

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, November 16, 2017
Pete Grimes Board Room, Franklin Hall
6:00 p.m.

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, November 16, 2017 in the Pete Grimes Board Room, Franklin Hall. The meeting was called to order by Chairperson Dianne A. Radigan at 5:58 p.m.

ROLL CALL:

Present: Dianne A. Radigan, Chair
Robert P. Restrepo, Jr., Vice-Chair
Corrine M. Burger
R. Anthony Joseph
Catherine M. Lyttle
Dr. Richard D. Rosen
Poe A. Timmons
Kirt A. Walker

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

COLLEGE'S MISSION AND VISION STATEMENTS:

Susan Goeschl, Student Ex-officio read the College's Mission and Vision Statements.

DAVID T. HARRISON Ph.D. PRESIDENT

OATH OF OFFICE FOR NEW TRUSTEES:

Ms. Jackie DeGenova, Deputy General Counsel administered the Oath of Office to Trustees Corrine M. Burger and R. Anthony Joseph.

OPENING REMARKS FROM CHAIR RADIGAN:

Chair Radigan on behalf of the Board, welcomed Trustees Burger and Joseph to the Columbus State Board of Trustees.

OPENING REMARKS FROM PRESIDENT HARRISON:

- President Harrison acknowledged and thanked the CSEA members for the impact they have on the success of our students and for attending the Board meeting.
- Susan Goeschl, Ex-Officio Student, introduced the student guest, Tom Wike. Mr. Wike is a Marine Core veteran who served five years in Afghanistan. He is taking classes at The Ohio State University studying English education, but also continues to take classes at Columbus State. He is the President of the Columbus State veterans organization and is a work study student in the Military and Veteran Affairs office.

APPROVAL OF MINUTES:

Member Rosen moved, Member Timmons seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, September 21, 2017 be approved, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Lyttle, Rosen, Timmons, Walker

ABSTAIN: Burger, Joseph

NAYS: None

ADOPTION OF FY 17 EFFICIENCY REVIEW AND REPORT:

Discussion was held at the Committee of the Whole, no further discussion was held.

Member Timmons moved, Member Lyttle seconded, that the adoption of the FY 17 Efficiency Review and Report be approved, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

RESOLUTION TO APPROVE THE REPORT ON DUPLICATE PROGRAMS REQUIRED BY THE OHIO DEPARTMENT OF HIGHER EDUCATION:

Discussion was held at the Committee of the Whole, no further discussion was held.

Member Lyttle moved, Member Walker seconded, that the Resolution to approve the Report on Duplicate Programs required by the Ohio Department of Education be approved, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

ESTABLISHMENT OF A DEDICATED FUNDING SOURCE FOR CAREER SERVICES TO EXPAND STUDENT SUCCESS OUTCOMES:

Discussion was held at the Committee of the Whole, no further discussion was held.

Member Timmons moved, Member Lyttle seconded, that the establishment of a dedicated funding source for career services to expand student success outcomes be approved, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

FINANCIAL STATEMENTS AS OF AND FOR THE FOUR MONTHS ENDED OCTOBER 31, 2017:

Details of the financial statements for the four months ended October 31, 2017 were discussed at the Committee of the Whole, no further discussion was held.

Member Rosen moved, Member Lyttle seconded, that the Board of Trustees approve the Financial Statements as of and for the period ending October 31, 2017, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

PERSONNEL INFORMATION ITEMS:

The Personnel Information Items are presented to the Board for informational purposes only.

PRESIDENT'S REPORT:

- **Welcome New Trustees**

Trustee Corrine M. Burger, Chief Control Officer, Consumer and Community Banking, Columbus Location Leader, JPMorgan Chase, and R. Anthony Joseph, Chief Administrative Officer, General Counsel, and Secretary, White Castle Management Company were welcomed to the Board of Trustees.

- **Staff Employees of the Month**

Full-time Staff Employees of the Month were: October 2017, Lucas Gorz, Administrative Assistant, Delaware Campus; and November 2017, Jeff Curran, Office Associate, Engineering and Transportation Technologies. Part-time Staff Employees of the Month were: October 2017, Rina Saha, Instructional Designer, Faculty Assistance Center; and November 2017, Nancy Kaler, Office Associate, TRIO.

- **Columbus State Police Officer Receives STAR Award**

Officer Sean Foster received the Franklin County Law Enforcement STAR Award for Central Ohio. This award is aimed at recognizing officers who embody the tenants of selflessness, teamwork, accountability, and respect (STAR).

- **9th Central Ohio Compact Summit**

Over 200 leaders from K-12, higher education, and the employment community participated in the Summit which focused on the education/employer interface. The Summit has been changed from a spring to a fall event so that momentum is not lost over the summer.

- **CbusNEXT Forum**

Columbus State hosted the CbusNEXT forum on the *Future of the Workforce*. Representatives from Nationwide, JPMorgan Chase, Amazon Web Services, Columbus 2020 and others attended. This event was well attended; and it was apparent, that the College is a vital part of the future workforce.

- **Student Success Journey**

Chair Radigan, Vice-Chair Restrepo, and Trustee Lyttle attended the last Pathways Project Institute which was entitled: *Policy Meets Pathways: Governing Board Roles and Policy Change*. Each gave their perspective on the conference.

Columbus State received a U.S. Department of Education Title III grant, *Strengthening Institutions*. Columbus State is one of 10 community colleges in the country to receive this grant. The grant is for \$2 million dollars over 5 years. The Columbus State Completion Plan played a major role in submitting the proposal. This grant will elevate our Completion Plan to the next level with regard to some specific quantifiable targets focused on:

- Student Entry – improve student entry into the academic programs for both high school graduates and non-traditional adult learners.
- Student Progress – shift the transactional to transformative advising for students as they progress through the student lifecycle.
- Student Completion – develop a completion support model that assists students as they approach graduation.

The project deliverables for this grant are:

- Student Entry – expanded orientation and first-year experience; multiple assessment measures for placement; and comprehensive rapid entry interventions.
- Student Progress – student planner dashboard; individualized co-curricular plan; pathway-driven master schedule of courses; and professional development plan for faculty and staff.
- Student Completion – individualized completion plans.

Objectives for this grant are:

- Increase the percent of students earning 15 college credits within their first year of college enrollment from 30.7% to 40%.
- Increase the percent of students completing gateway college Mathematics and English courses within the first year of college from 18.9% to 30%.
- Increase the percent of students who persist from their first year to their second year from 45.2% to 55% (based on Aspen Institute and Pathways benchmarks).
- Increase the percent of students earning 24 college credits within their first year of college enrollment from 12.4% to 30%.
- Increase the percent of students completing a degree or certificate or transfer within five years from 41.5% to 50%.

- **Upcoming Events**

- Office of Workforce Transformation Board Meeting – December 12
- Commencement Speaker: Keith Key, CEO of Keith B. Key Enterprises – December 15
- Courageous Conversations: Women’s History, Advocacy and Leadership Series
 - Forgotten Women in History, Judith Dann – February 8
 - Restorative Justice and Advocacy, Piper Kerman – March 22

UNION HALL FOOD COURT RENOVATIONS:

Ms. Aletha Shipley, Vice President of Business Services and CFO, presented information on the renovations of the food court in Union Hall. The objectives for the food court renovations were: high energy, wired/connected, flexible student spaces when dining is closed, student/parent first image, collaborative zones, and enhancement (ADA) on the east entrance.

Ms. Shipley shared current and future slides of the food court. The majority of the \$2.2 M in funds will be from the Auxiliary Fund accumulated reserves, with an AVI investment of \$.7 M. The total project budget is just under \$2.9 M.

The contract award and Board approval will take place in January with construction occurring March-August 2018.

HOSPITALITY MANAGEMENT AND CULINARY ARTS BUILDING FUNDING:

Ms. Aletha Shipley, Vice President of Business Services and CFO, provided an update and reviewed the funding for the Hospitality Management and Culinary Arts Building:

➤ Total estimated culinary building project cost	\$33,000,000
➤ State Capital funding	\$10,000,000
➤ Balance – fundraising/financing	\$23,000,000

Milestones for the project:

- Distribute RFP for underwriting services – late January 2018
- Preliminary official statement, first draft – mid-February 2018
- Bond resolution for Board approval – March 2018
- Construction GMP/Gilbane – March 2018
- Rating meeting – early May 2018
- Price bonds – mid-May 2018

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

Election of Officers for 2018

The Nominating Committee recommended the following Slate of Officers for 2018:

Chair	Trustee Robert P. Restrepo, Jr.
Vice-Chairperson	Trustee Catherine M. Lyttle
Secretary	Dr. David T. Harrison
Treasurer	Ms. Aletha M. Shipley
Deputy Treasurers	Dr. David T. Harrison and Ms. Jan L. Ellis

Outgoing Chair, Dianne A. Radigan will hold the position on the Board as the Immediate-Past Chair.

Trustee Dr. Richard D. Rosen will become the Foundation Board representative with Trustee Poe A. Timmons as the alternate.

The delegate for the Ohio Association of Community Colleges will be Trustee R. Anthony Joseph, with Trustee Corrine M. Burger as the alternate.

Swearing in of the officers will take place at the Committee of the Whole on January 19, 2018.

Member Timmons moved, Member Lyttle seconded, that the Slate of Officers proposed by the Nominating Committee be elected as Officers of the Board of Trustees of the Columbus State Community College effective January 2, 2018 be approved, as presented.

A vote was taken which resulted in:

AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

PUBLIC PARTICIPATION:

No public participation.

EXECUTIVE SESSION:

Member Restrepo moved, Member Rosen seconded, that the Board of Trustees proceed into Executive Session pursuant to Ohio Revised Code §121.22 to discuss collective bargaining issues; to confer with legal counsel concerning disputes involving the College that are the subject of pending or imminent court action; and to discuss security arrangements and emergency response protocols for the College.

A vote was taken which resulted in:

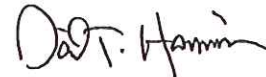
AYES: Members Radigan, Restrepo, Burger, Joseph, Lyttle, Rosen,
Timmons, Walker

NAYS: None

Executive Session concluded at 8:00 p.m.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 8:01 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees