The following document highlights the Open Lab Schedule. Within this document you will find:

A) Open Lab Schedules (pg.2)
B) Open Lab Instructions for MANDATORY On-line Reservation (pg. 3)

Open Labs: these are a series of times in which students can visit the laboratories outside of their scheduled period to review bones, models and cadavers. 24 Students will be allowed into a given open lab session. Use your time wisely in your scheduled laboratory so that these opportunities serve as a review with guided questions. These are not replacements for your scheduled laboratory periods. *(NOTE: ONLINE SIGN-IN IS NECESSARY): Instructions are found on page 3 (after the Open Lab schedule)*

You must sign-in using the online method & you must be present at the beginning of the scheduled time to attend.
Open Lab Times  
(SEE RESERVATION INSTRUCTIONS on p.3)

NOTE: Registration for Open Labs begins 4 hours before each start time. Photo ID’s are required for check in for ALL Open Labs, NO EXCEPTIONS.

First Open Lab: Monday, June 25th
Last Open Lab: Saturday, August 11th

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>Monday</td>
<td>4-4:50pm</td>
<td>UN 325</td>
<td>Shah</td>
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<td></td>
<td>5-5:50pm</td>
<td>UN 323</td>
<td>Shah</td>
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<tr>
<td>Tuesday</td>
<td>8-8:50am</td>
<td>UN 325</td>
<td>Wolff</td>
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<td></td>
<td>9-9:50am</td>
<td>UN 325</td>
<td>Wolff</td>
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<tr>
<td></td>
<td>1-2:20pm</td>
<td>UN 323</td>
<td>Wolff</td>
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<td></td>
<td>4:30-5:50pm</td>
<td>UN 325</td>
<td>Jump</td>
</tr>
<tr>
<td>Wednesday</td>
<td>4-4:50pm</td>
<td>UN 323</td>
<td>Rockwell</td>
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<td>5-5:50pm</td>
<td>UN 325</td>
<td>Rockwell</td>
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<td>Thursday</td>
<td>8-8:50am</td>
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<td>1-2:20pm</td>
<td>UN 323</td>
<td>Wolff</td>
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<tr>
<td>Saturday</td>
<td>1-1:50pm</td>
<td>UN 325</td>
<td>Wolff</td>
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</table>

No Open Labs during finals week, holidays, and other times campus is closed.

Open Labs are cancelled on the following days:

Wednesday, July 4th
- Go To:  [https://tutoring.csc.edu/tracweb40/default.html](https://tutoring.csc.edu/tracweb40/default.html)
  - tutoring.csc.edu works as well.
- Type in your Columbus State User Name and Password.
- Select “Search Availability”
• Use Drop Down arrow and Choose “Anatomy Open Lab Sign-In”

1. Use Drop Down Arrow to reveal Options

2. Choose Anatomy Open Lab Sign-In

Now that you are in the “Anatomy Open Labs” Center:
- 1. Select the date that you plan to attend an open lab (REMEMBER: You can only sign into an open lab “4 hours” before it begins (you cannot sign-in or attend if the lab has started)
- 2. Select “Search”
- 3. Click on “specific time” that is within the 4 hour window to make your appointment.
• **Now that you have selected an appointment slot:**
  o 1. Be sure to select the correct subject
  o 2. General reason you are attending.
  o 3. BE SURE TO SELECT “SAVE”

• **You have Completed Registration.**
• **Please realize that there are no exceptions to the following:**
  o You must be present at the time that the lab begins (the door will be locked and no one admitted after).
  o You must bring a form of ID (Cougar or Government Issued) to verify appointment.
  o No one will be admitted if they have not made an appointment.