

COLUMBUS STATE

COMMUNITY COLLEGE

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550 East Spring Street
Columbus, Ohio 43215

MINUTES

BOARD OF TRUSTEES MEETING

Thursday, July 28, 2016
Union Hall Cafeteria, Room 114

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, July 28, 2016, at the Union Hall Cafeteria, Room 114. The meeting was called to order by Chair Michael E. Flowers at 6:01 p.m.

ROLL CALL:

Present: Michael E. Flowers, Chair
Dianne A. Radigan, Vice-Chair
Jami S. Dewolf
Valoria C. Hoover
Catherine M. Lyttle
Robert P. Restrepo, Jr.
Richard D. Rosen
Kirt A. Walker

Absent: Poe A. Timmons

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT

COLLEGE'S MISSION AND VISION STATEMENTS:

Trustee Dewolf read the College's Mission and Vision Statements.

OPENING REMARKS FROM CHAIR FLOWERS:

Chair Flowers shared the following remarks:

“As we gather for our Board meeting tonight, the State of Ohio is still riding the wave of euphoria that was created when the Cavs captured the 2016 NBA Championship. As evidence that Cavs fever is still running high, the Cavs mascot is one of the official butter sculptures on display at this year's Ohio State Fair.

We all know how the Cavaliers came back from being down 3 games to 1 to win the championship. After they got down 3 games to 1, most “experts”, including me, gave the Cavs virtually no chance to win the series. After all, the Warriors had home court advantage, they had the league MVP in Steph Curry, and no team in history had ever come back from being down 3-1 in the finals. Still, against these seemingly overwhelming odds, the Cavs prevailed.

Some say they won because they had the heart and the will to win.

It seems to me that this story of the Cavs is, in many ways, the story of some of the students who come to Columbus State. If you permit me to use this sports analogy, many of the students who come to Columbus State are down 3 games to 1 in their quest for the better life that higher education can help them to attain.

They are starting from a deficit position because (i) they often come to us from under-resourced high schools, (ii) they frequently lack the guidance and support that is too often the consequence of being a first generation college student, and (iii) many come with families and other responsibilities that make it difficult to focus exclusively on school.

Yet, against these unfavorable odds, these students, like the Cavs, defy the “experts” and they succeed. The reason they succeed is because of the work that is done by so many of those in this room who we count on as faculty, staff and administrators.

While success is never guaranteed, we do know that hard work and heart can make the seemingly unachievable in fact achievable. Just ask the Cavs and just ask some of our students who have overcome many obstacles to get here and succeed here.

The Cleveland Cavaliers did the impossible this year and we congratulate them. However, when it comes to routinely turning the impossible into possible, Columbus State has been doing that for students and their families, not just this year, but for many years.”

OPENING REMARKS AND INTRODUCTIONS FROM PRESIDENT HARRISON:

President Harrison thanked Chair Flowers for the great introduction and welcomed everyone to the Union Hall cafeteria. President Harrison introduced Mr. Pete Hackman, Supervisor of Food Services.

Mr. Hackman provided an overview of the cafeteria and food services. The College's primary Columbus Campus food service location is the cafeteria in Union Hall. The cafeteria was built in 1975 and has been renovated several times in the past 30 years. The secondary food service operations are located in the Bookstore and via food trucks which are located outdoors. Delaware Campus has a small café and vending machines. Snacks and beverages are vended in most campus buildings and Regional Learning Centers. The College's food service is under contract with AVI Foodsystems of Warren, Ohio. The food service operations have never been self-operated.

As part of the process and development of the College's Master Plan, the College hired a food service and Bookstore consultant. Student and employee surveys were conducted internally by the food service staff and the consultants. The results were as follows:

Food Service Consultant Observations (Bakergroup):

- Inadequate space for student dining. The cafeteria is operating significantly beyond maximum capacity and needs to be replaced or significantly renovated to meet the current and future needs of the campus.

Bookstore Consultant Observations Regarding the Bookstore Facility (Burgess + Kremer):

- Bookstore would benefit from having a nationally branded restaurant on the first floor to help drive sales and provide a place for students to socialize. Feedback from student surveys have also supported the desire for a nationally branded food service option.

Master Plan Consultant (NBBJ):

- The College needs to develop deep, active and mutually beneficial strategic partnerships.
- Enrich student life with purpose built space for co-curricular activities, food service and recreation.
- Add more expansive food options.

To meet the College's food service goals, the primary objective in the RFP issued was to move away from the current cafeteria food court model that is not effective and create an entirely new food service image that includes multifunctional spaces that provide food and can be used as social space by students.

The College has a new food service contract and partnership with AVI FoodSystems that will provide high-energy learning environments that also serve food. Highlights of the new partnership with AVI include:

- Subway restaurant on the first floor of the Bookstore.
- Permanent coffee kiosk on the first floor of Davidson Hall that will feature local coffee roaster, Crimson Cup.
- Micro market at the Delaware Campus that will be cashless and open the same hours as Moeller Hall.
- Major updates to the food court that will include new high-performance seating, new serving stations and a stand-alone coffee bar serving Starbucks products that will be open extended hours.
- Partnership opportunities between AVI and the College's Culinary program including internship and employment.

Ms. Cecelia Glackin, student ex-officio, introduced Columbus State Hospitality Management graduate, Ms. Nicole Toles. Ms. Toles graduated last spring and worked for AVI in the Columbus State cafeteria while attending classes. She noted the convenience of being able to clock out of work and go directly to the Testing Center to take a test. Ms. Toles is currently an AVI manager, and will start full-time at Ohio University on eCampus this fall.

SPECIAL RECOGNITION:

President Harrison shared that this was the final Board meeting for all of the ex-officio members and acknowledged each of their contributions and leadership.

Mr. Kevin James has served as president of Columbus State Education Association and faculty ex-officio member of the Board for approximately four years. President Harrison thanked Mr. James for helping faculty to ensure that the terms and conditions of the bargaining agreement align with the rapidly changing environment at Columbus State. President Harrison stated that Mr. James has been an important partner and that he appreciates his leadership.

Mr. Michael Hicks has served as president of Staff Advisory Council and staff ex-officio member of the Board for a year. President Harrison noted that Mr. Hicks has been with the College only two years and has been a quick leader. Mr. Hicks also serves on the Diversity Cultural and Inclusion Council, and President Harrison thanked him for his leadership role with regard to integrating diversity work into the daily life of the College.

Ms. Cecelia Glackin has served as student ex-officio member of the Board for a year. Ms. Glackin has served as a Student Ambassador; she works in the Bookstore; and she is on her way to a career in Marketing. President Harrison thanked Ms. Glackin for her leadership and expressed that she has been a great partner in enhancing student engagement.

Mr. Nick Nastasi received an All-USA Community College Academic Team recognition of scholarly achievements and leadership accomplishments. Mr. Nastasi was an Associate of Science major at Columbus State and will attend Ohio State this fall to pursue a degree in Environmental Engineering. Mr. Nastasi did undergraduate research in the Physics Department at Ohio State. He was a NASA Community College Aerospace Scholar, and he is actively involved in Phi Theta

Kappa and a number of other organizations. President Harrison congratulated Mr. Nastasi on his achievements and noted that the College was lucky to have him as a student.

APPROVAL OF MINUTES:

Member Hoover moved, Member Walker seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, May 26, 2016, be approved as presented.

A vote was taken which resulted in:

AYES: Members Flowers, Radigan, Hoover, Restrepo, Rosen, Walker

ABSTAIN: Dewolf, Lyttle

NAYS: None

**REVISE CURRENT POLICY NO. 3-03, PERFORMANCE MANAGEMENT AND
RESCIND CURRENT POLICY NO. 3-19, EMPLOYEE PERFORMANCE APPRAISAL:**

Ms. Kimberly Hall explained that revisions were needed to Policy No. 3-03 to bring it in alignment with the College's current performance practices, and a rescission of Policy No. 3-19 was needed to avoid redundancy in that language. Ms. Hall noted that the new performance management system, implemented two years ago, helped to streamline and modernize the College's practices and provided an opportunity to reexamine policies and make necessary adjustments.

Member Rosen moved, Member Lyttle seconded, that the Board of Trustees revise current Policy No. 3-03, Performance Management and rescind Policy No. 3-19, Employee Performance Appraisal, effective July 28, 2016, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,
Rosen, Walker

NAYS: None

CONSTRUCTION CONTRACT AWARD:

Ms. Hall explained that the Construction Contract Award will support an effort to upgrade the College's spaces for Columbus State students. It will support renovations to the College's science laboratory to establish new flooring, IT cabling, and smart classroom functionality.

Member Hoover moved, Member Dewolf seconded, that the Board of Trustees authorizes the College to enter into a contract with Central Ohio Building Company, Inc., in the amount of \$308,471, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,
Rosen, Walker

NAYS: None

PRELIMINARY YEAR-END FINANCIAL STATEMENTS FOR THE PERIOD ENDING JUNE 30, 2016:

Ms. Aletha Shipley reported on the College's preliminary year-end financials ending June 30, 2016.

- *Projected Year-End Net Income:* In the April financials, Net Operating Revenues were projected to be \$6.1 million, which the Board of Trustees allocated for the strategic priorities of Capital Equipment (\$1.1 million), Student Success and Innovation (\$1.0 million), and Capital Improvements (\$4.0 million). Updated revenue and expense projections indicate the College may have \$1.8 million more in net operating income which will be allocated to Capital Improvements as authorized by the Board at its May meeting.

Member Restrepo moved, Member Radigan seconded, that the preliminary year-end financial statements for the period ending June 30, 2016, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,
Rosen, Walker

NAYS: None

PRESIDENT'S REPORT:

- **Staff Employees of the Month**

Full-time Staff Employees of the Month for June and July 2016 were Skip Stocksdale, Technician, IT Support Center, and Jason Armintrout, Systems Administrator, Information Technology, respectively.

Part-time Staff Employee of the Month for July was Kristine Kinzer, Librarian, Reference & Instruction, Delaware Campus Library.

- **Continuous Quality Improvement (CQI) Annual Awards – June 16, 2016**

The award ceremony focuses on the continuous quality improvement that happens on a daily basis at the College. It is an opportunity to recognize both individuals and teams. The six classifications of recognition and awardees for this year are:

STAFF EMPLOYEE OF THE YEAR

Fred Douglas, Dispatcher, Police Department

PART-TIME STAFF EMPLOYEE OF THE YEAR

Dianna Brackbill, Office Associate, International Enrollment

DISTINGUISHED TEACHER AWARDS

Jonathan Kreger, Professor, Social Sciences

Danny Foor, Assistant Professor and TechLINK Coordinator, Automotive Technology

Melanie Adams, Associate Professor, Early Childhood Development Education

Ron Elizaga, Assistant Professor, Psychology

DISTINGUISHED FULL PROFESSORS

Leslie Smith, Mathematics

Jane Roberts, Health Information Management

Christine Evenson, Interpreter Education

Dick Ansley, Landscape Design and Management

SILVER TEAM AWARD

Petition to Graduate: Initiative to Complete Team

Analyzed data to determine why students in Business and Engineering Technologies were ending a few credits short of graduation. Additional counseling increased the graduation rates by double digits.

Team Leads: Mary Bond and Sheri Harrington

Team Members: Nichole Braun, Allison Deverteuil, Sarah Goff, Marcy Leeds, Kathy Newman-Gall, and David Wells

Deregistration Process Improvement Project Team

Cross-functional group of employees examined answer the question: why do 5,000 students drop from classes every term, five days before the semester begins? Within a month's time, the team decided on a deferral option for the payment of tuition, and eliminated the hassle of re-registration and related processes.

Team Leads: Martin Maliwesky and Aletha Shipley

Team Members: Jaimie Allen, John Donahue, Jan Ellis, Annetta Keller, David Metz, Stacey Peer, Abby Peterson, Regina Randall, Carla Reed, and Michele Wade

GOLD TEAM AWARD

Thurgood Marshall and the Supreme Court Exhibit, Film and Lecture Series

The project was inspired by Wil Haygood's latest book, "Showdown: Thurgood Marshall and the Supreme Court Nomination that Changed a Nation." The team organized a poster exhibit highlighting key court cases, an online guide, a film and lecture series, an art exhibit, and a companion display and programming in the Bookstore. An address by the author

capped the four month-long event.

Team Leads: Daryl Brown, Marilyn Howard, Frank Neutzling and Derek Zoladz

Team Members: Lorien Anderson, Laurinda Gruber, Lis Huey, Kristine Kinzer, Dana Knott, Bruce Massis, Ryan Scott, Bob Fitrakis, Adam Moskowitz, Eric Neubauer, Irene Petten, James Stewart, Jennifer Nardone, Zachary Hill, Sandra Zeller, and Lisa Petersen.

- **Transfer Council Award**

Dr. Regina L. Randall, Registrar, recently received the 2016 Jonathan Tafel Award from The Ohio Transfer Council. This award is in recognition of significant participation and contributions to the activities of the Ohio Transfer Council.

- **American Culinary Achievement Award**

Chef James Taylor, Chair of Hospitality Management, was awarded the prestigious Hermann G. Rusch Chef's Achievement Award by the American Culinary Federation (ACF) at their annual convention in Atlanta. Chef Taylor was selected for the national award from among four regional winners.

- **Academic All-American Awards**

Columbus State set a school record with seven **National Junior College Athletic Association (NJCAA) Academic All-American** recipients:

- **Justin Dearth**, from Dublin, sophomore accounting major, on the men's golf team and recipient of the *Superior Academic Achievement Award*, carrying a 3.83 GPA.
- **Julia Wynn**, from Columbus Grove, sophomore pre-nursing major, on the women's volleyball team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.65 GPA.
- **Abdulkadir Bashir**, from Westerville, sophomore engineering major, on the men's cross country team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.74 GPA.
- **Emily Howard**, from Powell, freshman childhood education major, on the women's cross country team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.69 GPA.
- **Grant Dierksheide**, from Worthington, freshman sports and exercise studies major, on the men's basketball team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.76 GPA.
- **Julia Littell**, from Springfield, freshman pre-nursing major, on the women's volleyball team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.76 GPA.
- **Colin Dawson**, from Ostrander, freshman Associate of Arts major, on the men's golf team and recipient of the *Exemplary Academic Achievement Award*, carrying a 3.74 GPA.

- **Grants Update**

President Harrison acknowledged Mr. Shane Kirby, Director of the Grants Office, and noted that there has been a significant turnaround of the Grants Office under Mr. Kirby's leadership.

President Harrison provided an overview of the Grants Office Annual Report.

FY16 Major Funding Accomplishments:

- Over \$20 million awarded during the year
- 110 projects started, leading to 70 proposals submitted
- \$11.5 million Investing in Innovation (i3) Award – The only community college-led project funded in the country and largest grant in history for the college
- First awards from three federal agencies: the National Endowment for the Humanities (NEH), Environmental Protection Agency (EPA), and National Security Agency (NSA)
- Led Central Ohio Consortium for \$1 million RAPIDS Equipment Grant
- Awarded invitation into exclusive AACC Pathways and AACC Right Signals Initiatives

Impact of the 57 grants projects in operation last year:

- More than 1,000 students enrolling in college coursework
- More than 470 students completing a training or education program
- More than 300 students earning certificates
- 60 student scholarships
- 30 students earning over \$40,000 in stipends
- 15 paid student internships
- More than 12,636 advising hours paid for by grant funding
- More than \$400,000 for early college efforts
- 626 disadvantaged high school students provided support services
- 160 disadvantaged college students provided support services
- 267 refugee and immigrant participants in afterschool activities
- 18 former foster youth supported in college achievement
- 167 participants in summer camp activities
- More than 2,000 reassigned faculty development hours to design new courses and programs
- 42 courses digitized
- More than \$500,000 in new equipment
- 400 businesses served by the SBDC

- **2016 Efficiency Advisory Committee Report**

President Harrison explained that Columbus State will submit a draft of the 2016 Efficiency

Advisory Committee Report to the Ohio Department of Higher Education on August 1, 2016, pending Board approval at the September Board meeting.

Ms. Kelly Weir provided an overview of the state requirements for an annual efficiency report.

- Ohio law requires an annual efficiency report be submitted by the Chancellor to the office of Budget and Management, the Governor, and General Assembly. In the past each public institution submitted efficiencies, revenue enhancements, resource reallocations, expense reductions, and cost avoidances to allow the required report to be compiled by the Chancellor.
- In February 2015 the Governor issued an Executive Order creating the Task Force on Affordability and Efficiency “to review and recommend ways in which state-sponsored institutions of higher education...can be more efficient, offering an education of equal or higher quality while at the same time decreasing their costs.”
- **Task Force membership:**
 - Four appointees from the Governor:**
 - Geoff Chatas, senior VP and CFO, The Ohio State University (Chair)
 - Pamela Morris, president and CEO, CareSource
 - Mark T. Small, senior VP and CFO, Cleveland Construction
 - Patrick Aulett, president emeritus, KeyBank
 - Two Appointees from the House:**
 - Rep. Mike Duffey, R-Worthington
 - Rep. Dan Ramos, D-Lorain
 - Two appointees from the Senate:**
 - Senate President Keith Faber, R-Celina
 - Sen. Sandra Williams, D-Cleveland
- The report from the Task Force, which was due to the Governor and General Assembly by October 1, 2015, made recommendations focused on:
 - Operational Efficiencies – procurement, assets and operations, administrative, and energy
 - Academic Practices – textbook affordability, time to degree, and course and program evaluation
 - Policy Reforms
 - Five-Year Goals for Institutional Efficiency Savings and New Resource Generation
- HB 64, the biennial budget bill, required that an efficiency review by each institution based on the Task Force’s report and recommendations be submitted to the Chancellor by August 1, 2016 (meets the requirement of the annual efficiency report).
- This format will serve as the basis for the ongoing annual efficiency report.

- **Upcoming Events**

- August 16 – Taste the Future
- August 23 – Welcome Reception, Columbus College of Art & Design President, Dr. Melanie Corn
- August 30 - The Big Table

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

Chair Flowers offered the following comments on behalf of the entire Board with respect to the Board's 2015-2016 performance evaluation of President Harrison:

“One of the important duties of our Board of Trustees is to confer with the President for the purpose of assessing the progress the College has made against the goals that the President and we, as the Board, agreed upon at the beginning of the most recently completed fiscal year.

I always enjoy this task because we are reviewing goals that are truly shared. They are not goals dictated by this Board to the President or goals unilaterally selected by the President without consultation with the Board. The President and the Board have a shared vision for the College.

For the 2015-2016 fiscal year, the goals for President Harrison were once again grouped into the following three broad, but interdependent, areas:

1. Achieving Student Success;
2. Enabling Capacity to Execute Mission with Excellence; and
3. Advancing Alliances with Strategic Partners.

The work, led by President Harrison, to advance each of these goals has been both significant and impressive. Allow me to provide a few examples of what I mean.

In the area of Achieving Student Success, the College is one of only 19 community colleges in the entire U.S. to earn Leader College designation through Achieving the Dream. The College earned this prestigious recognition because we have had 3 successive years of data-driven student success improvements, with a critical emphasis on closing the performance gaps between student groups.

In the area of Enabling Capacity to Execute Mission with Excellence, we are able to proudly point to the nearly \$20 million that has been raised over the past three years from both private sector and public bodies and that is fueling innovative new programs and ideas that are offering new ways to accomplish student success.

And in the area of Advancing Alliances with Strategic Partners, the Dublin Regional Learning Center was successfully launched and serves as a prime example of the 2 plus 2 baccalaureate partnership model.

These examples that I share with you tonight are representative of the larger body of goal achieving work that has been led by President Harrison.

While President Harrison ably led the initiatives we are highlighting tonight, President Harrison is always the first person to remind all of us that many hands have contributed to the success of the College. Many of those additional hands are in this room tonight and the Board gratefully acknowledges your dedicated efforts on behalf of the College and its students.

Thank you President Harrison and thank you members of the faculty, staff, and administration for another year marked by high levels of institutional achievement.”

President Harrison thanked the Board and acknowledged that this is a College full of leaders and he is humbled and grateful for the people he has the opportunity to work with every day.

Member Radigan moved, Member Rosen seconded, that in recognition of these exemplary accomplishments, the Board commends President Harrison and expresses its great satisfaction with his performance as measured against the agreed upon goals. Based upon Dr. Harrison’s favorable performance, service and commitment, the Columbus State Board of Trustees hereby extends the term of Dr. Harrison's existing contract by one year for a new end date of June 30, 2021; and grants Dr. Harrison the salary increase authorized for administrators and staff effective July 1, 2016 and all other compensation and benefits to which he is entitled under the contract. By September 2016, the Board will finalize Dr. Harrison’s 2016-2017 performance goals and will replace the prior year’s statement of goals with a new Attachment A.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,
Rosen, Walker

NAYS: None

PUBLIC PARTICIPATION:

Chair Flowers read the guidelines for public participation.

EXECUTIVE SESSION:

Member Radigan moved, Member Dewolf seconded, that the Board of Trustees adjourn to Executive Session pursuant to Ohio Revised Code §121.22 to consider the appointment, employment, or compensation of a public employee or official; and to confer with legal counsel concerning disputes that are the subject of pending or imminent court action.

A vote was taken which resulted in:

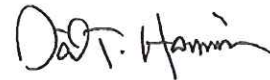
AYES: Members Flowers, Radigan, Dewolf, Hoover, Lyttle, Restrepo,
Rosen, Walker

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 7:26 p.m.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 8:52 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees