Columbus State Community College
Shared Governance
Policy Council
Item Submission Form
2012-2013

Please be as specific and complete as possible when answering the following questions. Please use separate form for each item. Return completed form to Cathy Hatfield, E. Long Street, Room 103 by September 28, 2012.

Item Being Submitted:
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

What policy/policies and/or procedure/procedures will be impacted?
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Rationale:
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Why do you think this is an item for Shared Governance?
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Who will be impacted by this item?
__________________________________________________________________

What potential solution/recommendation do you have for this item?
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Note: All Assessment and Curriculum items submitted will be forwarded to the Office of Academic Affairs (OAA).

Person/Group Submitting Item: ____________________________ Dept.: ___________ Ext. ______

clh:9/10/12
President’s Office