

# COLUMBUS STATE

COMMUNITY COLLEGE

## COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees Committee of the Whole

Pete Grimes Board Room, Franklin Hall

May 18, 2018

### MINUTES

- Present: Robert P. Restrepo, Jr., Chair  
Catherine M. Lyttle, Vice-Chair  
Dianne A. Radigan, Immediate-Past Chair  
Corrine M. Burger, Trustee  
Rick Ritzler, Trustee  
Poe A. Timmons, Trustee  
Kirt A. Walker, Trustee  
Dr. David T. Harrison, President
- Dr. Michael Babb, Vice President  
Dr. Rebecca Butler, Senior Vice President  
Dr. Jack Cooley, Senior Vice President  
Kimberly Hall, Senior Vice President  
Allen Kraus, Vice President  
Aletha Shipley, Vice President  
Susan Goeschl, Ex-Officio Student  
Michael Hicks, Ex-Officio Staff
- Absent: R. Anthony Joseph, Trustee; Dr. Richard D. Rosen, Trustee; Thomas Shanahan, Ex-Officio Faculty; Jackie DeGenova, Deputy General Counsel
- Guests: Kelly Weir, Director, Resource Planning and Analysis, and Dr. Jennifer Anderson, Director, Institutional Effectiveness

### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, May 18, 2018, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by Chair Robert P. Restrepo, Jr. at 7:35 a.m.

### ROLL CALL:

- Present: Robert P. Restrepo, Jr.  
Catherine M. Lyttle  
Dianne A. Radigan  
Corrine M. Burger  
Rick Ritzler  
Poe A. Timmons  
Kirt A. Walker

DAVID T. HARRISON Ph.D. **PRESIDENT**

**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

**OPENING REMARKS FROM PRESIDENT HARRISON:**

- President Harrison welcomed and introduced Trustee Rick Ritzler to the Board of Trustees.
- President Harrison presented a plaque and thanked Susan Goeschl, Student Ex-officio for her time served on the Board of Trustees.

**APPROVAL OF MINUTES:**

**Member Lyttle moved**, Member Radigan seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, March 16, 2018 be approved as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Burger, Timmons

ABSTAIN: Ritzler, Walker

NAYS: None

**TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK:**

Dr. Jack Cooley explained that the Board will vote on the tenure appointments and first promotion in rank at the May Board meeting. The five faculty members receiving tenure and first promotion will be invited to attend the September Board meeting.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **UPDATE OF COLLEGE COMPLETION PLAN:**

President Harrison noted that the Ohio Department of Higher Education requires each college and university to complete a College Completion Plan every two years. This becomes the basis for the State's higher education strategy and performance-based funding system. Dr. Jennifer Anderson reviewed the Plan and distributed an overview of the Completion Plan 2018.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **TUITION:**

President Harrison reminded the Board that the State's FY18-FY19 Biennial Budget (HB 49) provided community colleges the authority to increase tuition by \$10 per credit hour for FY19. This is the first time since 2015 that Columbus State has raised tuition. Every community college in the state, except for one, has elected to increase their tuition. Columbus State still remains the most affordable college in the state.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **OPERATING BUDGET FOR FISCAL YEAR 2019:**

Ms. Kelly Weir and Ms. Aletha Shipley presented the specific revenue and expenditure assumptions supporting the FY19 budget. Areas of discussion were:

- Revenue
  - Tuition revenue
  - State subsidy
  - Remaining revenue
  
- Expenditures
  - Student success
  - Partnerships
  - Debt service
  - Capital equipment
  
- One-Time Strategic Investments from FY18 Net Operating Revenue
  
- Auxiliary Fund
  
- Plant Fund

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*



---

**FINANCIAL STATEMENTS AS OF AND FOR THE TEN MONTHS ENDED APRIL 30, 2018:**

Ms. Aletha Shipley reported on the College's financial statements as of and for the ten months ended April 30, 2018.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**LIMITED DELEGATION OF AUTHORITY TO APPROVE CONSTRUCTION CONTRACTS:**

Ms. Kimberly Hall explained that, pursuant to Ohio Revised Code § 3354.16, the College Board of Trustees is required to approve construction contracts for any project that exceeds \$200,000.00. In the interest of expediency, the Board of Trustees may delegate to a subset of the Board the authority to approve construction contracts that exceed the statutory threshold.

Ms. Hall presented a recommendation to the Board to extend to the Board Chair and Vice-Chair a limited delegation of authority to jointly approve construction contracts for any project that exceeds \$200,000.00, when the timing of the regularly scheduled meetings of the Board would operate to significantly delay the construction project, and only after notice and documentation of required compliance with Ohio Revised Code § 3354.16 regarding the pending construction contract award has been issued to all Trustees.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**PERSONNEL INFORMATION ITEMS:**

The Personnel Information Items are presented to the Board for informational purposes only.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**DISCUSSION OF CURRENT ISSUES:**

Groundbreaking for Mitchell Hall will be held on June 26<sup>th</sup> at 10:30 a.m.

**EXECUTIVE SESSION:**

**Member Lyttle moved**, Member Radigan seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code §121.22 to discuss security arrangements and emergency response protocols for the College.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Burger, Ritzler, Timmons, Walker

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:17 a.m.

There being no further items to come before the Committee, the meeting was adjourned at 9:18 a.m.



---

David T. Harrison, Ph.D.  
Secretary, Board of Trustees