

COLUMBUS STATE

COMMUNITY COLLEGE

COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Pete Grimes Board Room, Franklin Hall
September 21, 2018

MINUTES

Present: Dianne A. Radigan, Interim Vice-Chair Dr. Michael Babb, Vice President
Corrine M. Burger, Trustee Dr. Rebecca Butler, Executive
R. Anthony Joseph, Trustee Vice President
Rick Ritzler, Trustee Dr. Jack Cooley, Senior Vice President
Dr. Richard D. Rosen, Trustee Kimberly Hall, Senior Vice President
Poe A. Timmons, Trustee Aletha Shipley, Vice President
Kirt A. Walker, Trustee Aloysius Kienee, Ex-Officio Staff
Dr. David T. Harrison, President Stephen Skinner, Ex-Officio Student

Absent: Robert P Restrepo, Jr., Chair; Allen Kraus, Vice President; Thomas Shanahan,
Ex-Officio Faculty; Jackie DeGenova, Deputy General Counsel

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, September 21, 2018, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by interim Vice-Chair, Dianne A. Radigan at 7:34 a.m.

ROLL CALL:

Present:

Dianne A. Radigan
Corrine M. Burger (arrived at 7:38 a.m.)
R. Anthony Joseph
Rick Ritzler
Dr. Richard D. Rosen
Poe A. Timmons
Kirt A. Walker

DAVID T. HARRISON Ph.D. **PRESIDENT**

REVISE CURRENT POLICY NO. 3-43, NON-DISCRIMINATION/ANTI-HARASSMENT:

Ms. Kimberly Hall explained that Policy No. 3-43 was last reviewed by the Board of Trustees in 2012. The revised policy streamlines the reporting process, clarifies discrimination and harassment based on a protected class, and specifies allegations of sexual harassment will be addressed in Policy No. 3-44, and provides examples of retaliation.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

REVISE CURRENT POLICY NO. 9-12, PAYMENT CARD INDUSTRY COMPLIANCE:

Dr. Michael Babb explained that credit card payments at the College are contractually obligated to adhere to the Payment Card Industry Data Security Standards (PCI DSS). The revised policy aligns practice with current payment card industry standards.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION CONTRACT: CENTER FOR WORKFORCE DEVELOPMENT, 4TH FLOOR GMP CONTRACT AMENDMENT:

Ms. Kimberly Hall explained that the College is moving into stage two of the WD 4th Floor Construction project, by amending the contract to reflect desired construction and design support. This project is a refresh to address technology, and ensure that the design is responsive to upcoming student success initiatives, including but not limited to, student orientation. The construction contract is anticipated to be completed by January 2020.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION CONTRACT: FRANKLIN – AOUINAS TUNNELS:

Ms. Kimberly Hall explained that there are three tunnels that require attention, and the pre-construction contract will be submitted to the controlling board.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval

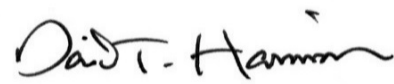
FINANCIAL STATEMENTS AS OF AND FOR THE TWO MONTHS ENDED AUGUST 31, 2018:

Ms. Aletha Shipley reported on the College's financial statements as of and for the two months ended August 31, 2018. Ms. Shipley stated the College is on target with the budget at this time.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

The regular meeting of the Board of Trustees reconvened from Executive Session at 9:17 a.m.

There being no further items to come before the Committee, the meeting was adjourned at 9:18 a.m.



David T. Harrison, Ph.D.
Secretary, Board of Trustees