

# COLUMBUS STATE

COMMUNITY COLLEGE

## COLUMBUS STATE COMMUNITY COLLEGE

### Board of Trustees Committee of the Whole

Nestor Hall, Room 013

July 21, 2016

#### MINUTES

Present: Michael E. Flowers, Chair  
Dianne A. Radigan, Vice-Chair  
Jami S. Dewolf, Board  
Valoria C. Hoover, Board  
Catherine M. Lyttle, Board  
Robert P. Restrepo, Jr., Board  
Dr. Richard D. Rosen, Board  
Poe A. Timmons, Board  
Kirt A. Walker, Board  
Dr. David T. Harrison, President  
Dr. Jack Cooley, Senior Vice President

Kimberly Hall, Senior Vice President  
Allen Kraus, Vice President  
Aletha Shipley, Vice President and  
Chief Financial Officer  
James Beidler, Interim Vice President  
Dr. Karen Wells, Interim Vice President  
Cecelia Glackin, Ex Officio Student  
Michael Hicks, Ex Officio Staff  
Kevin James, Ex Officio Faculty  
Jackie DeGenova, In-House Counsel

#### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Thursday, July 21, 2016, in Nestor Hall, room 013, at Columbus State Community College. The meeting was called to order by Chair Michael E. Flowers at 12:12 p.m.

#### ROLL CALL:

Present: Michael E. Flowers, Chair  
Dianne A. Radigan, Vice-Chair  
Jami S. Dewolf  
Valoria C. Hoover  
Catherine M. Lyttle  
Robert P. Restrepo, Jr.  
Richard D. Rosen  
Poe A. Timmons  
Kirt A. Walker

DAVID T. HARRISON Ph.D. PRESIDENT

**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

**COLLEGE'S MISSION AND VISION STATEMENTS:**

Trustee Dewolf read the College's Mission and Vision Statements.

**OPENING REMARKS FROM CHAIR FLOWERS:**

On behalf of the Board of Trustees, Chair Flowers congratulated Trustee Rosen on successfully defending his dissertation and receiving his doctorate degree.

**OPENING REMARKS FROM PRESIDENT HARRISON:**

President Harrison welcomed the Trustees to Nestor Hall and provided an overview of the building. He highlighted that Nestor Hall is one of Columbus State's largest classroom buildings and where many student hours are logged. He noted that the student lounge is located on the first floor, faculty offices are on the fourth floor, and a workroom on the ground floor was recently established for our STEM students.

**APPROVAL OF MINUTES:**

Member Restrepo moved, Member Radigan seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Thursday, May 19, 2016, be approved as presented.

A vote was taken which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,  
Rosen, Timmons, Walker

NAYS: None

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**2016 EFFICIENCY ADVISORY COMMITTEE REPORT:**

President Harrison noted that Columbus State's efficiency report is due to the Ohio Department of Higher Education August 1, 2016. A draft of the report was included in the agenda for the Trustee's review. The report will be submitted pending Board approval at the September Board meeting.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**REVISE CURRENT POLICY NO. 3-03, PERFORMANCE MANAGEMENT AND  
RESCIND CURRENT POLICY NO. 3-19, EMPLOYEE PERFORMANCE APPRAISAL:**

Ms. Kimberly Hall explained that revisions were needed to Policy No. 3-03 to bring it in alignment with the College's current performance practices. She noted that the Cornerstone Performance management system, implemented two years ago, helped to streamline and modernize our practices and provided an opportunity to reexamine policies and make necessary adjustments.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**CONSTRUCTION CONTRACT AWARD:**

Ms. Hall explained that the Central Ohio Building Company, Inc. presented the lowest responsive bid, in the amount of \$308,471, to renovate classrooms in the Center for Technology and Learning and converting space into a new science laboratory.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**PRELIMINARY YEAR-END FINANCIAL STATEMENTS FOR THE PERIOD ENDING  
JUNE 30, 2016:**

Ms. Aletha Shipley reported on the College's preliminary year-end financials ending June 30, 2016.

- *Projected Year-End Net Income:* In the April financials, Net Operating Revenues were projected to be \$6.1 million, which the Board of Trustees allocated for the strategic priorities of Capital Equipment (\$1.1 million), Student Success and Innovation (\$1.0 million), and Capital Improvements (\$4.0 million). Updated revenue and expense projections indicate the College may have \$1.8 million more in net operating income which will be allocated to Capital Improvements as authorized by the Board at its May meeting.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

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**DISCUSSION OF CURRENT ISSUES:**

- *Diversity and Recent Events.* President Harrison acknowledged the recent shootings in Orlando, Baton Rouge, Minnesota and Dallas. He noted the importance of the College's diversity initiatives and the continued emphasis on our leadership by example.
- *The Big Table.* President Harrison explained that Chair Flowers sent a reminder to the Board members regarding the Columbus Foundation's civic-conversation effort, The Big Table, scheduled for August 30. President Harrison shared that he and Karina Brown met with student leaders last week to discuss a leadership opportunity for our students to convene their own Big Table. The College hopes to have the ballroom filled with 8-10 Big Tables, serve pizza, and engage students in wide-ranging discussions. President Harrison encouraged the Board members to join our students in those conversations.

**EXECUTIVE SESSION:**

Member Radigan moved, Member Walker seconded, that the Board of Trustees adjourn to Executive Session pursuant to Ohio Revised Code §121.22(F) to consider the appointment, employment, or compensation of a public employee or official; to consider the purchase of property for public purposes, or the sale of property at competitive bidding; to confer with legal counsel concerning disputes that are the subject of pending or imminent court action; and to discuss details relative to security arrangements and emergency response protocols.

A vote was taken which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,  
Rosen, Timmons, Walker

NAYS: None

There being no further items to come before the Committee, the meeting was adjourned at 2:16 p.m.



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David T. Harrison, Ph.D.  
Secretary, Board of Trustees