



COLUMBUS STATE COMMUNITY COLLEGE

550 East Spring Street
Columbus, Ohio 43216

550 East Spring Street
P.O. Box 1609
Columbus, Ohio 43216-1609
614/287-2400

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, January 24, 2008

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College held on Thursday, January 24, 2008, was called to order by Chairperson Edgar in the Board Room of Franklin Hall at 6:06 p.m.

Dr. Moeller introduced Mr. David Bhaerman from the Office of the Attorney General who then administered the Oath of Office to two of the new members of the Board of Trustees, Dr. Richard Owens and Ms. Poe Timmons.

ROLL CALL:

Present: Ms. Suzanne Stilson Edgar, Chairperson
Mr. Michael C. Keller
Mr. William Dolan
Mr. William Antonoplos
Dr. Richard Owens
Ms. Priscilla Mead
Ms. Poe Timmons

Absent: Mr. Michael Flowers
Ms. Debra Plousha Moore

CERTIFICATION OF COMPLIANCE:

President Moeller advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Trustee Keller moved, Trustee Mead seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, November 15, 2007, be approved as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Keller, Antonoplos, Mead, Dolan, Timmons, Owens

NAYS: None

COMMUNICATIONS AND RECOGNITION:

EMERITUS STATUS FOR DAVID LITT

The President advised that Dr. David Litt had been a faculty member in the Sport & Exercise Studies program since 1996, and prior to that, he served as department adjunct instructor and head athletic trainer. Dr. Litt wrote lecture courses and helped design a variety of on-line courses. He was elected to the Ohio Athletic Trainers' Hall of Fame in May of 2007. Therefore, he is highly recommended for the honor of *emeritus status* in recognition of his valued service and many contributions to the college.

Member Mead moved, Member Owens seconded, that the Board of Trustees grant emeritus status to Dr. David Litt effective February 1, 2008.

A vote was taken which resulted in:

AYES: Members Edgar, Antonoplos, Mead, Keller, Owens, Timmons, Dolan

NAYS: None

EMERITUS STATUS FOR CHARLES ST. JEAN

Dr. Moeller advised that Dr. Charles St. Jean served the college and the Veterinary Technology program from 1971. He contributed to establishing the Vet. Tech program and assisted in the implementation of animal research protocols. Dr. St. Jean now serves as the Chairperson of the Institutional Animal Care and Use Committee. We believe Dr. Charles St. Jean is deserving of emeritus status in recognition of his valued service and many contributions to the college.

Member Dolan moved, Member Timmons seconded, that the Board of Trustees grant emeritus status to Dr. Charles St. Jean effective February 1, 2008.

A vote was taken which resulted in:

AYES: Members Edgar, Antonoplos, Keller, Owens, Dolan, Mead, Timmons

NAYS: None

CONSENT AGENDA:

The consent agenda included the following items:

- (1) **Naming of 339 Cleveland Avenue**
- (2) **Personnel Information Items**

Member Mead moved, Member Dolan seconded, that the Board of Trustees:

- (1) Approve naming the building at 339 Cleveland Avenue the *Center for Teaching and Learning Innovation*;
- (2) Approve the personnel information items as presented.

A vote was taken which resulted in:

AYES: Members Edgar, Keller, Antonoplos, Dolan, Owens, Timmons, Mead
NAYS: None

AUDITOR'S REPORT:

Member Timmons moved, Member Mead seconded, that the Board of Trustees accept, as presented, the Reports of the Independent Auditors on the financial statements as of June 30, 2007, of the college and the Development Foundation as prepared by Parns & Company, LLC.

A vote was taken which resulted in:

AYES: Members Dolan, Antonoplos, Keller, Edgar, Mead, Owens, Timmons.
NAYS: None

REVISED OPERATING BUDGET FOR FY-2008

Member Keller moved, Member Owens seconded, that the Board of Trustees approve the Revised Operating Budget for Fiscal Year 2008 for Columbus State Community College; the Child Development Center; the Bookstore, Bridgeview Golf Course, Inc. and Food Services. (*See Exhibits A, C, D, E & F*).

A vote was taken which resulted in:

AYES: Members Keller, Dolan, Antonoplos, Mead, Edgar, Timmons, Owens.
NAYS: None

FINANCIAL STATEMENTS:

Member Mead moved, Member Keller seconded, that the financial statements as of and for the six months ended December 31, 2007, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Keller, Dolan, Edgar Antonoplos, Mead, Timmons, Owens.

NAYS: None

PRESIDENT'S REPORT:

Dr. M. Valeriana Moeller, president, reported on the following items:

- (1) The *Columbus Dispatch* wrote an article on how Columbus State's enrollment for Winter quarter increased due to the college offering current and prospective students more of the classes in demand and making classes convenient for more students with on-line classes.
- (2) The Community College Times interviewed Debbie Adkins, a former Columbus State graduate, who expressed how she was able to complete her dream of working in medicine after a debilitating stroke because of the educational foundation she received from Columbus State, and the ability of having classes available that worked with her schedule.
- (3) Emily Longhenry, an accountant in Business Affairs, and Riki Lawrence, Academic Advisor in Advising Services, were voted Staff Employee of the Month for December and January respectively.
- (4) Monique Coleman, VA Coordinator for Columbus State, was elected to the National Association of Veterans Program Administrators Board of Directors.
- (5) The Institutional Advancement department is a finalist for the NCMPR Paragon Award in the newsletter category for their newsletter "UpNext." They have a chance to win a gold, silver or bronze award at the national conference. The Board will be advised of which award at the next meeting.
- (6) Columbus State's winter enrollment has increased by 6.1% with 22,669 students reported on census day. FTEs for the same headcount is 14,798 (7.4% increase). The college is seeing a greater increase in on-line classes as well.
- (7) The college's migration to R-18 has been completed. Dr. Moeller thanked those who worked over the Thanksgiving break to make this happen. The college is now in the process of refining the system.

- (8) The report on the Condition of Higher Education in Ohio will be the topic of the January Trustees Video conference. A copy of the report has been sent to the Trustees in advance for their review.
- (9) Chancellor Fingerhut scheduled a video conference for college and university trustees to address issues facing the University System of Ohio and to update them on important initiatives. The video conference is scheduled for January 29, 2008, from 10:00 a.m. to noon. Hubs have been established for those wanting to participate live. The Board was invited to view the conference with the president and the Cabinet members at Columbus State in the Franklin Hall Board Room.
- (10) Ohio faces 10 significant challenges:
 1. Projected declines in the State's youth and working age population.
 2. Enrolling and graduating more adults.
 3. Improving college-going rates directly from high school.
 4. Improving participation and graduation rates in educationally underserved counties.
 5. Improving college and university retention, graduation and two-year to four-year transfer rates.
 6. Increasing the number of students taking more rigorous high school courses, including Advanced Placement and Postsecondary Education Options courses.
 7. Making higher education more affordable.
 8. Equitable financial access to two-year colleges.
 9. Increasing state, federal and private investments for education and research.
 10. Increasing degree production while maintaining high quality.
- (11) Ohio Skill Bank – The Ohio Skill Bank is designed to support regional partnerships in analyzing the shortages of critical occupation skills for key industries. The Ohio Skill Bank will be charged with restructuring leadership and funding of adult workforce education and training statewide. This organization will be under the Board of Regents in January, 2009.
- (12) Delaware Campus – Approval of the Delaware campus building is expected to be up for discussion by the end of February. After all of the necessary approvals are complete, construction of the building will begin.

Columbus State held a contest on campus to solicit projects for the Delaware campus. Five of the best strategic initiatives for the Delaware campus out of 14 entries have been chosen for the next stage of the competition.

(13) Upcoming Events:

Board Retreat – March 7, 2008 at the New Albany Country Club
OACC One Voice Legislative Advocacy Day – Marcy 12, 2008 at Riffe Center
Winter Quarter Graduation – March 21, 2008 at the Aladdin Shrine

Performance Management and Employee Engagement

Tim Wagner, Vice President of Human Resources Department, gave a brief presentation on Performance Management and Employee Engagement. The president explained that money was approved by the Board three years ago to look at our compensation system. Mr. Wagner gave an update on the findings of the study.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS:

The Trustees were asked to review the Board Calendar listing the upcoming college events during 2008. They were asked to sign up for the event(s) they would like to attend so that there will be Board representation. The members were asked to Fax back their selections to the President's office.

ANNUAL REORGANIZATION OF THE BOARD

Trustee Mead, as chair of the nominating committee, advised the Board that, after discussion with the Board members, and with their unanimous agreement, it was decided that it was time to review the nominating process by setting aside a time to have a more detailed discussion regarding how the Board wants to deal with the challenge of providing continuity of the nominating process. However, due to the late appointment of the new Trustees, normal discussions were not possible. Therefore, it was the consensus that the Board would proceed with the annual elections until after such time as the goals of the Board have been put into place for the coming years, and to look at a longer term of office and amending the nominating process. It was also noted that the Chairman would take the responsibility of appointing a new delegate to the OACC.

ELECTION OF OFFICERS FOR 2008

Member Mead chaired the Nominating Committee for election of Board officers for 2008. The committee, which also included President Val Moeller and Trustee Michael Flowers, reviewed the necessary criteria developed by the members of the Board of Trustees as to what leadership qualities are important as they relate to the Board Chair and Vice-Chair of the Board. Based on these criteria, and in accordance with the Ohio Revised Code, the committee proposed the following slate of officers:

For Chairman	Suzanne Edgar
For Vice-Chairman	William Dolan
For Secretary	Dr. Val Moeller
For Treasurer	Terri Gehr
For Deputy Treasurers	Dr. Val Moeller and Aletha Shipley

Member Mead moved, Member Owens seconded, that the slate of officers proposed by the nominating committee be elected as officers of the Board of Trustees of the Columbus State Community College for the 2008 organizational year.

AYES: Members Antonoplos, Edgar, Dolan, Keller, Owens, Timmons, Mead
NAYS: None

Mr. David Bhaerman from the Office of the Attorney General then administered the Oath of Office to the newly elected officers of the Board of Trustees.

2008 DATES ESTABLISHED FOR BOARD MEETINGS

The Board of Trustees will continue the practice of holding meetings every other month, in the odd-numbered months only. Meetings will be held during March, May, July, September, and November of 2008, and during January of 2009.

Additional meetings may be called if needed. Meeting dates and times are generally as follows:

Committee of the Whole	Third Thursday	12:00 noon
Board of Trustees	Fourth Thursday	6:00 p.m.

Meeting dates will be adjusted as needed due to holidays or other schedule conflicts. Trustee Mead advised that the Board had exception with the Board meeting dates for March, 2008, due to the unavailability of many of the Trustees. It was decided that a poll of the Board would be taken to determine if there would be a quorum for the March meetings. If not, the date would be amended as needed. The President's Office will publish and distribute a schedule of all Board meetings for the 2008 organizational year.

Member Mead moved, Member Owens seconded, that the 2008 Board and Committee meeting dates be accepted as presented:

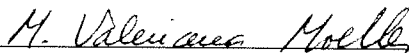
AYES: Members Antonoplos, Dolan, Keller, Mead, Edgar, Timmons, Owens
NAYS: None

EXECUTIVE SESSION:

There was no Executive Session

ADJOURNMENT:

There being no further business to come before the Board of Trustees the meeting was adjourned at 7:30 p.m.



M. Valeriana Moeller
Secretary, Board of Trustees

P. Fortea
Recording Secretary