Columbus State College Credit Plus Program Spring 2016

APPLICATION AND ADMISSIONS PROCESS—DEADLINE: JANUARY 11, 2016

All middle school and high school students who intend to take courses through the Dual Credit (College Credit Plus) program at Columbus State Community College must follow the admissions steps outlined below. If you HAVE NOT already submitted an application to the college, please begin at Step One. If you HAVE already submitted an application, please begin at Step Two.

*Please click on the blue highlighted links for more information*

STEP ONE—APPLY

► Complete a Columbus State Admission Application—select “Taking Classes While in Middle School/High School”.

► IMPORTANT: It takes 24-48 business hours after application submission to receive a Cougar ID# via email, which is required in order to take the COMPASS Placement Test.

STEP TWO—TEST

► Take COMPASS® Placement Test and/or Submit ACT scores to Columbus State. Scores must be in our system no later than JANUARY 11, 2016. You must have a Photo ID in order to take the COMPASS Placement Test at Columbus State.

  ○ If you have a documented disability or are on an IEP and would like to see if you qualify for testing accommodations, please contact Disability Services.

► If you do not obtain the required scores for placement levels (in Mathematics, Reading, and/or English) into the course(s) you wish to take, you may retake the COMPASS® Placement Test one time per academic year (July 1st - June 30th) while you are in high school. Please see Retest Information here.

► *We cannot accept ACT scores from the high school transcript*. They must be sent directly from ACT (Columbus State’s ACT School Code is 3261) or emailed to collegecreditplus@csc.edu. We must have a copy of the official student or school score report.

  • IMPORTANT: If you choose to submit ONLY ACT scores, you must score at minimum 18+ in English, 21+ in Reading, and 10+ in Math. Otherwise, you will be required to take the COMPASS® Placement Test.

STEP THREE—SUBMIT REGISTRATION CONSENT FORM

► The Registration Consent Form must be signed by you and your parent/guardian and then returned to Columbus State.

STEP FOUR—ORIENTATION, ADVISING, AND REGISTRATION (CC+ Spring 2016 Registration begins November 6, 2015)

► Orientation: All College Credit Plus students will be required to participate in College Credit Plus Orientation after they have been officially accepted to College Credit Plus. Advising: All College Credit Plus students will have the opportunity to meet with a College Credit Plus advisor to discuss pathways and select courses. Registration: Registration for courses offered in the high school: Registration will be completed through the high school and the Dual Credit office. Registration for courses offered online or on a Columbus State campus: Students will register themselves using CougarWeb.

ADDITIONAL IMPORTANT INFORMATION

► Only students who meet the Ohio Residency requirements are eligible for College Credit Plus funding.

► Homeschool and non-public students—please provide a copy of your CC+ state funding letter to Columbus State no later than January 11, 2016. If you did not receive CC+ funding from the state, you will be considered a self-pay student.

► Admission to Columbus State does not guarantee admission to a specific program or course. Students must meet course placement and/or prerequisites for all courses. Prerequisites will NOT be waived. Pre-college courses are not eligible for College Credit Plus funding.

► The Dual Credit (College Credit Plus) Office will communicate with you throughout the admissions process to let you know your next steps. This will be done via email, using the personal email address you used to complete the admissions application. It is very important that you check your email throughout the admissions process.

► The Dual Credit (College Credit Plus) webpage is very helpful in answering many of your questions. You may also email your questions using collegecreditplus@csc.edu (Please allow up to 2 business days for a response).