest:

Jan Ellis, Controller  
Amy Hall, Deputy Controller  
Dave Minich, Plattenburg and Associates

### CALL TO ORDER:

The Columbus State Community College Committee of the Whole meeting was held on Friday, January 21, 2022 in the 4<sup>th</sup> Floor Ballroom in the Center for Workforce Development. The meeting was called to order by Chair Corrine Burger at 8:00 a.m.

### ROLL CALL

Corrine M. Burger

James Fowler  
R. Anthony Joseph  
John Ammendola  
Sandy Doyle-Ahern (virtual)  
Terri Meldrum  
Jerome Revish  
Rick Ritzler

**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

**SWEARING IN OF OFFICERS:**

Mr. Charles Noble, Chief of Staff, administered the Oath of Office to the incoming officers of the College.

**OPENING REMARKS FROM PRESIDENT HARRISON:**

President Harrison indicated that this is a big day in so many ways. He thanked Ms. Burger for saying yes as the board chair and Mr. Fowler for coming in as vice chair and expressed gratitude for Mr. Joseph for his leadership in tough times, a mark of a true and great leader.

President Harrison welcomed Ms. Doyle-Ahern who is joining virtually and Mr. Ammendola who is here.

**APPROVAL OF MINUTES:**

**Member Fowler moved,** Member Joseph seconded that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, November 21, 2022, be approved, as presented.

A vote was taken, which resulted in:

AYES: Members Burger, Fowler, Joseph, Meldrum, Revish, Ritzler

NAYS: None

ABSTAIN: Members Doyle-Ahern, Ammendola

**REPORT OF INDEPENDENT AUDITORS ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2021:**

Dr. Harrison introduced Ms. Aletha Shipley, Senior Vice President and Chief Financial Officer, who leads the audit process. Ms. Shipley introduced Mr. David Minich, CPA, Plattenburg and Associates, who provided information about himself and the firm and then provided an overview of the audit results.

He stated that the College received an unmodified opinion which is the best rating an institution can receive. He thanked the College’s finance department and commented on the complexity of the audit this year given the issuing of debt, the HEERF funds, and working remotely this year.

Ms. Shipley’s update included gratitude to the various departments who contributed to the Audit.

Ms. Jan Ellis, Executive Director, Office of the Controller, presented on the College’s Fiscal Year 2021 Audit results. Highlights from her remarks included:

- FY21 Comparison to FY20 with GASB 68 and 75
- FY21 Comparison to FY20 without GASB 68 and 75
- FY21 Highlights
- Reserve Spending Analysis

In closing, Dr. Harrison, Member Joseph and Chair Burger all gave their kudos to the Business Services and Finance team for not only the clean audit, but also all the other work that this team continues to do all while managing many other major college initiatives.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**APPROVAL OF ALTERNATIVE TAX BUDGET INFORMATION:**

Ms. Shipley stated that this is the first step that the County uses in planning for the year ahead for their budget process. The County puts out what their initial estimates are that would be our tax revenue that are aligned with what we have reported our debt service needs would be for the next year. This is required around January 20.

There is a recommendation for approval for this resolution for calendar year 2023.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

Dr. Harrison explained that the Board will be using a consent agenda moving forward. He went on to note that the consent agenda will help streamline Board of Trustees meetings, providing additional opportunity for deeper engagement.

**FINANCIAL STATEMENTS AS OF AND FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2021:**

Financial Statements as of and for the Five Months ended November 30, 2021 are presented to the Board for information only.

**PERSONNEL INFORMATION ITEMS:**

Personnel Information Items are presented to the Board for information only.

**DISCUSSION OF CURRENT UPDATES:**

No current updates.

**EXECUTIVE SESSION:**

**Vice-Chair Fowler moved,** Member Meldrum seconded, that the Board of Trustees adjourn to Executive Session at 8:34 a.m., in accordance with Ohio Revised Code §121.22 to consider the purchase of property and the compensation of public employees.

A vote was taken, which resulted in:

AYES: Members Burger, Fowler, Joseph, Ammendola, Meldrum, Revish and Ritzler

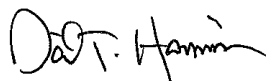
ABSTAIN: Member Doyle-Ahern

NAYS: None

The regular meeting of the Committee of the Whole reconvened from Executive Session at 9:29 a.m.

**ADJOURNMENT:**

There being no further items to come before the Board, the meeting was adjourned at 9:30 a.m.



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Dr. David T. Harrison  
Secretary, Board of Trustees