

**COLUMBUS STATE COMMUNITY COLLEGE**  
550 East Spring Street  
Columbus, Ohio 43216

**MINUTES**

BOARD OF TRUSTEES MEETING  
Thursday, January 27, 2005

**CALL TO ORDER:**

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, January 27, 2005, was called to order by Chairman Smith in the Board Room of Franklin Hall at 6:03 p.m.

**ROLL CALL:**

Present: Mr. Dwight E. Smith, Chairman  
Mr. Matthew G. Kallner, Vice-Chairman  
Mr. William A. Antonoplos  
Ms. Suzanne Stilson Edgar  
Dr. Susan C. Finn  
Ms. Paula A. Inniss  
Mr. Michael C. Keller  
Ms. Priscilla D. Mead  
Mr. Jeffrey L. Scheiman

**CERTIFICATION OF COMPLIANCE:**

President M. Valeriana Moeller (Board Secretary) stated that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

**MINUTES:**

**Member Finn moved**, Member Inniss seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, September 23, 2004, and the special meeting of the Board of Trustees held on Thursday, October 7, 2004, be approved as presented.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

### **COMMUNICATIONS AND RECOGNITION:**

#### **EMERITUS STATUS FOR KAREN E. BOWERS**

President Moeller advised that Karen E. Bowers has been an employee of the college for 33 years, retiring as a full professor and Program Coordinator for the Nursing program. She is highly recommended for the honor of emeritus status in recognition of her valued service and many contributions to the college.

**Member Mead moved**, Member Kallner seconded, that the Board of Trustees grant emeritus status to Karen E. Bowers effective December 1, 2004.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

The President introduced Karen from the audience, and she thanked the Board and the college for this recognition.

#### **EMERITUS STATUS FOR NEIL K. EDWARDS**

President Moeller advised that Neil K. Edwards has been an employee of the college for 16 years, retiring as a full professor from the Electronic Engineering Technology. Mr. Edwards is highly recommended for the honor of emeritus status in recognition of his valued service and many contributions to the college.

**Member Finn moved**, Member Mead seconded, that the Board of Trustees grant emeritus status to Neil K. Edwards effective February 1, 2005.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

The President introduced Neil from the audience, and he expressed his gratitude to the Board and the college for this recognition.

**CONSENT AGENDA:**

The consent agenda includes the following items:

- (1) **Construction-related relocations.**
- (2) **Personnel information items.**

**Member Finn moved**, Member Keller seconded, that the Board of Trustees approve a total project budget of \$229,150 from the FY-2005 Capital Improvement allocation for site preparation related to the temporary relocation of the Business and Industry and Child Development Center programs. The budget includes various expenses including painting, cabling, utility hookups, and signage.

CDC Modular site preparation	\$163,900
Goodale Center site preparation	<u>65,250</u>
	\$229,150

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

**AUDITORS' REPORTS:**

**Member Inniss moved**, Member Mead seconded, that the Board of Trustees accept, as presented, the Reports of the Independent Auditors on the financial statements as of June 30, 2004, of the college and the Development Foundation as prepared by Crowe, Chizek and Company, LLP.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

**REVISED OPERATING BUDGET FOR FISCAL YEAR 2005:**

**Member Finn moved**, Member Keller seconded, that the Board of Trustees approve the Revised Operating Budget for Fiscal Year 2005 for Columbus State Community College, the Child Development Center, the Bookstore, and a proposed budget for Bridgeview Golf Course, Inc. [see Attachment A].

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

**FINANCIAL STATEMENTS:**

**Member Keller moved**, Member Finn seconded, that the financial statements as of and for the six months ended December 31, 2004, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Antonoplos, Edgar, Finn, Inniss, Kallner, Keller, Mead,  
Scheiman, Smith  
NAYS: None

**PRESIDENT'S REPORT:**

Dr. M. Valeriana Moeller, President, reported on the following items:

- (1) The Association of Collegiate Business Schools and Programs has nationally accredited the following business degree programs to 2014:

Accounting/Finance  
Business Management  
Human Resources Management  
Marketing/Logistics  
Office Administration

- (2) The Columbus Public Schools Higher Education Partnership has been awarded a Teacher Quality-Enhancement Partnership grant which was funded in full at 9 million dollars over the next four years. For us, this should mean up to \$400,000 in direct student aid, which would be 40 scholarships at \$2,500 per year.

- (3) We have also received two foundation grants. YAATC (Youth and Adult Automotive Training Center) has received \$25,000 from the Columbus-based Harry C. Moores Foundation for the automotive program. And the Trio Student Support Services project will receive \$55,000 from the Texas-based Beaumont Foundation for laptop computers.
- (4) Early Childhood Development Coordinator Virginia Carey was honored by Action for Children with the "Change Artist" award, described as someone who is a creative, dynamic, persistent visionary. She has worked to make system changes that positively affect young lives. Virginia has also received the Higher Education Partner Award from the Child Development Council of Franklin County for her dedication to Head Start and her invaluable support in the council's work with children and families of central Ohio.
- (5) Brad Farmer, Supervisor of Purchasing and Accounts Payable, was recently elected Vice President of the Ohio National Association of Education Buyers.
- (6) Marc Johnson, an Aviation Maintenance student, received an \$800 scholarship from the Central Ohio Professional Aviation Maintenance Association. His scholarship was based on academic achievement and the results of an interview with their scholarship committee.
- (7) The Institutional Advancement Department has won a number of Medallion Awards from the National Council for Marketing and Public Relations. They are:

Gold	-	Television Commercial Series
Gold	-	College Promotional Video
Silver	-	Update Newsletter
Silver	-	Radio Commercial
Bronze-		Single Television Commercial

- (8) A "Sister College Agreement" has been signed between Columbus State and L'Aquila University in Italy. The initial involvement will focus on programs of studies for Logistics to include tourism and environmental economy. The collaboration provides for the exchange of visiting scholars and students between the two institutions.
- (9) During the 2004 Columbus International Festival held at Veterans Memorial in November, Robert Queen, Administrator for International Initiatives and Community Outreach, was recognized by the United Nations as the International Volunteer of the Year for his work as a two-term President of the International Visitors Council.
- (10) Several changes in federal funding for education are being discussed: increasing funding for Pell Grants; funding for a community-based jobs initiative to meet local employment needs; and creation of a new \$125 million grant program to increase community colleges' dual-enrollment programs.
- (11) We do not expect cuts in our state budget allocation for Fiscal Year 2005. Governor Taft will be presenting his proposed state budget for Fiscal Year 2006 on February 10. The capital bill has been introduced, and our request for funding for a building in Delaware is included at \$19 million with an additional \$1.1 million for renovations. The Ohio Board of Regents has submitted a \$5.38 billion biennial budget which includes a 5.5% increase in Fiscal Year 2006, and a 6.8% increase in Fiscal Year 2007.

- (12) The Ohio Association of Community Colleges is hosting a Legislative Summit for Ohio community and technical colleges on February 24, 2005. Each college is to be represented by their president, a trustee, and a student; they will spend the day meeting with their legislators. If any Board member is interested in attending, please contact the President's Office to be registered.
- (13) New hardware has been put in place in the college's computer system. Major problems seem to be resolved. A new internal structure to maximize the use of the system is being put in place.
- (14) Some months ago it was reported to the Board that Pickaway County Commissioners and Senator Carey have asked Columbus State to bring Pickaway County into our district. We are working with the Ohio Board of Regents on this request. [Board members expressed their support of this expansion as the college consistently attempts to be responsive to the needs of the community, and such an expansion to the south reinforces that our downtown campus will continue to be a viable hub of operations.]
- (15) The Board Retreat will be held tomorrow, January 28, from 8:30 a.m. to 3:30 p.m. at the New Albany Country Club.
- (16) Winter Quarter graduation ceremonies will be held on Friday, March 18, 2005, at 10:00 a.m. at Veterans Memorial Auditorium.

**PRESENTATION:**

Dr. R. Michael Snider, Provost, gave a presentation on articulation and transfer of students, referring to the movement of students and their academic credits from one educational institution to another. It covers students going from high school to college; from two-year colleges to universities, and vice versa; double-reverse transfer students who go from the two-year college to the university, and then back again; and people seeking credit for experiential learning as a basis for college or university credit.

Columbus State Community College works with Columbus Public Schools, central Ohio high schools, vocational schools, and colleges and universities throughout the state to continuously improve the transfer of students' academic credits. There are currently more than two dozen transfer agreements in place with Ohio colleges and universities.

*[Member Antonoplos left at this point in the meeting at 6:48 p.m.]*

**ELECTION OF OFFICERS FOR 2005:**

**Member Edgar moved**, Member Kallner seconded, that the following individuals be elected as officers of the Board of Trustees of the Columbus State Community College for the 2005 organizational year:

Chairman	-	Dr. Susan C. Finn
Vice-Chairman	-	Paula A. Inniss
Secretary	-	Dr. M. Valeriana Moeller
Treasurer	-	Terri Gehr
Deputy Treasurer	-	Dr. M. Valeriana Moeller

A vote was taken which resulted in:

AYES: Members Edgar, Finn, Inniss, Kallner, Keller, Mead, Scheiman, Smith  
NAYS: None

Dr. Moeller presented a plaque to Dwight Smith in appreciation for his outstanding service as Chairman of the Board during the year 2004.

Chairman Smith administered the Oath of Office to Dr. Finn, Ms. Inniss, Dr. Moeller, and Ms. Gehr.

*[Member Kallner left at this point in the meeting at 7:10 p.m.]*

**DATES ESTABLISHED FOR  
BOARD MEETINGS FOR 2005:**

The Board of Trustees will continue the practice of holding meetings every other month, in the odd-numbered months only. Meetings will be held during March, May, July, September, and November of 2005, and during January of 2006. Additional meetings may be called if needed. Meeting days and times are generally as follows:

Committee of the Whole	-	Third Wednesday	-	12:00 noon
Board of Trustees	-	Fourth Thursday	-	6:00 p.m.

Meeting dates will be adjusted when necessary due to holidays or other schedule conflicts. The President's Office will publish and distribute a schedule of all Board meetings for the 2005 organizational year.

**Member Finn moved**, Member Inniss seconded, that the attached schedule of Board of Trustees meeting dates for 2005 be approved [*see Attachment B*].

A vote was taken which resulted in:

AYES: Members Edgar, Finn, Inniss, Keller, Mead, Scheiman, Smith

NAYS: None

### **PUBLIC PARTICIPATION:**

There were no comments from the audience.

### **EXECUTIVE SESSION:**

**Member Edgar moved**, Member Inniss seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code Section 121.22 for the purpose of discussing collective bargaining matters.

A vote was taken which resulted in:

AYES: Members Edgar, Finn, Inniss, Keller, Mead, Scheiman, Smith

NAYS: None

The Board of Trustees adjourned to Executive Session at 7:15 p.m. and reconvened the regular meeting at 7:55 p.m.

### **ADJOURNMENT:**

The meeting was adjourned at 7:55 p.m.

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M. Valeriana Moeller  
Secretary, Board of Trustees