



COLUMBUS STATE COMMUNITY COLLEGE
Board of Trustees Committee of the Whole
Pete Grimes Board Room
March 10, 2011

MINUTES

Present:

Poe A. Timmons, Chair	Hamid Danesh, V.P.
Dr. Richard H. Owens, Vice-Chair	Terri Gehr, Sr. V.P. & CFO
A. Lynne Bowman, Board	Will Kopp, V.P.
William J. Dolan, Board	Dr. Janet Rogers, V.P.
Michael E. Flowers, Board	Tim Wagner, V.P.
Anne Lopez-Walton, Board	Jackie DeGenova, In-house Counsel
Richard D. Rosen, Board	Valentine Cabell, Ex Officio Staff
Dr. David T. Harrison, President	Kevin James, Ex Officio Faculty
Dr. Deborah Coleman, V.P.	Korie Jenkins, Ex Officio Student

Absent: Dianne A. Radigan, Board

Guests: Michael Schmidt and Arlene Reitter, Cramer and Associates

Ms. Poe Timmons, Board Chair, called the meeting to order at 12:10 p.m. The Chair then turned the meeting over to Dr. David Harrison who opened discussion on the first item on the agenda.

(1) Cramer and Associates – Assessment Process

Michael Schmidt and Arlene Reitter from Cramer and Associates presented an overview of their scope of work. They will be conducting an assessment of the Development Foundation's communication processes and the community touch points throughout the organization.

(2) Rescind Current Policy 7-14, Felony Conviction. Accept New Policy 7-14, Reporting of Felonies and Other Violent Crimes

Dr. Janet Rogers explained that as part of the Shared Governance process, we engaged one of the leading risk management firms, National Center for Higher Educational Risk Management to both audit and consult with us on the student conduct policy and particularly on *Felony Conviction*, Policy 7-14. One recommendation was to move it out

of the actual admissions process and integrate it into part of the comprehensive college threat assessment process. At the request of Dr. Owens, Jackie DeGenova will revise (B) by adding "self" in the new *Reporting of Felonies and Other Violent Crime*, Policy 7-14.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(3) **Move Policy Procedure 9-04 from Chapter 9, Financial Services to Chapter 3, Personnel Services**

The *Payroll* Policy, 9-04 has been updated and needs to be moved to Chapter 3, *Personnel Services*. This policy has not been updated since October 15, 1985 and many changes have been made over the years.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(4) **Personnel Information Items**

The Personnel Information Items are presented to the Board for information purposes only.

Dr. Harrison informed the Board that Paulette Fortea had chosen to retire at the end of February 2011. Mr. Flowers acknowledged that she had been very valuable to the Board and she will be missed.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

(5) **Financial Statements as of January 31, 2011**

Ms. Terri Gehr informed the Board that due to the short span between meetings the Board received statements for the period ending January 31, 2011; however, in their notebooks the statements are through February 28, 2011. The only difference from the revised budget that the board adopted in January from now is that we have two months spending against it.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

There being no further items to come before the Committee, the meeting was adjourned at 12:35 p.m.