

COLUMBUS STATE

COMMUNITY COLLEGE

COLUMBUS STATE COMMUNITY COLLEGE

Board of Trustees Committee of the Whole

Pete Grimes Board Room, Franklin Hall

November 9, 2018

MINUTES

Present:

Robert P. Restrepo, Jr., Chair	Dr. Michael Babb, Vice President
Dianne Radigan, Interim Vice-Chair	Dr. Rebecca Butler, Executive Vice President
R. Anthony Joseph, Trustee	Dr. Jack Cooley, Senior Vice President
Rick Ritzler, Trustee	Kimberly Hall, Senior Vice President
Poe A. Timmons, Trustee	Allen Kraus, Vice President
Kirt A. Walker, Trustee	Aletha Shipley, Vice President
Dr. David T. Harrison, President	Aloysius Kienee, Ex-Officio Staff
	Thomas Shanahan, Ex-Officio Faculty
	Stephen Skinner, Ex-Officio Student
	Jackie DeGenova, Deputy General Counsel

Absent: Corrine Burger, Trustee; Dr. Richard D. Rosen, Trustee

Guest: Kelly Weir, Director II, Resource Planning and Analysis

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees, Committee of the Whole, was held on Friday, November 9, 2018, in the Pete Grimes Board Room, Franklin Hall, at Columbus State Community College. The meeting was called to order by Chair Robert P. Restrepo, Jr. at 7:32 a.m.

ROLL CALL:

Present: Robert P. Restrepo, Jr.
Dianne A. Radigan
R. Anthony Joseph
Rick Ritzler
Poe A. Timmons
Kirt A. Walker

DAVID T. HARRISON Ph.D. **PRESIDENT**

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON:

President Harrison shared that, during the November 15, 2018 Board of Trustees meeting, Jack Hershey, President and CEO of the Ohio Association of Community Colleges, will present administrative and policy updates.

APPROVAL OF MINUTES:

Member Radigan moved, Member Timmons seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, September 21, 2018, be approved as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Radigan, Joseph, Ritzler, Timmons, Walker

NAYS: None

ADOPTION OF FY18 EFFICIENCY REVIEW AND REPORT:

President Harrison stated that the report was submitted to the Ohio Department of Higher Education (ODHE) on September 28, 2018, as required, pending Board approval at the November Board meeting. Ms. Kelly Weir reviewed the report and explained it is organized according to four broad sections recommended by the Ohio Task Force on Affordability and Efficiency in Higher Education: Efficiency Practices; Academic Practices; Policy Reforms; and Cost Savings, Redeployment of Savings and Tangible Benefits to Students. Columbus State implemented key strategies centered on the following:

- Section 1: Efficiency Practices- The first section captures practices likely to yield significant savings that can then be passed on to students. Report highlights include: Creative Campus progress; improvements to dining spaces; Facilities Management operations; parking; strategic partnerships; and reorganization of key student support areas.
- Section 2: Academic Practices- This section covers areas such as textbooks, time to degree incentives, and academic course and program reviews. While improvements to academic processes and policies may not convey immediate cost savings, there will likely

be tangible benefits that improve the quality of education for students. Report highlights include: textbook affordability and study; comprehensive completion pathways; and an accelerated learning program.

- Section 3: Policy Reforms- This Section Captures additional policy reforms recommended by the Task Force and new state law requirements. ODHE also adds new state law requirements to it. Report highlights include: implementing a student financial stability framework and obtaining a policy platform for the State's FY20-FY21 biennial budget.
- Section 4: Cost Savings, Redeployment of Savings & Tangible Benefits to Students- The last section asks colleges and universities to provide, if applicable, cost savings in actual dollars saved for each of the recommendations. Colleges and universities must advise if the savings have been redeployed as cost savings to students or if they offered a benefit to the quality of education for students.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

ADOPT SHARED GOVERNANCE MODEL REVISIONS:

Ms. Kimberly Hall explained that in March 2002, the Board of Trustees adopted a Shared Governance Model that established the original framework for the College's shared governance process. Since that time, the College's governance stakeholders have collaborated to continually improve the process. In November 2013, the Board of Trustees adopted significant revisions to the Shared Governance Model and established a five-year review period. During the past year, the College has successfully operated under a pilot structure that has further refined the original shared governance model. The proposed Governance Model summary codifies the revised framework.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION CONTRACT APPROVALS: UTILITY TUNNEL REPAIR AND UNION HALL EAST ENTRANCE:

Ms. Kimberly Hall explained that there are two construction projects for contract approval. The Utility Tunnel Repair Project provides design and construction of partial tunnel replacement and repairs for the tunnels located beneath Aquinas, Rhodes, Eibling, Madison, and Franklin Halls. The total project budget is \$1,500,000, funded from the State capital allocation. Using the statutorily-required bidding process for construction contracts, the lowest responsive and responsible Design-Build bidder is George J. Igel & Co., Inc., in the amount of \$85,580.00.

The Union Hall East Entrance Upgrades Project is the next phase of the Union Café renovation, and it addresses building code and ADA accessibility issues related to restrooms and establishes additional seating space. The GMP Amendment to Elford’s contract for this phase of construction is estimated at \$260,000.00.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

**FINANCIAL STATEMENTS AS OF AND FOR THE THREE MONTHS ENDED
SEPTEMBER 30, 2018:**

Ms. Aletha Shipley reported on the College’s financial statements for the three months ended September 30, 2018.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

PERSONNEL INFORMATION ITEMS:

The Personnel Information Items are presented to the Board for informational purposes only.

DISCUSSION OF CURRENT ISSUES:

Dr. Rebecca Butler explained that the Franklin County Department of Job and Family Services (FCJFS) will have an office on campus and perform case management. Information will actively be provided to current and incoming students about benefit services. The Franklin County Board of Commissioners will adopt a resolution establishing the partnership. FCJFS Director Joy Bivens and Dr. Butler may be interviewed by the Columbus Dispatch.

EXECUTIVE SESSION:

Member Radigan moved, Member Timmons seconded, that the Board of Trustees adjourns to Executive Session according to Ohio Revised Code §121.22 to consider details relative to security arrangements and emergency response protocols.

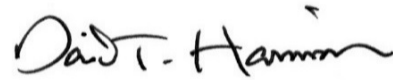
A vote was taken which resulted in:

AYES: Members Restrepo, Radigan, Joseph, Ritzler, Timmons, Walker

NAYS: None

The regular meeting of the Board of Trustees reconvened from Executive Session at 8:59 a.m.

There being no further items to come before the Committee, the meeting was adjourned at 9:00 a.m.



David T. Harrison, Ph.D.
Secretary, Board of Trustees