

COLUMBUS STATE COMMUNITY COLLEGE
550 East Spring Street
Columbus, Ohio 43216

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, September 28, 2006

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, September 28, 2006, was called to order by Chairperson Finn in the Board Room of Franklin Hall at 6:13 p.m.

ROLL CALL:

Present: Dr. Susan C. Finn, Chairperson
Mr. William A. Antonoplos
Mr. William J. Dolan
Ms. Suzanne Stilson Edgar
Mr. Michael E. Flowers
Mr. Michael C. Keller
Ms. Priscilla D. Mead
Ms. Paula Inniss

Absent: Mr. Scheiman

CERTIFICATION OF COMPLIANCE:

President M. Valeriana Moeller (Board Secretary) stated that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Trustee Mead moved, Trustee Inniss seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, May 25, 2006, be approved as presented.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn

NAYS: None

COMMUNICATIONS AND RECOGNITION:

EMERITUS STATUS FOR JULIE DUDAS

President Moeller advised that Julie Dudas has served Columbus State Community College for more than 20 years. Her tenured journey has included many professional affiliations, in addition to producing several Columbus State publications and receiving many honors and awards. Her awards include, but are not limited to, the following: the Columbus State Distinguished Teaching Award; Master Teacher Award/Master Teacher Seminar; Program of Excellence Award--OBOR; Who's Who Among American Teachers; NISOD Master Presenter Award and the Excellence in Teaching Award/National Institute for Staff Development.

Julie also produced the Columbus State Veterinary Technology Hematology, Microbiology, Urinalysis, and Clinical Chemistry Study Guides & Procedure Manuals. In addition to these manuals, Julie developed the Web versions of hematology, clinical chemistry, clinical microbiology, body fluids, immunology and case studies. She is highly recommended for the honor of emeritus status in recognition of her valued service and many contributions to the college. The President introduced Ms. Dudas from the audience.

Member Antonoplos moved, Member Inniss seconded, that the Board of Trustees grant emeritus status to Julie Dudas effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR Jane McDowell

President Moeller advised that Jane McDowell has been a valued employee of the college for 29 years. Her work on developing and delivery of self-paced courses on the internet and the addition of several new courses and promotion of the program to the community have been noteworthy. She is highly recommended for the honor of emeritus status in recognition of her valued service and many contributions to the college. The President introduced Dr. McDowell from the audience.

Member Mead moved, Member Dolan seconded, that the Board of Trustees grant emeritus status to Jane McDowell effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR Harold Merz

President Moeller advised that Harold Merz has been a trustee employee of Columbus State College for more than 18 years. Over the years, Mr. Merz offered workshops and training programs helping to build the capacity of Columbus State to be competitive on a national level. He is highly recommended for the honor of emeritus status in recognition of his valued service and many contributions to the college. The President introduced Mr. Merz from the audience.

Member Inniss moved, Member Edgar seconded, that the Board of Trustees grant emeritus status to Harold Merz effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR Jeanne Patton

President Moeller advised that Jeanne Patton has been a valued employee of the college for 30 years, serving in the capacity of secretary to the President and recording secretary to the Board of Trustees. She worked as the assistant to President Clarence H Schauer; President Harold M. Nestor; Interim President Marvin G. Gutter; and President Valeriana Moeller. For her loyal and steadfast service to the college, she is highly recommended for the honor of emeritus status in recognition of her valued service and many contributions to the college. Ms. Patton was not present at the meeting.

Member Inniss moved, Member Edgar seconded, that the Board of Trustees grant emeritus status to Jeanne Patton effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR KATHY PULLINS

President Moeller advised that Kathy Pullins has been a valued employee of the college for well over fifteen years. Her efforts on projects such as the Distance Learning Initiative, and the Business Management Skill-based Curriculum Project have made her an invaluable team member of the department. She is highly recommended for the honor of emeritus status in recognition of her valued service and many contributions to the college.

Member Mead moved, Member Inniss seconded, that the Board of Trustees grant emeritus status to Ms. Kathy Pullins effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR ROBERT L. QUEEN

President Moeller advised that Robert Queen joined Columbus State in 1985, and retired in August, 2006 as Administrator International Initiatives and Community Outreach. He has directed several major international related programs and been a frequent presenter on the subject of systems thinking, global education and international education leadership. He is highly recommended for the honor of emeritus status in recognition of his valued service and many contributions to the college. The President introduced Mr. Queen from the audience.

Member Mead moved, Member Inniss seconded, that the Board of Trustees grant emeritus status to Robert Queen effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

EMERITUS STATUS FOR NATHANIEL R. WOODS

President Moeller advised that Nathaniel Woods has maintained an excellent teaching record over his twenty-plus years at Columbus State and has remained a loyal, productive team member of the Business Management Technology department. He is highly recommended for the honor of emeritus status in recognition of his valued service and many contributions to the college. The President introduced Mr. Woods from the audience.

Member Inniss moved, Member Dolan seconded, that the Board of Trustees grant emeritus status to Nathaniel Woods effective October 1, 2006.

A voice vote was taken, and the motion passed unanimously.

CONSENT AGENDA:

The consent agenda includes the following items:

- (1) **Approval of Associate of Applied Science Degree in Digital Photography**
- (2) **Approval of Associate of Applied Science Degree in Supply Chain Management**
- (3) **Approval of Associate of Applied Science Degree in Emergency Management/
Homeland Security**
- (4) **Union Hall Boiler Replacement**
- (5) **Renewal of Agreement Between Columbus State College and the Columbus
State Community College Development Foundation, Inc.**
- (6) **Fund Allocation for Administrative Enterprise Computing System Evaluation**
- (7) **Columbus Campus Facility Projects**
- (8) **Personnel Information Items**

Member Dolan moved, Member Flowers seconded, that the Board of Trustees:

- (1) Approve submitting a preliminary approval request to the Ohio Board of Regents for the Associate of Applied Science Degree in Digital Photography.
- (2) Approve submitting a preliminary approval request to the Ohio Board of Regents to study the need for expanding the Associate of Applied Science in Supply Chain Management degree to include International Commerce as a new major.
- (3) Approve submitting a preliminary approval request to the Ohio Board of Regents for the Associate of Applied Science Degree in Emergency Management/Homeland Security.
- (4) Authorize an increase to the previously-approved project budget for replacing the Union Hall Boilers from \$175,000 to \$195,593, as listed in the bid below, and to enter into a contract with the C.D. Whitfield Company to perform the work to replace the boilers in Union Hall.

<u>Contract</u>	<u>Contractor</u>	<u>Actual Quote</u>	<u>Bid Estimate</u>
Mechanical	C.D. Whitfield	\$177,812.00	\$165,000.00

- (5) Approve the agreement between Columbus State Community College and the Columbus State Community College Development Foundation, Inc. outlining their relationship and responsibilities.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn
NAYS: None

FINANCIAL STATEMENTS:

Member Edgar moved, Member Dolan seconded, that the financial statements as of and for the ten months ended August 31, 2006, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn
NAYS: None

PRESIDENT'S REPORT:

Dr. M. Valeriana Moeller, President, reported on the following items:

- (1) The latest sculpture has been completed and is located on the west side of Cleveland Avenue. The unveiling will be sometime before the end of the quarter.
- (2) The Center for Workforce Development was officially opened on July 20th at a ribbon-cutting ceremony attended by city officials. It was noted that it opened on time and under budget.
- (3) The new bookstore or DX Center which is the Discovery Exchange has garnered a lot of excitement on campus as well as in the community. The ribbon cutting is scheduled for November. A notice will be sent out to the Board members on the date when it has been confirmed.

Trustee Meade would like to get a sense of what the traffic patterns are going to be on Cleveland Avenue and the pedestrian access to both sides before the DX Building opens. She would also like to get some assurances from our traffic management standpoint that everything is being done to make that smooth, easy and safe. She suggested that the college form a partnership with the Discovery District.

Dr. Moeller stated that we have been discuss this with the City of Columbus on numerous occasions and we are hoping that their engineers will perhaps place a light there.

Terri Gehr explained that CCAD is putting in an island to on Cleveland Avenue as a traffic slow-down mechanism and the Discovery District has been working the Public Safety Director for over two years on bring awareness to this issue. Terri will keep the Board updated on this issue as things progress.

- (4) Jessica Thomas, Scott Nichols and Karen Eichenberger were the Staff Employees of the Month for July, August and September respectively.
- (5) During 2005 - 2006, the office of Financial Aid processed over \$100 million dollars in student loans, grants and scholarship funding for one academic year.
- (6) The 2006 Dental Hygiene class is the first to have a 100% pass rate in both clinical and national boards.
- (7) Columbus State was awarded \$220,000 to fund the talent search program which is one of the programs in TRIO. This program recruits students from the high schools encouraging them to go to college.
- (8) Columbus State will be receiving funding in the amount of \$70,000 from Alliance Data for Fantastic Fridays which is a program for science for the middle schools to high schools here on Fridays allowing the students to conduct experiments This program serves from 1,000 to 1,500 students a year. We have received correspondence from the teachers and principals saying that this program that has helped the students with their proficiency tests.
- (9) We received an additional \$75,000 from the Ohio Tobacco Fund for the Somali community for the Smokeout Project for the prevention and cessation of the smoking addiction.
- (10) Congratulations are in order to our Institutional Advancement department. The National Council of Marketing and Public Relations will be awarding them either gold, silver or bronze medals in the categories for our annual reports, handbooks, newsletters; radio ads - series, video ad/PSA - series and electronic newsletters that are put out on campus. The type of award will be revealed at the conference next month.
- (11) Jillian Egle and Eric Hoerle are the recipients of the 2006 Coca-Cola two-year scholarship which is a \$1,000 award.
- (12) The Columbus State Development Foundation Board of Directors award yearly \$50,000 to \$55,000 in mini grants which are in support of various departments.

- (13) Every year, a national ranking is published for community colleges done independently based on data submitted to the Federal Government. Columbus State ranked in the top 100 for associate degrees. We ranked #39 in the country for non-minorities in all discipline; #72 for the Black community; #46 in Business Management, Marketing & Related Support Services; #22 for Engineering and related technologies/technicians and #35 in the Health Professions and related clinical sciences. Columbus State is ranked #2 in the State of Ohio, Cuyahoga Community College being #1.
- (14) Columbus State raised over \$415,000 in sales and donor contributions from the Taste the Future event. We also received a gift from the Limited Brands in the amount of \$50,000 per year for five years.
- (15) For the Fall enrollment, we are 22,723 students, which is not the final count. We still have to go through the 14th day. Compared to the same time last, the enrollment is 2.2% higher.
- (16) Columbus State is in preparation for the Pandemic Flu in the case of that emergency. The Trustees were asked to share any information they come across on this issue with the college. We are planning to conduct preventive measures by offering the flu shot on campus for employees and having hand sanitizers around, especially in the food areas and do whatever we can to minimize the spread of the virus.
- (17) We are in the process of moving forward with our planning for the Delaware County project. The architects and the committee have been working, and we have had people from our campus visiting other campus buildings so that we can have at least a level one recertification. Dr. Moeller and Dr. Adkins met with the Superintendent of the Delaware Area Career Center to discuss how we can partner with them in creating a seamless type of curriculum and not duplicate the programs they have in place. It was announced that Dr. Adkins is now on the Board of United Way in Delaware County.
- (18) We have used Union County's firing range for our Law Enforcement program. In August, they closed the range. Union County wants to partner with us to create a education center for public services such as the fire and police and EMS. They want Columbus State to do that training and therefore, want us to build a facility on the county's lot. Next month, we are meeting with them to discuss the potential relationship.
- (19) There have been information sessions regarding a potential partnership between Columbus State and Ohio University with Pickaway County. There is a possibility that classes would be offered in the Winter or Spring quarters. And, the Ohio Board of Regents has authorized this pilot program.

- (20) Columbus State hosted a legislative briefing for the District Senators and Representatives on July 26. The meeting was very positive, and the two items that came up again were the Transfer and Articulation and the STEM. The question was whether the Transfer Agreement Guidelines were moving forward in a timely manner. The STEM initiative is to encourage more students to consider entering into studies in Science Technology Engineering and Math and how to make these careers more attractive.

NEW BUSINESS:

Chairperson Finn noted that there was an addition to the agenda under new business which was the item on the President's salary adjustment. This item was discussed at great length during the Committee of the Whole.

OACC - Trustee Meade reported that the Attorney General and the Auditors have recommended that OACC amend their By-Laws. The By-Laws and the Agreement to Organize as a membership group are not in sync. Therefore a proposal was made to change those By-Laws rather than going with the Agreement to Create.

We need to indicate to the OACC that want their Board to pursue these changes in the By-Laws and they will take that under advisement and come back to us.

The revision changes how we amend the By-Laws and it now requires a very onerous process and the amendment will establish a super majority. The minimum number of community colleges that are required will be twelve.

Member Meade moved, Member Edgar seconded, to approve the revision to the Agreement to Create a Regional Council of Governments of Community , State Community, and Technical Colleges as presented at the Governing Board meeting on May 5, 2006 of the Ohio Association of Community Colleges.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn
NAYS: None

AQIP - Dr. Moeller reported that, whereas, Columbus State was formerly under the PEAQ model of Accreditation, we are now under the Academic Quality Improvement Program (AQIP) model. Dr. Coleman and the steering committee that she chairs has conducted a survey which is submitted directly to the AQIP team. The next step is the Conversation Day which is being put together by the AQIP committee and the In Service Day committee. The entire campus and the Board members are invited to attend on October 25, at the Convention Center from 8:00 a.m. to 3:30 p.m. A second Conversation Day will also be held for those employees/students who can only attend in the evening. The next step in the project is to identify the project that we are going to have for improvement and we have identify the project, put a team together to work on this project and prepare a strategy for the action

workbook. In March there will be a strategy forum in Chicago and Dr. Moeller and one of the Trustees are invited to attend to work on this project with other colleges.

Strategic Planning - A report was put together and distributed to the Board consisting of the raw data collected at the Board work session in June. The report outlines the strategic direction to take and what the focus areas should be and some possible. The next steps would be to form an internal committee to work on putting together the plan based on the strategic directions for the next 2 - 5 years. The Board gave their permission to proceed with the recommended strategic plan as outlined.

President's Salary Adjustment -

Member Edgar moved, Member Mead second that the President's current salary be increased by four and a quarter percent (4.25%) effective July 1, 2006, plus a five hundred dollar one-time payment to support the cost of health care.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn
NAYS: None

PUBLIC PARTICIPATION:

The following individuals addressed the Board:

- (1) Steve Abbott, a member of the faculty, announced that in three weeks, the Columbus State Education Association will hold election of new officers, and that at the next Board meeting a new president to the CSEA will be sitting in his place. He thanked the Board for the consideration shown the faculty. But invited the Board to continue to use him as a resource when needed.

EXECUTIVE SESSION:

Member Inniss moved, Member Mead seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code Section 121.22 for the purpose of discussing real estate matters.

A vote was taken which resulted in:

AYES: Members Antonoplos, Dolan, Edgar, Flowers, Keller, Mead, Inniss, Finn
NAYS: None

The Board of Trustees adjourned to Executive Session at 7:50 p.m. and reconvened the regular meeting at 8:42 p.m.

ADJOURNMENT:

The meeting was adjourned at 8:46 p.m.

M. Valeriana Moeller
Secretary, Board of Trustees

*P. Fortea
Recording Secretary*