

# COLUMBUS STATE

COMMUNITY COLLEGE

## COLUMBUS STATE COMMUNITY COLLEGE

### Board of Trustees Committee of the Whole

**Virtual Meeting hosted on Zoom**

**March 19, 2021**

#### MINUTES

Present:

R. Anthony Joseph, Chair	Dr. Jennifer Anderson, Associate Vice President
Corrine M. Burger, Vice-Chair	Dr. Michael Babb, Vice President
Robert P. Restrepo, Immediate-Past Chair	Dr. Rebecca Butler, Executive Vice President
James R. Fowler, Trustee	Richard Hatcher, Vice President
Stephanie Green, Trustee	Allen Kraus, Vice President
Terri Meldrum, Trustee	Dr. Martin Maliwesky, Vice President
Jerome Revish, Trustee	Dr. Desiree Polk-Bland, Vice President
Rick Ritzler, Trustee	Almar Walter, Vice President
Dr. Richard Rosen, Trustee	Kelly Weir, Associate Vice President
Dr. David T. Harrison, President	Vena Hill, Ex-Officio, Staff
	Tenisha McKay, Ex-Officio, Student
	Thomas Shanahan, Ex-Officio, Faculty
	Jackie DeGonova, Deputy General Counsel

#### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, March 19, 2021, virtually on Zoom. The meeting was called to order by Chair R. Anthony Joseph at 8:02 a.m.

#### ROLL CALL:

Present:

- R. Anthony Joseph
- Corrine M. Burger
- Robert P. Restrepo
- James R. Fowler
- Stephanie Green
- Terri Meldrum
- Jerome Revish
- Rick Ritzler
- Dr. Richard Rosen

DAVID T. HARRISON Ph.D. **PRESIDENT**

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**CERTIFICATION OF COMPLIANCE:**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

**REVISED FISCAL YEAR 2021 OPERATING BUDGET (FOR BOARD APPROVAL):**

Discussion was held at the February 19, 2021 meeting, no further discussion was held.

**Member Burger moved.** Member Restrepo seconded, that the Board of Trustees approves the revised FY 2021 budget and proposed FY 2020 and FY 2021 projected net income allocations (Exhibit A, *Page 5 within the March 19, 2021 agenda*) and the revised FY 2021 Auxiliary Fund budget and FY 2020 net income allocations (Exhibit B *Page 6 within the March 19, 2021 agenda*), and authorizes the following: The President to allocate additional general and/or auxiliary fund operating and instructional expenses commensurate with enrollments and related revenues in excess of amounts included in the revised FY 2021 budget provided the budgets remain balanced and to maximize the use of federal funds awarded to the College for allowable purposes; The President to unobligate and/or reallocate between existing reserve allocations to clean up and close old projects.

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

**ARCHITECT/ENGINEERING DESIGN CONTRACT AWARD: NESTOR HALL AUDITORIUM RENOVATION PROJECT (FOR BOARD APPROVAL):**

*President Harrison explained that the following information was shared prior to the March 19, 2021 meeting – the State law requires the Board of Trustees to authorize the award of construction contracts for any project that exceeds \$200,000. The Nestor Hall Auditorium Renovation project will upgrade the current facility which serves as the home for Columbus State’s theatre productions, musical presentations, and many special events.*

Built in 1992, the Nestor Hall Auditorium is a 13,300 square foot facility that includes on the first floor auditorium seating capacity for 335, a technical booth for lighting, sound, and projection controls, lobby, restroom facilities, dressing rooms, set, prop and costume storage. The second floor includes a music lab, a classroom, offices, and mechanical space. The project

will address long-standing acoustic, lighting, theatre storage and code compliance issues, as well as a finish and furniture upgrades. The Architect/Engineering (AE) design services contract for this project is \$690,492.00 with a total project budget estimated to be \$5,116,856.00, funded entirely from the Series 2020 bond proceeds. Using the statutorily-required qualification based AE design selection process, the AE firm selected for this project is Bostwick Design Partnership, Inc. With approval of this contract, design is anticipated to commence in April 2021, and completed in late 2021. Bidding and construction will commence thereafter.

**Member Fowler moved.** Member Green seconded, that the Board of Trustees authorizes the College to enter into the following contract with the selected firm:

<b><u>Project</u></b>	<b><u>Company</u></b>	<b><u>Amount</u></b>
Nestor Hall Auditorium	Renovation Bostwick Design Partnership, Inc.	\$690,492.00

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

NAYS: None

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES (FOR BOARD APPROVAL):**

Ms. Aletha Shipley, Senior Vice President, Chief Financial Officer, explained that the Franklin County Budget Commission must certify tax rates to each subdivision or other taxing unit by March 1 for taxing authorities having a July 1 to June 30 fiscal year and by September 1 for all other taxing authorities under Ohio Revised Code Section 5705.35. Also, the Commission is required to issue an official certificate of estimated resources under Ohio Revised Code Section 5705.35 and amended official certificates of estimated resources under Ohio Revised Code Section 5705.36. This Resolution is required to authorize the Franklin County Auditor to put the tax rates on the tax duplicate for calendar year 2022 collections.

**Member Burger moved.** Member Fowler seconded, that the Board of Trustees approves the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies.

A vote was taken which resulted in:

AYES: Members Joseph, Burger, Restrepo, Fowler, Green, Meldrum, Revish, Ritzler, Rosen

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NAYS:           None

### **DISCUSSION OF STRATEGIC PRIORITIES:**

#### ▪ **ERP/SIS – Next Steps**

Dr. Michael Babb, Vice President, Information Technology, provided updates to the Board; highlights included:

- Contracts have been completed for Workday and Avaap (implementation partner)
- Implementation statement of work (SOW) has been completed with Workday and Avaap, the SOW provides scope, roles, responsibilities, timeline and more
- Initial planning is underway with Avaap
- Work will start with finance and human resources
- Proposed implementation timeline

Dr. Jennifer Anderson, Associate Vice President, Institutional Effectiveness, outlined that planning will occur March 2021 through July 2021.

#### ▪ **Diversity, Equity, and Inclusion**

Dr. Martin Maliwesky, Vice- President, Academic Affairs, shared that the Office of Academic Affairs in partnership with Human Resources have embedded diversity, equity, and inclusion strategic hiring practices into the operation of search committees and teams. Trained Equity Advocates (trained College employees) will be part of search committees.

Dr. Desiree Polk-Bland, Vice-President, Student Affairs, provided an overview of the search process for the Vice-President, Chief Diversity Officer role. She commended the search team for their dedication and commitment throughout the search process, that resulted in the hiring of Mr. Almar Walter. She also shared that the College was one of eight Community Colleges selected to participate in the Racial Equity and Leadership Academy (RELA). The Academy is led by Achieving the Dream and The University of Southern California Race and Equity Center.

Mr. Almar Walter, Vice-President, Chief Diversity Officer, provided a brief update on his first month at the College. He shared the College has a robust history of collaborative diversity, equity, and inclusion work. During his first month he has met with faculty, staff, students, and administrators to hear the needs of the College. In closing Mr. Walter shared that he is thrilled to be a part of the Columbus State community and that he looks forward to being a partner in diversity, equity, and inclusion work.

▪ **Diversity, Equity, and Inclusion**

Mr. Allen Kraus, Vice-President, Enrollment Services, Marketing Communications, shared that the College, Columbus City Schools, and other community partners are working together to identify students who are at-risk of non-completion and students who are seeking a post-secondary credential. The students will have resources (one-to-one case management) available to them and their families to help navigate high-school degree completion and entering a post-secondary credential program at Columbus State.

Mr. Charles W. Noble III, Esq., Chief of Staff, shared that College is meeting with strategic community partners to support the work. Potential partners include local faith communities, government agencies, and local non-profit organizations.

**EXECUTIVE SESSION:**

**Chair Burger moved**, Member Burger seconded, that the Board of Trustees adjourns to Executive Session at 9:48 a.m. according to Ohio Revised Code §121.22 to consider details relative to security arrangements and emergency response protocols.

A vote was taken which resulted in:

AYES:           Members Joseph, Burger, Restrepo, Green, Meldrum, Revish,  
                      Ritzler, Rosen

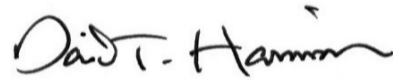
NAYS:           None

(Please note: Trustee Fowler left early, therefore could not participate in the Executive Session)

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:56 a.m.

**ADJOURNMENT:**

There being no further items to come before the Committee, the meeting was adjourned at 9:57 a.m.



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David T. Harrison, Ph.D.  
Secretary, Board of Trustees