

COLUMBUS STATE COMMUNITY COLLEGE
POLICY AND PROCEDURES MANUAL

EMPLOYMENT

Effective August 21, 2000

Policy No. 3-02

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- (A) Columbus State Community College believes in a globally diverse and multicultural environment that promotes equal opportunities to all applicants and employees. This is achieved through a competitive recruitment and employment process that provides qualified and diverse employees.
- (B) The college will establish procedures for the establishment and revision of job descriptions.
- (C) The college will establish procedures for the employment of full-time faculty and administrators.
- (D) The college will establish procedures for the employment of full-time staff.
- (E) The college will establish procedures for the employment of part-time staff.
- (F) The college will establish procedures for the employment of adjunct instructors.
- (G) The final determination of all hiring decisions rests with the President. Former full-time employees of the college are eligible for rehire on a case-by-case basis only after written or electronic communication approval of the President.