

COLUMBUS STATE

COMMUNITY COLLEGE

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550 East Spring Street
Columbus, Ohio 43216

MINUTES

BOARD OF TRUSTEES MEETING

Thursday, July 23, 2015

Pete Grimes Board Room, Franklin Hall

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, July 23, 2015, in the Pete Grimes Board Room, Franklin Hall. The meeting was called to order by Chairperson Michael E. Flowers at 6:01 p.m.

ROLL CALL:

Present: Michael E. Flowers, Chairperson
A. Lynne Bowman
Jami S. Dewolf
Valoria C. Hoover
Richard D. Rosen
Anne Lopez-Walton
Kirt A. Walker

Absent: Dianne A. Radigan, Vice-Chair and Poe A. Timmons

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section 121.22 (F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT

COLLEGE'S MISSION AND VISION STATEMENT:

Trustee Hoover read the College's Mission and Vision Statements.

OPENING REMARKS FROM CHAIR FLOWERS:

Chair Flowers presented a certificate to Dr. Harrison for his five years of dedicated service to Columbus State.

RECOGNITION OF TRUSTEE BOWMAN:

Dr. Harrison presented Trustee Bowman with a certificate of appreciate for her dedication to the Columbus State Board of Trustees. Trustee Bowman thanked the Board for the opportunity she has had to serve the College.

APPROVAL OF MINUTES:

Member Hoover moved, Member Bowman seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, May 28, 2015, be approved as presented.

A vote was taken, which resulted in:

AYES:	Members Flowers, Bowman, Dewolf, Hoover, Lopez-Walton, Rosen, Walker
NAYS:	None

ADOPT NEW POLICY 5-19, PROMOTION AND TENURE, AND RESCIND CURRENT POLICY 5-02, FACULTY TENURE, EFFECTIVE JANUARY 24, 2013:

Dr. Cooley explained Academic Council has harmonized two policies and three procedures into one policy and one procedure in order to address organizational changes in the promotion and tenure process. Tenure and first promotion were once separate processes with varying portfolio requirements and timelines. Over time, the processes merged, and the revisions reflect the updated approach, our semester calendar, and address issues that have arisen during implementation. Faculty will now be able to immerse themselves in significant areas related to student success, diversity, enrollment, and make contributions in ways that they were not able to do before.

Member Bowman moved, Member Rosen seconded, the adoption of Policy 5-19, Promotion and Tenure and to rescind current Policy 5-02, Faculty Tenure, effective January 24, 2013, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Bowman, Dewolf, Hoover, Lopez-Walton,
Rosen, Walker

NAYS: None

PRELIMINARY YEAR-END FINANCIAL STATEMENTS FOR THE PERIOD ENDING JUNE 30, 2015:

Ms. Gehr explained the projected year-end revenue and expenses have yielded additional net operational revenue of about \$2.0 million, due most notably to recent health care adjustments that are projected to yield \$800,000 in lower expenses. Coupled with projected interest income of approximately \$700,000, \$2.7 million is projected to be available for additional strategic allocations.

The College is requesting that the Board allocate \$500,000 to the Student Success and Innovation Fund. These funds would be used for the Diversity and Cultural Inclusion Initiative, and the Aligning and Communicating Strategic Priorities Action Project, which is an accreditation requirement. The balance would be used for capital improvements. A Capital Plan will be presented to the Board in the Fall.

These year-end financials are preliminary and not final until confirmed by our auditors. Ms. Gehr requested that the Board provide the President the allocation commiserate with the final audited numbers.

Member Hoover moved, Member Dewolf seconded, that the preliminary year-end financial statements for the period ending June 30, 2015, be approved as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Bowman, Dewolf, Hoover, Lopez-Walton,
Rosen, Walker

NAYS: None

PRESIDENT'S REPORT:

- **Staff Employees of the Month**

Full-time Staff Employees of the Month for June and July 2015 were Aloysius Kienee, Assistant, IT Support Services and Sarah Rainwater, Academic Advisor, Center for Advising, Support, and Exploration respectively.

Part-time Staff Employees of the Month for June and July 2015 were Lisa Petersen, Specialist, Marketing and Communications and Sue Judd, Academic Advisor, Arts & Sciences respectively.

- **Recognition of Matthew Schultz**

Matthew Schultz has served as the student ex-officio to the Board for the past year and will be graduating with honors and an Associate of Science degree. He has been working on a NASA funded research project at Ohio Wesleyan on plant physiology, and will become a student at Ohio Wesleyan in the fall.

- **OCCAC Athletic Director of the Year**

Columbus State's athletic director Scott Nichols, has been named OCCAC Athletic Director of the Year. This is the third time that a Columbus State Athletic Director has received this award.

- **Continuous Quality Improvement (CQI) Annual Awards – June 30, 2015**

The award ceremony focuses on the continuous quality improvement that happens on a daily basis at the College. It is an opportunity to recognize both individuals and teams. The six classifications of recognition and awardees for this year are:

DISTINGUISHED TEACHING AWARDS

Stephen Logan, Assistant Professor, English
Melissa Logue, Assistant Professor, Modern Languages
Rick Miller, J.D., Adjunct Instructor, Humanities
Jeff Richardson, Ph.D., Associate Professor, Biological & Physical Sciences

DISTINGUISHED FULL PROFESSOR AWARDS

Lisa Cerrato, Professor, Health Information Management Technology
Crystal Clark, Professor, English
Holly Finnegan, Professor, Developmental Education
Tina Perry, Professor, Interpreter Education Program

STAFF EMPLOYEE OF THE YEAR

Margaret Power, Specialist, Bookstore

PART-TIME STAFF EMPLOYEE OF THE YEAR

Sheri Harrington, Advisor, Dean's Office, Business Programs and Engineering Technologies

TEAM SILVER AWARDS

Columbus State Caring Advocates Responding to Extraordinary Situations (CARES), helping students who are facing financial, academic, and/or personal difficulties to find resources and services both on and off campus.

Exhibit the Right to Read: Banned Books Week 2015, team planned interactive events and participatory learning programming for the Banned Books Week celebration.

TEAM GOLD AWARD

We are STEM 2015, brought a fresh approach to the annual We Are STEM event which exposes high school students to the fields of Science, Technology, Engineering and Math. The new format offered a variety of hands-on learning experiences in real-world situations and connected students to academic pathways and career choices.

- **Commitment to Diversity and Inclusion**

Dr. Harrison introduced Ms. Kimberly Brazwell as the Special Assistant to the President for Diversity Initiatives. Ms. Brazwell has more than 15 years of experience in educational administration, diversity and inclusion efforts, wellness advocacy and community building, including Manager of Diversity Initiatives and Study Abroad at Columbus State from 2007-2013. She most recently served at Bexley City Schools as its director of Student and Community Engagement, leading efforts to address non-academic barriers to student success.

- **West High School Credits Count Visit**

West High School is the first Credit Counts high school for Columbus State. There was a year-end celebration held at Columbus State which connected their faculty with our faculty, a tour of Columbus State, and breakout sessions in many disciplines.

- **Mid-Ohio Foodbank Free Produce Market**

Columbus State volunteers from eight departments distributed seven pallets of produce from the Mid-Ohio Foodbank to more than 300 Columbus State students and community members on campus.

- **Channel 10 - FastPath Program Offers Free Training to Columbus Residents in Growing Fields**

Channel 10 ran a story on the FastPath Program at Columbus State. Nancy Case and her team are leading the FastPath Program which is a partnership with the City of Columbus to help those who are underemployed or trying to re-enter the workforce.

- **Textbook Affordability**

Matt Heywood, Assistant Professor, Computer Science and Stacey Mulinex, Director, Bookstore presented Columbus State's initiatives to the Board of Regents' Efficiency Advisory Committee.

- **Updates**

- **OACC** - Chair Flowers, Trustee Lopez-Walton, and Dr. Harrison attended the Ohio Association of Community Colleges (OACC) annual meeting in Cleveland. The dues for OACC have been restructured due to the structural imbalance in the OACC budget. The increase will occur for the colleges over the next three years. The increase is tied to the existing distribution coupled with the distribution of the current SSI.
- **Ohio College Access Network (OCAN)** – was a state funded agency for nine years with a focus on providing access services and an emphasis on urban and rural school districts. OCAN's state funding was eliminated and they have been supported the last couple of years with grants. Reggie Wilkerson, Executive Director of OCAN has been a strong supporter of the Central Ohio Compact and reached out to Columbus State regarding a partnership to help them determine if there is still a need for their services. Mr. Wilkerson is working with Steve Dackin on a draft of a Memorandum of Understanding, which may be in the form of a grant where Columbus State would provide office services and space for two or three staff members, while they figure out if the services are still needed. The Ohio Board of Regents is enthusiastic about Columbus State providing this aid to OCAN.

○ **Public Policy**

- **Federal** – Dr. Harrison and Chair Flowers will be attending a convening at the White House on America’s College Promise.
- **State** - the colleges were able to secure legislation that builds the 2+2 framework into the state budget. The 2+2 legislation requires universities to accept the Associate Degree as a transfer credential.
- **Local** - FutureReady Columbus is the result of a merger of three non-profits focused on education. Kids Ohio, and Learn for Life will be merged as a single entity and Learning Circles will keep its brand identity because they work outside our region. Learning Circles will be part of FutureReady Columbus as well. There is a five-member start up Board comprised of Mayor Coleman, George Barrett, CEO, Cardinal Health, Dan Good, Superintendent, Columbus City Schools, Commissioner Marilyn Brown, and Dr. Harrison.

● **Upcoming Events**

- August 11 - Taste the Future
- September 10 - State of the College/Partnership Recognition Honoring Mayor Coleman
- September 18 - South High School Pathways Launch
- October 29 - Wil Haygood, new book discussion: Showdown: Thurgood Marshall and the Supreme Court Nomination that Changed America
- TBD - Our Commitment to Diversity: Courageous Conversations

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

There were no items to bring before the Board.

PUBLIC PARTICIPATION:

No public participation.

EXECUTIVE SESSION:

Member Rosen moved, Member Hoover seconded, that the Board of Trustees adjourn to Executive Session according to Ohio Revised Code 121.22 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

AYES: Members Flowers, Bowman, Dewolf, Hoover, Lopez-Walton, Rosen,
Walker

NAYS: None

Executive Session concluded at 7:17 p.m.

NOTE: Regular meeting re-convened at 7:18 p.m.

Chair Flowers made the following comments on behalf of the entire Board with respect to the Board's annual evaluation of President Harrison performance:

In keeping with our past practice, The Columbus State Community College Board of Trustees has completed its annual evaluation of Dr. Harrison for the 2014-2015 academic and fiscal year.

The evaluation process is made easier by the fact that the performance goals for Dr. Harrison are not arbitrarily set by the Board, but are set after close consultation with Dr. Harrison. So in every way there is an identity of belief that the pursuit of these goals is the best way to advance Columbus State for the benefit of its students and for the benefit of the people of the State of Ohio who have entrusted us with the oversight of this great institution.

For 2014-2015, Dr. Harrison focused his efforts on the same three categories as last year, which are:

1. Achieving Student Success;
2. Enabling Capacity to Execute Mission with Excellence; and
3. Building Alliances with Regional Partners.

The Board noted with much satisfaction that during 2014-2015, in many instances, the work in these three areas moved from planning to implementation.

Allow me to share a few examples of the progress made in each category.

Key Student Success Accomplishments

1. **State Share of Instruction Funding.** With regard to three-year average for success points, the Board noted proudly that the College accumulated the second most points in Ohio.
2. **Piloted a new Orientation program.** When compared to the control group, the orientation program demonstrated significant improvement in GPA, course completion and retention.

Key Capacity Accomplishments.

1. **Affordability.** Tackled the challenge of affordability by focusing on value added programs like College Credit Plus and our 2 plus 2/ Preferred Pathway programs.
2. **New leaders.** Attracted significant new and talented leaders to the college by completing successful searches for 2 new vice presidents and 3 new academic deans.

Key Partnership Accomplishments.

1. **Straight A Grant.** Put Straight A Grant funds to work to build capacity in strategic areas such as the project with Marysville schools to establish an advanced manufacturing center and early college site.
2. **Credits count.** Deployed the funds from an AEP grant to successfully launch this program at West High School and prepared the way for the addition of Whetstone High School to the program in 2015-2016.

Dr. Harrison has done all of the above, while remaining a visible and effective spokesman for the college in this community, around the state and increasingly on the national stage.

On a personal level, his warm and welcoming demeanor make it a pleasure for us as trustees to work with him.

In summary, the Board is well pleased with the performance of Dr. Harrison and concludes that he has not only met, but exceeded the Board's expectations during this past academic year. Congratulations President Harrison.

Member Rosen moved, Member Hoover seconded, that based upon Dr. Harrison's exceptional performance, service and commitment, that the Columbus State Board of Trustees hereby extends the term of Dr. Harrison's existing contract by one year for a new end date of June 30, 2020; approves new performance goals also described in the contract as Attachment A that captures the President's performance goals for the 2015-2016 performance year; directs that the new Attachment replace the former attachment from the 2014-2015 performance year; and grants Dr. Harrison the salary increase authorized for administrators and staff effective July 1, 2015, and the full amount of all other compensation and benefits to which he is entitled under the contract.

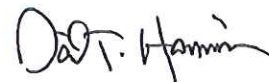
AYES: Members Flowers, Bowman, Dewolf, Hoover, Lopez-Walton, Rosen, Walker

NAYS: None

Dr. Harrison thanked the Board and acknowledged that the employees are the ones who make Columbus State an outstanding College. He is humbled to be able to work with the Board and at Columbus State.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:23 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees